

**Equality Impact Assessment (EqIA) form: Initial impact assessment**

If an officer is undertaking a project, policy change or service change, then an initial impact assessment must be completed and attached alongside the Project initiation document.

**EqIA Titular information:**

Date:	3.01.20
Service:	Highways and Transport
Project, policy or service EQIA relates to:	<b>Supplementary Estimate for Works to Address Traffic Congestion</b>
Completed by:	Andy Glencross
Has the EQIA been discussed at services team meeting:	No
Signed off by:	Sarah Hollamby
Sign off date:	3.01.20

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**1. Policy, Project or service information:**

This section should be used to identify the main purpose of the project, policy or service change, the method of delivery, including who key stakeholders are, main beneficiaries and any associated aims.

**What is the purpose of the project, policy change or service change , its expected outcomes and how does it relate to your services corporate plan:**

To secure approval for additional revenue funding for essential preparatory works to address traffic congestion within the borough. Securing additional revenue funding in the current financial year will enable the Council to commence an ambitious capital project aimed at addressing congestion in 2020/21.

The Project has the following three main work streams.

1. A campaign aimed at both understanding what residents find particularly frustrating through a comprehensive survey and improving our processes for getting information to our residents in terms of a communications strategy.

2. Development of an Intelligent Transport Systems (ITS) Strategy to look how we make better use of technology to keep the Borough moving. The ITS Strategy will investigate the use of real time monitoring of traffic flows on major routes (both through online tools and CCTV), an increased use of both mobile and fixed Variable Message Signs (VMS) at key locations on our network in order that we can improve the information that driver receive during their journeys and an accelerated role out of upgrades to our Intelligent traffic signal systems on key routes to enable the Council to take a more responsive approach to congestion management.
3. A Review of the Traffic Sensitive streets across the Borough. Where the Council identifies a street as traffic sensitive it is able to impose more stringent requirements on any proposed streetworks application, such as off peak only working, with a view to minimising any disruption caused during peak periods due to road works. It is worth remembering that eighty percent of streetworks applications are from statutory undertakers (mainly utilities companies).

**Outline how you are delivering your project, policy change or service change. What governance arrangements are in place, which internal stakeholders (Service managers, Assistant Directors, Members etc.) have/will be consulted and informed about the project or changes:**

The project itself will be delivered as a capital project through the normal Highways and Transport and Corporate governance arrangements. The Director Locality and Customer Services, Assistant Director Highways and Transport and the Highways and Transport Service Manager will be responsible for the project.

There is currently a standing congestion agenda item on the weekly Highways Management Board and it will eventually be reported to members through the upcoming Highways and Transport Working Group

**Outline who are the main beneficiaries of the Project, policy change or service change?**

The travelling public throughout the Borough

**Outline any associated aims attached to the project, policy change or service change:**

A reduction in the level of frustration with traffic congestion felt by the travelling public throughout the borough.

## 2. Protected characteristics:

There are 9 protected characteristics as defined by the legislation:

- Race
- Gender
- Disability
- Gender re-assignment
- Age
- Religious belief
- Sexual orientation
- Pregnancy/Maternity
- Marriage and civil partnership:

*To find out more about the protected groups, please consult the EQIA guidance.*

## 3. Initial Impact review:

In the table below, please indicate whether your project, Policy change or service change will have a positive or negative impact on one of the protected characteristics. To assess the level of impact, please assign each group a Positive, No, Low or High impact score:

*For information on how to define No, low or high impact, please consult the EQIA guidance document.*

If your project is to have a positive impact on one of the protected groups, please outline this in the table below.

*For details on what constitutes a positive impact, please consult the EQIA guidance.*

Protected characteristics	Impact score	Please detail what impact will be felt by the protected group:
Race:	No	
Gender:	No	

Disabilities:	No	
Age:	No	
Sexual orientation:	No	
Religion/belief:	No	
Gender re-assignment:	No	
Pregnancy and Maternity:	No	
Marriage and civil partnership:	No	

Based on your findings from your initial impact assessment, you must complete a full impact assessment for any groups you have identified as having a low of high negative impact. If No impact, or a positive impact has been identified, you do not need to complete a full assessment. However, you must report on this initial assessment and it must receive formal approval from the Assistant Director responsible for the project, policy or service change.

Initial impact assessment approved by Sarah Hollamby

Date: 3.01.20