

Agenda Item 10

TITLE 2020/21 Proposed De-delegated Budget

FOR CONSIDERATION BY Schools Forum on 18 December 2019

WARD (All Wards);

LEAD OFFICER Director of Children's Services - Carol Cammiss

OUTCOME / BENEFITS TO THE COMMUNITY

N/A

RECOMMENDATION

The Schools Forum maintained school members are asked to support the following proposed de-delegated item on a line by line basis for 2020/21 budget by phases, i.e. primary representatives approve the primary de-delegated and secondary representatives, the secondary items.

SUMMARY OF REPORT

The services that the Council provides on behalf of schools needs to be approved by the maintained schools representative(s) of the Schools Forum each year.

This report provides details of the proposed services and support to be approved for 2020/21.

2020/21 Proposed De-delegation Budget December 2019

.01 **Purpose of the Report**

This report is to seek approval from the maintained primary schools and maintained secondary schools for each proposed de-delegated item, and to agree the basis of cost allocation.

.02 **Recommendation**

The Schools Forum maintained school members are asked to support the following proposed de-delegated item on a line by line basis for 2020/21 budget by phases, i.e. primary reps approve the primary de-delegated and secondary reps, the secondary items.

.03 **Background**

De-delegated services are for maintained schools only; funding for de-delegated services must be allocated through the formula but can be passed back, or 'de-delegated', for maintained mainstream primary and secondary schools with Schools Forum approval.

Table A at the end of this report, shows the impact for individual schools.

The same methodology as was used for 2019/20 has been retained, where some services are charged at a fixed fee and some are more appropriately charged on a number on roll basis. Four primary schools have converted to academy in financial year 2019-20, with two more due to convert before the end of the financial year.

.04 **De-delegated items detailed summary**

The services which the Council are allowed to de-delegated for 2020/21 are listed below:

1. Contingencies (including schools in financial difficulties and deficits of closing schools)

The contingency is to support schools in financial difficulty not of the school's own making i.e. falling rolls, exceptional circumstances and to fund closing schools that still have a deficit.

Any school that would like to access this fund will need to state the issue and will need to meet with the School's Finance Manager, so that the situation can be assessed as an exceptional case or not. An example of a special case could be a fraudulent activity in the school, which the school are pursuing in legal procedure that has resulted in a loss of funding, and this was not due to negligence within the school.

Any decision will need the agreement of the Assistant Director for Education and will be communicated to the Schools Forum. This will be a standing item at all Schools Forum meetings.

Schools that are struggling to manage their budget should contact Schools Finance for support at the earliest opportunity to minimise the ongoing impact and to apply for a licence deficit if applicable.

As requested at previous meetings, the budget has been reduced.

2. Behaviour support services, service commissioned from Foundry for primary maintained schools.

3. Support to underperforming ethnic groups and bilingual learner.

4. Staff costs supply cover (for example, long-term sickness, maternity, trade union and public duties). Please see **Appendix A** for more information. As requested at previous meetings, the budget has been increased.

5. Licences and Subscriptions:

Please see table below:

Capita ONE Module name	Service Provided	Cost
Attendance	Attendance monitoring and analysis – data supplied by schools through SIMS	£3,473
Exclusions	Exclusions monitoring and analysis – data supplied by schools through SIMS	£2,947
Bases	Core info about school sites needed to support the other modules	£3,645
B2B Student	Manages the transfer of student and attendance data from SIMS to ONE	£10,693
Governors	Supports schools with Governors administration	£2,790
System & Capita tech support	Fixed costs for technical licenses and customised support (e.g. for upgrades, service packs, bug fixes)	£44,420
TOTAL		£67,968

6. Insurance. Budget for maintained schools only. Academies have indemnity rather than insurance which is underwritten by the taxpayer. The DfE doesn't allow maintained schools to be part of that scheme, therefore the council has to go out into the general market to private companies for insurance cover.

Through economies of scale, the council is able to commission more favourable rates than individual schools are likely to receive if they went out to the general market themselves. If schools source their own insurance, the council will need to approve the cover to ensure at an acceptable level to mitigate any risks for the council.

.05 Financial Summary

The proposed de-delegated budget provision for 2020/21 financial year is £1,260,219 please see Appendix B.

Alan Voyzey
Interim School Finance Manager
December 2019

Bob Watson
Head of Finance
December 2019

Appendix A

TABLE OF STAFF COSTS SUPPLY COVER

Maternity Leave	
Description	Funding
Teaching Staff	
6 weeks pay	Full pay
33 week maternity pay	Approx. £140 per week
12 weeks Occupational pay	Half pay
Support staff	
6 weeks pay	90% Full pay
13 weeks maternity pay	Approx. £140 per week
12 weeks Occupational pay	Half pay

Paternity Leave – 2 week full pay.

Trade union cover – one full time post, funding to support schools that need to cover trade union duties.

Public duties – supply cover for Jury service.

These costs for maintained schools are charged directly to the Council rather than the school.

Appendix B

TABLE A										
DE-DELEGATED 2020-21 BUDGET										
De-delegated services to maintained schools only										
School Name	NOR Oct 19	Fixed Fee		Based on Number on roll				TOTAL	19-20 Charge	Variance 20-21 and 19-20
		Contingency (school in fin. Diff and def. of closing schools)	Licences/subscriptions*	Insurance	Staff costs - supply cover	Support to underperforming EMG & bilingual learners**	Behaviour support services - Primary only			
Cost per school										
Aldryngton Primary School	311	1,541	1,837	11,439	8,838	2,359	7,050	33,064	31,304	1,760
All Saints C.E. (Aided) Primary School	269	1,541	1,837	9,894	7,645	2,040	6,098	29,054	27,913	1,142
Bearwood Primary School	260	1,541	1,837	9,563	7,389	1,972	5,894	28,195	26,261	1,934
Emmbrook Infant School	177	1,541	1,837	6,510	5,030	1,342	4,013	20,273	19,044	1,229
Emmbrook Junior School	252	1,541	1,837	9,269	7,161	1,911	5,713	27,432	25,391	2,040
Farley Hill Primary School	204	1,541	1,837	7,503	5,797	1,547	4,625	22,850	22,087	763
Finchampstead Primary School	110	1,541	1,837	4,046	3,126	834	2,494	13,877	13,914	-37
Gorse Ride Infant School	140	1,541	1,837	5,149	3,979	1,062	3,174	16,741	17,740	-999
Gorse Ride Junior School	219	1,541	1,837	8,055	6,224	1,661	4,965	24,282	24,087	195
Grazeley Parochial Primary School	201	1,541	1,837	7,393	5,712	1,524	4,557	22,564	20,435	2,128
HAWKEDON PRIMARY SCHOOL	615	1,541	1,837	22,621	17,477	4,664	13,942	62,081	58,606	3,475
Highwood Primary School	303	1,541	1,837	11,145	8,611	2,298	6,869	32,300	27,391	4,909
Hillside Primary School	417	1,541	1,837	15,338	11,850	3,162	9,453	43,182	40,608	2,574
Keep Hatch Primary School	387	1,541	1,837	14,234	10,998	2,935	8,773	40,318	38,260	2,058
Lambs Lane Primary School	200	1,541	1,837	7,356	5,684	1,517	4,534	22,468	23,392	-923
Loddon Primary School	513	1,541	1,837	18,869	14,579	3,890	11,630	52,345	48,955	3,390
Radstock Primary School	394	1,541	1,837	14,492	11,197	2,988	8,932	40,986	40,608	379
Rivermead Primary School	418	1,541	1,837	15,375	11,879	3,170	9,476	43,277	39,651	3,626
Robert Piggott CE Infant School	108	1,541	1,837	3,972	3,069	819	2,448	13,686	13,219	468
Robert Piggott CE Jnr School	181	1,541	1,837	6,657	5,144	1,373	4,103	20,655	19,566	1,089
Shinfield Infant & Nursery Sch	270	1,541	1,837	9,931	7,673	2,048	6,121	29,150	27,304	1,846
Shinfield St. Mary's CE (VA) Junior School	357	1,541	1,837	13,131	10,145	2,707	8,093	37,454	34,956	2,499
South Lake Primary School	420	1,541	1,837	15,448	11,936	3,185	9,521	43,468	40,086	3,382
St Dominic Savio Catholic Schl	414	1,541	1,837	15,228	11,765	3,140	9,385	42,895	40,347	2,549
St Paul's C of E Junior School	384	1,541	1,837	14,124	10,913	2,912	8,705	40,032	37,477	2,554
The Colleton Primary School	375	1,541	1,837	13,793	10,657	2,844	8,501	39,173	37,825	1,347
The Hawthorns Primary School	423	1,541	1,837	15,559	12,021	3,208	9,589	43,754	41,042	2,712
Walter Infant School	267	1,541	1,837	9,821	7,588	2,025	6,053	28,864	27,739	1,125
Wescott Infant School	154	1,541	1,837	5,664	4,376	1,168	3,491	18,077	17,914	164
Westende Junior School	237	1,541	1,837	8,717	6,735	1,797	5,373	26,000	24,609	1,391
Whiteknights Primary School	409	1,541	1,837	15,044	11,623	3,102	9,272	42,418	40,434	1,984
Willow Bank Infant School	180	1,541	1,837	6,621	5,115	1,365	4,081	20,559	19,653	906
Willow Bank Junior School	242	1,541	1,837	8,901	6,877	1,835	5,486	26,477	24,783	1,694
WINNERSH PRIMARY SCHOOL	414	1,541	1,837	15,228	11,765	3,140	9,385	42,895	42,520	375
Woodley CE Primary School	311	1,541	1,837	11,439	8,838	2,359	7,050	33,064	31,304	1,760
The Emmbrook School	761	1,541	1,837	27,991	21,626	5,771		58,766	51,119	7,647
THE BULMERSHE SCHOOL	1,019	1,541	1,837	37,480	28,958	7,728		77,544	65,646	11,898
Total Allocation	12,316	57,000	67,968	453,000	350,000	93,400	238,851	1,260,219	1,183,188	77,031