

# WOKINGHAM BOROUGH COUNCIL EXECUTIVE FORWARD PROGRAMME

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THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)(MEETINGS AND ACCESS TO INFORMATION)(ENGLAND)  
REGULATIONS 2012

## JANUARY 2016 TO APRIL 2016

Updated: 23 December 2015

### Executive Meeting 28 January 2016

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for Consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why
WBC814	<b>Council Owned Companies' Business</b> <i>Purpose: To consider various items related to the business of the Council owned companies, including their trading position</i>	Executive		Graham Ebers/ Emma Lyons	Keith Baker	N/A
WBC815	<b>Revenue Monitoring 2015/16 – end of December 2015</b> <i>Purpose: To consider the Revenue Monitoring Report, including Treasury Management Indicators, to the end of December 2015</i>	Executive		Graham Ebers/ Rob Stubbs	Anthony Pollock	N/A
WBC816	<b>Capital Monitoring 2015/16 – end of December 2015</b> <i>Purpose: To consider the Capital Monitoring Report to the end of December 2015</i>	Executive		Graham Ebers/ Rob Stubbs	Anthony Pollock	N/A

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WBC825	<b>Chief Finance Officer's Report</b> <i>Purpose: To set out the Chief Finance Officer's Annual report for the 2014/15 financial year</i>	Executive		Graham Ebers	Anthony Pollock	N/A
WBC811	<b>Model of Community Asset Transfer</b> <i>Purpose: To seek approval of a model for dealing with Asset Transfers to Town and Parish Councils and Community Organisations</i>	Executive	Model Community Asset Transfer Policy	Graham Ebers/ Chris Gillett	Philip Mirfin	N/A
WBC799	<b>Primary School Provision Strategy</b> <i>Purpose: To establish the Council's strategy to ensure there are sufficient primary school places over the next three years</i>	Executive		Judith Ramsden/ Piers Brunning	Charlotte Haitham Taylor	N/A
WBC827	<b>Elms Field Planning Application Infrastructure Contributions</b> <i>Purpose: To agree the contributions necessary to mitigate the impact associated with the Elms Field planning application</i>	Executive		Bernie Pich	Philip Mirfin	N/A
WBC828	<b>Temporary Closure of part of Footpath Remenham 4 for the Henley Festival</b> <i>Purpose: To consider the closure of part of the public right of way to allow the Henley Festival to take place</i>	Executive	Letters of objection to the Temporary Closure Order	Heather Thwaites/ Rebecca Walkley	Angus Ross	N/A
WBC801	<b>Four-Way Building Control Shared Service</b> <i>Purpose: To consider extending the current two-party shared service agreement to a four-way Building</i>	Executive		Heather Thwaites/ Clare Lawrence	Pauline Jorgensen	N/A

	<i>Control Shared Service</i>					
WBC755	<b>Library Offer</b> <i>Purpose: To clearly demonstrate what residents can expect from the Wokingham Borough Council Library Service</i>	Executive	Library Offer Document	Heather Thwaites/Mark Redfearn	Pauline Jorgensen	N/A
WBC830	<b>Council Plan Update</b> <i>Purpose: To note how the Council's Vision and Principles have impacted the Borough and the progress that has been made towards achieving the Priorities and Key Actions as outlined in the Council Plan 2014-2017.</i>	Executive		Andrew Moulton/Emily Huntington	Keith Baker	N/A
WBC834	<b>Risk Management Policy and Guidance</b> <i>Purpose: To approve the Council's Risk Management Policy and Guidance</i>	Executive		Andrew Moulton/Julie Holland	Keith Baker Pauline Jorgensen	N/A
WBC835	<b>Optalis Contract</b> <i>Purpose: To agree a new contract with effect from 1 July 2016</i>	Executive	Draft contract	Stuart Rowbotham/ Peter White	Julian McGhee-Sumner	Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person
WBC840	<b>Primary Strategy Implementation Plan Phase 1</b> <i>Purpose: To seek approval for a programme of school expansions and other activity to increase the number of primary school places from September 2016</i>	Executive		Judith Ramsden/ John Wood	Charlotte Haitham Taylor	N/A

## Executive Meeting 18 February 2016

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for Consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why
WBC820	<b>Council Owned Companies' Business</b> <i>Purpose: To consider various items related to the business of the Council owned companies, including their trading position</i>	Executive		Graham Ebers/ Emma Lyons	Keith Baker	N/A
WBC821	<b>Housing Revenue Account Budget 2016/19</b> <i>Purpose: To recommend to Council any proposed increases to rents and to approve any proposed increases to charges.</i>	Executive Council		Graham Ebers/Rob Stubbs	John Kaiser	N/A
WBC822	<b>Capital Programme and Strategy 2016/19</b> <i>Purpose: To recommend to Council approval of the Capital Programme and Strategy 2016/19</i>	Executive Council		Graham Ebers/Rob Stubbs	Anthony Pollock	N/A
WBC823	<b>Treasury Management Strategy 2016/19</b> <i>Purpose: To recommend to Council approval of the Treasury Management Strategy 2016/19</i>	Executive Council		Graham Ebers/Rob Stubbs	Anthony Pollock	N/A
WBC824	<b>Medium Term Financial Plan 2016/19 – Revenue Budget Submission 2016/19</b> <i>Purpose: To recommend the Medium Term Financial Plan and Revenue Budget Submission to</i>	Executive Council		Graham Ebers/Rob Stubbs	Keith Baker	N/A

	<i>Council</i>					
WBC831	<b>Co-ordinated Schemes for Admission to Primary and Secondary Schools; incorporating Wokingham Borough Council's Proposed Admission Policies for Community and Voluntary Controlled Schools – 2017/2018</b> <i>Purpose: To determine the admission arrangements for community and voluntary controlled schools in the Wokingham Borough and co-ordinated admission schemes for 2017/18</i>	Executive		Judith Ramsden/ Sue Riddick	Charlotte Haitham Taylor	N/A
WBC836	<b>Acquisition of a Wokingham Town Centre Property</b> <i>Purpose: To enable delivery of the Wokingham Town Centre Regeneration Masterplan</i>	Executive		Bernie Pich	Philip Mirfin	Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person
WBC838	<b>Proposed Community Asset Transfer Lease of East Park Farm Drive Leisure Facility to Charvil Parish Council</b> <i>Purpose: To seek approval to grant a long lease to Charvil Parish Council</i>	Executive		Graham Ebers/ Chris Gillett	Philip Mirfin and Angus Ross	N/A
WBC839	<b>Report from the Commuter Parking Task and Finish Group</b> <i>Purpose: To consider the recommendations from the review into Commuter Parking</i>	Executive	Review report from the Commuter Parking Task and Finish Group	Andrew Moulton/ Neil Carr	John Kaiser	N/A

## Executive Meeting 31 March 2016

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for Consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why
WBC833	<b>Council Owned Companies' Business</b> <i>Purpose: To consider various items related to the business of the Council owned companies, including their trading position</i>	Executive		Graham Ebers/ Emma Lyons	Keith Baker	N/A
WBC829	<b>Community Facility at South of the M4 Strategic Development Location</b> <i>Purpose: To agree the utilisation of S106 funds to support a new community facility at the SM4 Strategic Development location.</i>	Executive		Heather Thwaites/ Mark Redfearn	John Kaiser	N/A
WBC837	<b>Creation of a Highways Board</b> <i>Purpose: To seek agreement to the formation of a Highways Board – a Member meeting that will review and discuss highways and transport matters.</i>	Executive	Report and terms of reference for the Highways Board	Heather Thwaites/ Matt Davey	John Kaiser	N/A

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**The Executive will not be holding a meeting in April therefore there are no items programmed for this month.**

### Members of the Executive:-

Keith Baker	Leader of Council
Charlotte Haitham Taylor	Children's Services
Pauline Jorgensen	Resident Services
John Kaiser	Planning and Highways
Julian McGhee-Sumner	Deputy Leader and Health and Wellbeing
Philip Mirfin	Regeneration and Communities
Anthony Pollock	Economic Development and Finance
Angus Ross	Environment

#### Note:

Unless the matter has been listed as being likely to be discussed in private, copies of the reports associated with the above decisions will be available no earlier than five days before the meeting at the Council Offices, Shute End, Wokingham; on the Council's website; by contacting a member of the Democratic Services Team on 0118 974 6053 or by emailing [democratic.services@wokingham.gov.uk](mailto:democratic.services@wokingham.gov.uk)

**EXECUTIVE FORWARD PROGRAMME  
CHANGES MADE TO PREVIOUSLY PUBLISHED VERSIONS**

<b>Ref No</b>	<b>Subject</b>	<b>Original Scheduled Date</b>	<b>Notes</b>
WBC755	Library Offer	26 Mar 15 30 Jun 15 24 Sep 15 26 Nov 15	Deferred to January Executive to avoid consultation over the Christmas period.
WBC775	Allocation of Development Sites to Wokingham Housing Limited	28 May 15	Deferred in order to resolve some issues regarding the planning applications and parking arrangements for some of the sites. Date to be confirmed.
WBC799	Primary School Provision Strategy	24 Sep 15 29 Oct 15 26 Nov 15	Delayed to January to allow fuller engagement with all stakeholders.
WBC801	Four-Way Building Control Shared Service	29 Oct 15 26 Nov 15	Deferred to January to enable a more detailed business case to be developed.
WBC811	Model of Community Asset Transfer	24 Sep 15	Deferred to January in order to provide further clarification of detailed points within the Model.
WBC832	S106 Funding for Wokingham Medical Centre	28 Jan 16	Item deleted as request will now be incorporated into the Capital Programme report