

Notes from the Meeting held on 28 September 2015 between the Chairman of the Audit Committee and the Chairman of the Overview and Scrutiny Management Committee

1. Council's vision and priorities – Are we covering all areas? Where are we getting assurance from? Are there any assurance gaps?

It was felt that the Committees' work programmes sufficiently covered the Council's Vision and Priorities.

It was suggested that the Overview and Scrutiny Management Committee may wish to review how successful the budget participation events had been once they had taken place.

2. Are there topics on the overview and scrutiny committee work programmes which it may be more appropriate for the Audit Committee to consider and vice versa?

The Children's Services Overview and Scrutiny Committee was looking at primary school place provision. Internal Audit had recently undertaken an audit on school places. The Chairman of the Audit Committee indicated that the Chairman of the Children's Services Overview and Scrutiny Committee could be sent a copy of the audit when it became available.

The Children's Services Overview and Scrutiny Committee had received a verbal update on the Draft Primary School Places Strategy at its September meeting. The Chairman of the Overview and Scrutiny Management Committee requested that the extract from the Minutes be sent to the Chairman of the Audit Committee for information.

3. How can we make sure that the committees do not duplicate efforts?

Sharing of work programmes and any amendments so that each Chairman was kept informed of the forthcoming work of the other committee.

4. Information sharing?

It was suggested that the Chairman of the Audit Committee may wish to attend the first meeting of the Scrutiny Committees in the new municipal year to better understand their areas of responsibility and work programmes. It was noted that the first meeting of the Community and Corporate Overview and Scrutiny Committee would be held on Monday 19 October 7pm.

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