

**MINUTES OF A MEETING OF THE  
PERSONNEL BOARD  
HELD ON 1 JUNE 2022 FROM 7.00 PM TO 8.45 PM**

**Committee Members Present**

Councillors: Rachel Bishop-Firth (Chairman), Stephen Conway, Pauline Helliar-Symons, Pauline Jorgensen, Ian Shenton (substituting Prue Bray), Paul Fishwick (substituting Clive Jones) and Stuart Munro

**Officers Present**

Madeleine Shopland, Democratic and Electoral Services Specialist  
Steve Moore, Interim Director Place and Growth  
Sally Watkins, Assistant Director Digital, and Change

**1. ELECTION OF CHAIRMAN**

**RESOLVED:** That Councillor Rachel Bishop-Firth be elected Chairman for 2022/23.

**2. APPOINTMENT OF VICE-CHAIRMAN**

**RESOLVED:** That Councillor Clive Jones be appointed Vice Chairman for 2022/23.

**3. APOLOGIES**

Apologies for absence were submitted from Councillors Prue Bray and Clive Jones.

**4. DECLARATION OF INTEREST**

There were no declarations of interest made.

**5. EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

**6. SHORTLISTING FOR THE ROLES OF ASSISTANT DIRECTORS FOR:  
ECONOMIC DEVELOPMENT AND GROWTH; HIGHWAYS AND TRANSPORT;  
AND ENVIRONMENT AND SAFETY**

The Board received a report regarding the shortlisting for the roles of Assistant Director Economic Development and Growth, Highways and Transport, and Environment and Safety.

**RESOLVED:** That the recommendations contained within the Part 2 report and presented at the meeting by the Interim Director Place and Growth, be agreed.

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