

Community & Corporate Overview and Scrutiny Committee – Action Tracker 2023/24

Community & Corporate Overview and Scrutiny Committee – 22 May 2023		
Agenda Item	Action	Update
Flood Risk Management	<ul style="list-style-type: none"> • Officers aim to send follow-up emails to Members once flood risk management works had been completed in their Wards; • Written answer re manhole covers; • Lower Earley peripheral road issue – officers to liaise with relevant Ward Member; • Members to encourage residents to ‘bulk’ report issues to Thames Water. 	<ul style="list-style-type: none"> • Completed • Completed • Completed • Completed/Noted
Combatting Drugs Partnership	<ul style="list-style-type: none"> • Datasets re relapses, 6 & 12-month programme successes for the Borough be circulated; • Officers to ascertain if the police operation over Christmas was random or intelligence based; • Schedule agenda item re oversight of the delivery group – end of 23/24 municipal year. 	<ul style="list-style-type: none"> • Completed • Completed • Referred to HOSC
Active Travel Task and Finish Group Appointments	<ul style="list-style-type: none"> • Information be provided to the Group re funding allocation and any Government preferences to suggested WBC schemes. 	<ul style="list-style-type: none"> • Completed
Work Programmes	<ul style="list-style-type: none"> • Chair, Vice-Chair and S151 officer to meet re earmarked reserves item; • Arts and Culture strategy to be scheduled; • Officers liaise with Highways colleagues re scheduling items for September 2023 meeting; • Schedule item on the Local Plan Update; • Arrange item on planning/strategic planning/enforcement services via the Chair; • Arrange work programme by ‘topic’; • Consider inviting representatives from housing management companies to the Committee. 	<ul style="list-style-type: none"> • Completed • Completed • Completed • 2024 • June 2024 • Completed • Completed

Community & Corporate Overview and Scrutiny Committee – 3 July 2023		
Agenda Item	Action	Update
Minutes of Previous Meeting	<ul style="list-style-type: none"> • Agreed 	<ul style="list-style-type: none"> • Completed
Draft Violence Against Women and Girls Strategy	<ul style="list-style-type: none"> • Comments and feedback from the Committee be fed into the development of the strategy; • Further update to be scheduled. 	<ul style="list-style-type: none"> • Completed • Completed
Directorate Priorities – Resources and Assets	<ul style="list-style-type: none"> • Informal Working Group to be established to develop a model business case template, supported by Graham Ebers and Sally Watkins, comprising of Councillors David Cornish, Peter Dennis, Norman Jorgensen, and Pauline Jorgensen; • Note the priorities, opportunities and challenges. 	<ul style="list-style-type: none"> • Report in June 2024 • Completed
Directorate Priorities – Place and Growth	<ul style="list-style-type: none"> • Note the priorities, opportunities and challenges. 	<ul style="list-style-type: none"> • Completed
Community Safety Partnership Update	<ul style="list-style-type: none"> • Member Comments be fed back to the CSP; • Further information be provided on specific issues raised at the meeting; • The Council's ASB team be congratulated on their achievements over the past year. 	<ul style="list-style-type: none"> • Completed • Completed • Completed
Wokingham Anti-Abuse Charter Update	<ul style="list-style-type: none"> • Progress relating to the Anti-Abuse Charter be reported to Members in conjunction with the annual Community Safety Partnership update report. 	<ul style="list-style-type: none"> • Completed
Work Programme	<ul style="list-style-type: none"> • The work programme be amended to reflect the point raised by Members; • The Chair and Vice-Chair discuss the possibility of additional meetings in order to ensure the effective scrutiny of items on the work programme. 	<ul style="list-style-type: none"> • Completed • Completed

Community & Corporate Overview and Scrutiny Committee – 4 September 2023		
Agenda Item	Action	Update
Member Question Time	<ul style="list-style-type: none"> • Provide written supplementary answer to Cllr Cowan and publish in the Minutes. 	<ul style="list-style-type: none"> • Completed

Arts and Culture Strategy Update	<ul style="list-style-type: none"> • Officers consider amending any future versions of the Committee report to show which bids were in progress, finished, delayed or cancelled • Officers consider placing additional efforts into advertising the ongoing and future work of engagement with young adults; • Chair to liaise with officers and the Executive Member to establish an appropriate meeting to provide an update on tangible outputs that the public could recognise as successes of the strategy; • Arts and Culture Service Plan (internal document) be shared with the Committee at the appropriate time. 	<ul style="list-style-type: none"> • Noted • Noted • 2024/25 • 2024/25
Highways and Transport – Customer Service, Potholes and Small Projects	<ul style="list-style-type: none"> • Officers seek to amend the wording of the report function to specify reports to pedestrian footpaths; • Members and residents be invited to report any such instances of HGVs damaging road surfaces as a result of turning manoeuvres; • Members and residents be invited to report instances of rough patches of roads and cycleways as a result of respraying; • Members contact the Highways team directly should they not be receiving details of TROs within their Ward; • The Committee consider a follow-up session to highlight any improvements made with regards to communications and resident satisfaction 	<ul style="list-style-type: none"> • Completed • Noted • Noted • Noted • March 2024
Local Transport Plan 4	<ul style="list-style-type: none"> • Officers consider adding the hierarchy of road users into the LTP4; • Officers consider amending the wording of the section on scooting to specify push-scooting; • Officers consider adding in information relating to demographic data from the consultation into the draft LTP4; • Executive Members and officers be requested to assess the data received from the consultation and place a special focus on any groups which had been underrepresented in future consultations on the LTP4; • Officers consider providing an Executive Summary at the beginning of the LTP4, outlining the conclusions and recommendations of the report to help 	<ul style="list-style-type: none"> • Completed • Noted • Noted • Noted • Noted

	<p>residents to easily engage with the plan and proposals;</p> <ul style="list-style-type: none"> • Officers consider exploration of more standard market research techniques, in order to reach a wider range of people and to help qualify the data; • The Committee consider if a further session be required to offer additional overview and scrutiny of the LTP4 prior to its consideration at the Executive. 	<ul style="list-style-type: none"> • Noted • Noted
Action Tracker	<ul style="list-style-type: none"> • Briefing Note on Freedom of Information Requests be produced and circulated to the Committee. 	<ul style="list-style-type: none"> • 2024/25
Work Programme	<ul style="list-style-type: none"> • LPU item to move to November; • VAWG strategy updated to be scheduled for January. Chair to meet with Exec Member and appropriate officers to discuss tangible delivery dates and achievements; • Chair to speak with officers with regards to scheduling currently unscheduled topics. 	<ul style="list-style-type: none"> • Completed • Completed • Completed

Community & Corporate Overview and Scrutiny Committee – 2 October 2023		
Agenda Item	Action	Update
MTFP Strategic Overview	<ul style="list-style-type: none"> • Strategic background and challenges facing the Borough noted; • Challenges and ideas to address current budget shortfall to be developed through the Budget Scrutiny process. 	<ul style="list-style-type: none"> • Noted • Completed
Proposed approach - Street Cleaning and Grounds Maintenance Service Review	<ul style="list-style-type: none"> • Submit Recommendations to the Executive; • Establish a T&FG later in 2023/24 to scrutinise provision and emptying of litter bins with recommendations to the Executive. 	<ul style="list-style-type: none"> • Completed • Completed
MTFP Reserves	<ul style="list-style-type: none"> • Reserves position noted – use to inform the Budget Scrutiny process; • Annual update including details of variations from year to year. 	<ul style="list-style-type: none"> • Completed • Completed
Action Tracker	<ul style="list-style-type: none"> • Highways and Transport Customer Service – follow up session in March 2024. 	<ul style="list-style-type: none"> • March 2024

Work Programme	<ul style="list-style-type: none"> • Add item on use of WBC buildings – location, uses, costs and income generation potential. 	<ul style="list-style-type: none"> • Completed
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Community & Corporate Overview and Scrutiny Committee – 9 October 2023

Agenda Item	Action	Update
Local Transport Plan 4 (LTP4)	<ul style="list-style-type: none"> • Member comments and suggestions fed into development of LTP4 prior to submission to Executive; • Chair to attend Executive on 30 November 2023 to present Committee's views. 	<ul style="list-style-type: none"> • Completed • Completed

Community & Corporate Overview and Scrutiny Committee – 30 October 2023

Agenda Item	Action	Update
MTFP 2024/27	<ul style="list-style-type: none"> • Strategic background and challenges facing the Borough noted; • Comments and challenges relating to Resources & Assets and CEX's directorates be fed in development of MTFP 2024/27 	<ul style="list-style-type: none"> • Completed • Completed
Work Programme	<ul style="list-style-type: none"> • Bins Task & Finish Group – Terms of Reference to 28 November meeting 	<ul style="list-style-type: none"> • Completed
Action Tracker	<ul style="list-style-type: none"> • Follow up on Combatting Drugs Partnership 	<ul style="list-style-type: none"> • Completed

Community & Corporate Overview and Scrutiny Committee – 14 November 2023

Agenda Item	Action	Update
St Crispin's Leisure Centre	<ul style="list-style-type: none"> • Further report to meeting on 28 November, to include further information/evidence on protection of the Council's assets, school places; operating arrangements, ongoing maintenance and community use; • Options 3,4 and 5 not supported; 	<ul style="list-style-type: none"> • Completed • Completed

	<ul style="list-style-type: none"> • Progress on strategic plan for school places to be considered by Children's Services O&S 	<ul style="list-style-type: none"> • Completed
MTFP 2024/27	<ul style="list-style-type: none"> • Strategic background and challenges facing the Borough noted; • Comments and challenges on Place & Growth budget proposals fed back into the development of the MTFP 2024/27 	<ul style="list-style-type: none"> • Noted • Completed

Community & Corporate Overview and Scrutiny Committee – 28 November 2023

Agenda Item	Action	Update
St Crispin's Leisure Centre	<ul style="list-style-type: none"> • Recommendations in Executive report supported; • Request progress on financial analysis for Montague Park Community Centre • Report back within 12 months on St Crispin's and other school/leisure arrangements 	<ul style="list-style-type: none"> • Completed • Completed • 2024/25
Litter Bins T&FG	<ul style="list-style-type: none"> • Final Terms of Reference submit to meeting on 19 December 2023 • Membership to be confirmed at meeting on 19 December 2023 	<ul style="list-style-type: none"> • Completed • Completed – one vacancy

Community & Corporate Overview and Scrutiny Committee – 19 December 2023

Agenda Item	Action	Update
MTFP 2024/27	<ul style="list-style-type: none"> • Strategic background and challenges facing the Borough noted; • Comments and challenges relating to Children's Services and Adult Social Care directorates be fed in development of MTFP 2024/27 	<ul style="list-style-type: none"> • Completed • Completed
Litter Bins Task & Finish Group	<ul style="list-style-type: none"> • Terms of Reference approved • Membership approved – one Conservative vacancy • First meeting in early 2024 	<ul style="list-style-type: none"> • Completed • Completed • TBC

Work Programme	<ul style="list-style-type: none"> • Additional meeting on 28 February 2024 to consider Strategic Assets Review and Co-ordination of new development in Barkham 	• Ongoing
Action Tracker	• Updated	• Completed

Community & Corporate Overview and Scrutiny Committee – 22 January 2024		
Agenda Item	Action	Update
Review of the Council's Housing Companies	<ul style="list-style-type: none"> • Further updates on the WBC Housing Companies in due course • Further report on development of a Shareholder Committee • Officers commended on work of the Housing Companies 	<ul style="list-style-type: none"> • Completed • Completed • Completed
VAWG Strategy Update	<ul style="list-style-type: none"> • Further update (including SMART targets and outcomes) to July 2024 meeting • Details of Action Plans/KPIs underpinning the VAWG Action Plan to be circulated • Report to July meeting to include update on the Anti-Abuse Charter 	<ul style="list-style-type: none"> • Ongoing • Ongoing • Ongoing
MTFP 2024/27	<ul style="list-style-type: none"> • Member comments to be fed into MTFP • Members to agree O&S Budget Scrutiny report before circulation to Exec/Council • Committee to monitor Children's Services spend in 2024/25 in conjunction with the Children's Services O&S Committee 	<ul style="list-style-type: none"> • Completed • Completed • 2024/25
Work Programme	• Confirmed	• Completed
Action Tracker	• Noted	• Completed

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