

Overview and Scrutiny Management Committee – Action Tracker 2022/23

O&S Management Committee – 17 March 2022		
Agenda Item	Action	Update
Minutes of Previous Meeting	<ul style="list-style-type: none"> • Agreed 	<ul style="list-style-type: none"> • Completed
Q3 21/22 Performance Report	<ul style="list-style-type: none"> • Additional information requested by Members to be circulated to the Committee 	<ul style="list-style-type: none"> • Completed
Business Change	<ul style="list-style-type: none"> • Arrange a Member training session on the service and its impact on the organisation 	<ul style="list-style-type: none"> • Ongoing
Tree Protection & Biodiversity Task & Finish Group	<ul style="list-style-type: none"> • Recommendations to be submitted to the Executive • Recommendations on Ecological Emergency to be submitted to Council 	<ul style="list-style-type: none"> • Ongoing - Oct • Ongoing - Sept
Overview and Scrutiny Work Programmes 2022/23	<ul style="list-style-type: none"> • Refer work programmes to each O&S Committee to allocate items to meetings • Any additional items to be considered at the June 2022 Management Committee 	<ul style="list-style-type: none"> • Completed • Completed
Council Motions	<ul style="list-style-type: none"> • Annual update report to November meeting of the Management Committee • Details of Motions plus progress to be set out on the WBC website • Stand-alone report on air pollution to be submitted to the Management Committee 	<ul style="list-style-type: none"> • Ongoing • Ongoing • Ongoing – in work programme

O&S Management Committee – 13 June 2022		
Agenda Item	Action	Update
Minutes of Previous Meeting	<ul style="list-style-type: none"> • Agreed • Performance follow-up data to be circulated to all O&S Members 	<ul style="list-style-type: none"> • Completed • Completed

	<ul style="list-style-type: none"> • Business Change training to be delivered • Council Motions – set out on WBC website – update to November meeting 	<ul style="list-style-type: none"> • Ongoing • Ongoing
Q4 2021/22 Performance Report	<ul style="list-style-type: none"> • Additional information requested by Members to be circulated to all O&S Members • HOSC recommended to consider suitability of KPIs and impact of increasing complexity 	<ul style="list-style-type: none"> • Completed • Completed
Scrutiny Improvement Review	<ul style="list-style-type: none"> • Executive-O&S Protocol to be circulated to all O&S Members • Committee to receive regular updates on changes to national legislation 	<ul style="list-style-type: none"> • Completed • Ongoing
Work Programme 2022-23	<ul style="list-style-type: none"> • Members to notify Democratic Services of top three work programme priorities • Leader and Chief Executive to be invited to attend the July meeting • Member training programme to include Equalities and Climate Emergency • Community and Corporate O&S to scrutinise the Local Plan, the LCWIP, Bus Strategy and Bus Improvement Enhanced Partnership • Work programme include item on Refugees and Asylum Seekers (September 2022) 	<ul style="list-style-type: none"> • Completed • Completed • Ongoing • Completed • Completed
Action Tracker Report	<ul style="list-style-type: none"> • Include historic items not yet completed • Each O&S Committee to develop its own Action Tracker 	<ul style="list-style-type: none"> • Ongoing • Ongoing

O&S Management Committee – 7 July 2022		
Agenda Item	Action	Update
Minutes of Previous Meeting	<ul style="list-style-type: none"> • Agreed 	<ul style="list-style-type: none"> • Completed
Leader of the Council and Chief Executive	<ul style="list-style-type: none"> • Invite Leader and CEX to future meetings (suggest 6 monthly) 	<ul style="list-style-type: none"> • Ongoing
Climate Emergency O&S Committee	<ul style="list-style-type: none"> • Report to September meeting with more information on issues raised by Members 	<ul style="list-style-type: none"> • Ongoing

Climate Emergency Action Plan – Progress Report	<ul style="list-style-type: none"> • Member comments to be fed into CEAP • Andy Croy/Sarah Kerr meet with officers to consider accuracy of data • Report on Barkham Solar Farm project to September meeting 	<ul style="list-style-type: none"> • Completed • Completed • Ongoing
Work Programme 2022-23	<ul style="list-style-type: none"> • Chair/Vice-Chair to agree draft work programme for discussion at next meeting • Draft terms of reference for Task & Finish Group on corporate performance to next meeting • Consider potential item on the proposed Public Spaces Protection Order 	<ul style="list-style-type: none"> • Ongoing • Ongoing • Ongoing
Action Tracker Report	<ul style="list-style-type: none"> • Noted 	<ul style="list-style-type: none"> • Completed

O&S Management Committee – 5 October 2022		
Agenda Item	Action	Update
Minutes of Previous Meeting	<ul style="list-style-type: none"> • Agreed 	<ul style="list-style-type: none"> • Completed
Q1 2022/23 Performance Monitoring Report	<ul style="list-style-type: none"> • Circulate written responses to questions not answered at the meeting 	<ul style="list-style-type: none"> • Ongoing
Climate Emergency O&S Committee	<ul style="list-style-type: none"> • Council recommended to agree to establish O&S Committee • Set up first meeting of the Committee – 4 partnership + 3 Conservative Members 	<ul style="list-style-type: none"> • Completed • Ongoing
Barkham Solar Farm Business Case	<ul style="list-style-type: none"> • Refer OSMC “in principle” support for project to the Executive • Recommend to Executive that WBC lobby the Government and Energy Companies re charges for grid connection • Circulate written responses to questions not answered at the meeting 	<ul style="list-style-type: none"> • Completed • Completed • Ongoing
Corporate Performance Task & Finish Group	<ul style="list-style-type: none"> • Set up Task & Finish Group – 3 Partnership + 2 Conservative Members 	<ul style="list-style-type: none"> • Completed

Work Programme 2022-23	<ul style="list-style-type: none"> • Arrange extraordinary meeting to scrutinise utility companies – Thames water and SSE 	<ul style="list-style-type: none"> • Ongoing
Action Tracker Report	<ul style="list-style-type: none"> • Noted 	<ul style="list-style-type: none"> • Completed