

## A LIST OF THE EXECUTIVE MEMBER FOR ECONOMIC DEVELOPMENT AND FINANCE'S PORTFOLIO RESPONSIBILITIES

### 5.2.9 Executive Member for Economic Development and Finance

#### 5.2.9.1

To be responsible for overseeing the preparation of the Council's 3 year rolling budget and its presentation to Council.

#### 5.2.9.2

To act as the Member coordinator for:

- a) monitoring of the Council's budget in line with policy decisions;
- b) ensuring appropriate financial information is brought to the Executive for decision.

#### 5.2.9.3

To oversee the production of the Council's budget timetable.

#### 5.2.9.4

To oversee the workings of the Council's finance functions, advising Business Assurance as appropriate and making appropriate recommendations to the Executive on improvements.

#### 5.2.9.5

To oversee the production of the Council's annual review of fees and charges and the development of policy in this respect.

#### 5.2.9.6

To oversee the preparations for setting the Council Tax.

#### 5.2.9.7

To be responsible for the production and presentation to the Executive of the Council's Capital Strategy and three/five year Capital Programme and for monitoring and evaluating performance against targets set by the Executive.

#### 5.2.9.8

To monitor the financial impact of the organisational development of the Council including any structural changes or initiatives.

#### 5.2.9.9

Responsible for the financial monitoring of WBC-owned companies.

#### 5.2.9.10

To be responsible for overseeing and monitoring the Treasury Management Strategy and alerting the Executive to issues of concern.

#### 5.2.9.11

Responsible for monitoring the Council's Revenues and Benefits function.

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