

New resource base

WBC
S&C

Project Start:
 Today:
 Display Week:

| TASK | ASSIGNED TO | PROGRESS | START | END | Dec 21, 2020 | | | | | | | Dec 28, 2020 | | | | | | | Jan 4, 2021 | | | | | | | Jan 11, 2021 | | | | | | | Jan 18, 2021 | | | | | | | Jan 25, 2021 | | | | | | | Feb 1, 2021 | | | | | | | Feb 8, 2021 | | | | | | |
|--|-----------------------|----------|------------|------------|--------------|---|---|---|---|---|---|--------------|---|---|---|---|---|---|-------------|---|---|---|---|---|---|--------------|---|---|---|---|---|---|--------------|---|---|---|---|---|---|--------------|---|---|---|---|---|---|-------------|---|---|---|---|---|---|-------------|---|---|---|---|---|---|
| | | | | | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S |
| ANALYSE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Initial meeting | All | | 06/11/2020 | 06/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Assemble project team | | | 06/11/2020 | 06/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Expression of interest letter | RT | | 09/11/2020 | 23/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Discuss with school allocations | PI/SA | | 27/10/2020 | 12/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Finalise resource base funding model | PI | | 19/10/2020 | 01/04/2021 | █ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Options appraisal | PI | | 19/10/2020 | 20/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Collate and analyse pupil needs data | PI | | 19/10/2020 | 20/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Early engagement: Schools event | ST + S&C | | 08/02/2021 | 17/02/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | |
| Early engagement survey | PI, consultation team | | 08/02/2021 | 17/02/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | |
| Agree funding amount for capital spend if any | ST/PI/RT/LS | | 04/01/2021 | 28/01/2021 | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Initial business case | PI | | 23/11/2020 | 27/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Legal, HR, finance, procurement, comms input | PI | | 15/11/2020 | 20/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PLAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Discussion with Lynne S re place-based element of funding (core costing) | RT/PI/LS/EM? | | 17/12/2020 | 17/12/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Write spec | RT/PI | | 22/12/2020 | 14/01/2021 | █ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Write application docs (criteria questions, Ts and Cs) | PI/EC/SA/RT | | 14/01/2021 | 28/01/2021 | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SMT | | | 23/11/2020 | 23/11/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CDLT | | | 02/12/2020 | 02/12/2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Deputy Chief Exec? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exec | | | 28/01/2021 | 28/01/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | |
| SEND Improvement Board (for info) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Schools Forum (Lynne S) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Consultation period | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Analyse consultation responses and provide report to project group | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stakeholder engagement: CYP and carers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stakeholder engagement: schools and others | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SEND allocation date | | | 12/02/2021 | 12/02/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | |
| Open applications | | | 01/02/2021 | 01/02/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | |
| Applications period | | | 01/02/2021 | 21/02/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | █ | | | | | | | | | | | | | | | | | | | | |
| Evaluation | RT/EM/SA/PI/HR? | | 22/02/2021 | 26/02/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Moderation | RT/EM/SA/PI/HR? | | 01/03/2021 | 01/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interview | SVW rep/plus above | | 03/03/2021 | 05/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Decision | | | 05/03/2021 | 05/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SMT | | | 08/03/2021 | 08/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CDLT | | | 15/03/2021 | 15/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exec | nb despatch 17.3.21 | | 25/03/2021 | 25/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Display Week:

| TASK | ASSIGNED TO | PROGRESS | START | END | Dec 21, 2020 | | | | | | | Dec 28, 2020 | | | | | | | Jan 4, 2021 | | | | | | | Jan 11, 2021 | | | | | | | Jan 18, 2021 | | | | | | | Jan 25, 2021 | | | | | | | Feb 1, 2021 | | | | | | | Feb 8, 2021 | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|----------------------------|----------|------------|------------|--------------|----|----|----|----|----|----|--------------|----|----|----|---|---|---|-------------|---|---|---|---|---|----|--------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|-------------|---|---|---|---|---|---|-------------|---|----|----|----|----|----|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | | | | | | | | | | | | | | | | |
| | | | | | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T |
| Award | Week following Exec | | 29/03/2021 | 29/03/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Families notified | | | 30/03/2021 | 10/04/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (SEND tribunal deadline) | | | 15/04/2021 | 15/04/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SLA | | | 01/03/2021 | 30/05/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Recruitment/TUPE? | | | 01/03/2021 | 01/09/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Children Start | | | 01/09/2021 | 01/09/2021 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REVIEW | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |