

**MINUTES OF A MEETING OF THE
WOKINGHAM BOROUGH WELLBEING BOARD
HELD ON 13 JUNE 2019 FROM 5.00 PM TO 6.50 PM**

Present

Charles Margetts	Wokingham Borough Council
Debbie Milligan	NHS Berkshire West CGC
Nick Campbell-White	Healthwatch
Philip Cook	Voluntry Sector and Community Partnership / Voluntary Sector
Graham Ebers	Deputy Chief Executive
John Halsall	Wokingham Borough Council
David Hare	Wokingham Borough Council
Sarah Hollamby	Director of Locality and Customer Services
Matt Pope	Director of Adult Services
Tessa Lindfield	Strategic Director Public Health Berkshire
Katie Summers	Director of Operations, Berkshire West CCG
Dr Cathy Winfield	NHS Berkshire West CCG

Also Present:

Madeleine Shopland	Democratic and Electoral Services Specialist
Carol-Anne Bidwell	Public Health
Sherrie Newell	Board Manager, Local Safeguarding Children's Board
Susan Parsonage	Chief Executive

1. ELECTION OF CHAIRMAN 2019-2020

RESOLVED: That Councillor Charles Margetts be elected Chairman for the 2019-2020 municipal year.

2. APPOINTMENT OF VICE CHAIRMAN 2019-2020

RESOLVED: That Dr Debbie Milligan be appointed Vice Chairman for the 2019-2020 municipal year.

3. APOLOGIES

Apologies for absence were submitted from Carol Cammiss, Councillor UllaKarin Clark, Superintendent Felicity Parker and Charlotte Seymour.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Board held on 11 April 2019 were confirmed as a correct record and signed by the Chairman.

5. DECLARATION OF INTEREST

Councillor David Hare submitted a Personal Interest in Item 9 Berkshire West Integrated Care System Operating Plan 2019/20 on the grounds that his fiancée was a GP.

6. PUBLIC QUESTION TIME

In accordance with the agreed procedure the Chairman invited members of the public to submit questions to the appropriate Members.

6.1 Anne -Marie Gawen asked the Chairman of the Wokingham Borough Wellbeing Board the following question. Due to her inability to attend a written answer was provided:

Wellbeing in Wokingham Action Group (WIWAG) would like to ask the Board about the progress of plans for a mental health Recovery College for Wokingham Borough. We have asked about a Recovery College before and the answers were about ongoing plans and preparations - this is some time ago. We hope that these plans are close to fruition?

Answer

We have a new Director of Adult Social Care, who sees this as one of his priorities to deliver.

The Recovery College business case is progressing and it will be presented to the Corporate Leadership Team for consideration, as soon as possible, but by no later than the end of July. Once agreed, the Recovery College implementation will formally begin.

Preparations have already begun, we would hope to have some courses up and running by the end of the year, but sooner if this can be managed.

7. MEMBER QUESTION TIME

There were no Member questions.

8. BERKSHIRE WEST GOVERNANCE

Graham Ebers, Deputy Chief Executive, presented a report regarding the governance of the Berkshire West system. The report set out the arrangements for the proposed creation of a Berkshire West Integrated Care Partnership across Berkshire West. Table 3 and Appendices 5a-5c were circulated at the meeting.

During the discussion of this item the following points were made:

- The report would be presented to all of the Berkshire West Wellbeing Boards.
- It had been agreed previously that the Berkshire West 10 Integration Programme (BW10) and the Berkshire West Integrated Care System (BWICS) would be combined.
- In response to a question from Councillor Halsall regarding the role of the Integrated Care Partnership, Dr Winfield commented that it presented an opportunity to bring together the work of the different Wellbeing Boards. Two systems which had been running in parallel would be brought together under a senior leadership team, ensuring strengthened governance. A greater role was envisaged for elected Members. Graham Ebers indicated that the Chairman of the Wokingham Borough Wellbeing Board would be a member of the Berkshire West Integrated Partnership Leadership Board.
- The Partnership would help deliver the work programme
- Councillor Margetts asked when an assessment of whether the change had been successful would be carried out. Dr Winfield commented that a review would be built in to the process. A launch event would be held in July followed by developmental sessions for the Leadership Group.
- Graham Ebers commented that the Wellbeing Board would be able to monitor performance.

- Tessa Lindfield stated that the production of a Health and Wellbeing Strategy was one of the key functions of the Wellbeing Board and that the Clinical Commissioning Group and the local authority had a duty to have regards to that strategy. She welcomed the opportunity for greater inclusion and input from the Wellbeing Board Chairmen.
- Katie Summers stated that the Wellbeing Board had a number of key constitutional factors that it had to deliver on including integrated care. Wokingham Borough had progressed well with regards to integrated care but shared a large community trust with others and could not work in isolation.
- Councillor Hare commented that he felt that the proposed governance arrangements were necessary.

RESOLVED: That

- 1) That the strategic objectives outlined in the main report (Table 3) be approved as the basis of the BWICSS work programme in 2019/20 noting that these are likely to change as a new strategy is developed;
- 2) The taxonomy summarised in Fig 1 be used to frame the governance arrangements for the BWICP;
- 3) That the governance structure as set out in Fig 2 be adopted for the new BW ICP.
- 4) That the terms of reference for the BWICP Leadership Board, BW10 Executive and BW10 Delivery Group as set out in Appendices 5a-c of the main report be agreed.
- 5) That the principles for resourcing the ICP be agreed.

9. BERKSHIRE WEST INTEGRATED CARE SYSTEM OPERATING PLAN: 2019/20

The Board considered the Berkshire West Integrated Care System Operating Plan 2019/20.

During the discussion of this item the following points were made:

- Katie Summers informed the Board that the Integrated Care System funding gap was calculated to be £45.2m for 2019/20.
- The Plan had been created earlier in the year and some of the health infrastructure referred to such as Primary Care Networks were starting to be built up. Dr Milligan highlighted the four Primary Care Network areas locally.
- Each strategic priority had a project plan with agreed timelines, which was monitored monthly.
- In response to a question from Board members Dr Winfield indicated that the Chairmen of the Wellbeing Boards would be kept informed through the joint delivery group. There would be an improved line of sight through increased involvement of the Chief Executives and Members.
- Katie Summers reminded Board members that regular updates were provided on the Better Care Fund schemes.
- Councillor Halsall questioned what the high level board would address. Dr Winfield stated that the issue of developing primary care networks was about resilience. There was a need for different organisations to be mutually supportive and to work towards integration.
- Councillor Halsall asked how frequently the Integration Board met and was informed that it met monthly and that he would be invited to attend.

RESOLVED: That the Berkshire West Integrated Care System Operating Plan: 2019/20 be noted.

10. STRATEGY INTO ACTION

The Board considered the Strategy into Action.

During the discussion of this item the following points were made:

- The Strategy into Action was a standing item.
- The Board had created a revised and more meaningful Joint Health and Wellbeing Strategy 2018-21. The three key priorities were; creating physically active communities; reducing social isolation and loneliness; and narrowing the health inequalities gap. There were themes under each of the priorities.
- Councillor Margetts asked how progress made against the priorities would be measured and was informed that this would be done via the Strategy into Action.
- In May the Board had held a World Café style workshop to consider the priorities and how they could be addressed. Discussions at the workshop would be captured and turned into actions.
- At the end of April, an email was distributed to Council departments, partners of the Wellbeing Board and commissioned services, which included information on who the Wellbeing Board was and what its strategy and key priorities were. A short survey which was to gather a broader picture on what was currently happening within the Borough, to understand perspectives on current provision to identify gaps, and to provide a platform for feedback on the Wellbeing strategy, had also been provided. A 10% response rate had been received so far.
- Katie Summers stated that at the last Leaders Integration Board participants had, had a discussion regarding the Board's key priorities and also wanted to hold these priorities. She went on to state that one method of potentially identifying loneliness would be to look at the number of assisted bin collections and those who were in receipt of single person council tax discount.
- Councillor Hare commented that it was often the very lonely who were hard to reach. Frequently it was younger people who were lonely.
- Susan Parsonage stated that it was important that the Board knew its local population.
- Philip Cook emphasised that it was not simply a matter of creating more activities and groups. It was important to explore partnership opportunities as early as possible.
- Katie Summers commented that population health management was a new way of working.
- Councillor Margetts asked how the Wellbeing Board could progress the strategy into action. Katie Summers commented that the Board should instruct the Board on what it wanted to achieve with regards to reducing social isolation.
- Tessa Lindfield reminded Board members that the Joint Strategic Needs Assessment was an existing source of population data.
- Board members agreed that the action plan would be populated with data already received and would be considered at the Board's next meeting.

RESOLVED: That the update and progress to date for the Wellbeing Strategy be acknowledged and the implementation of Strategy into Action be supported.

11. BETTER CARE FUND (BCF) PROGRAMME 2018/19

Katie Summers took the Board through a report regarding the Better Care Fund Performance for 2018/19.

During the discussion of this item the following points were made:

- The Better Care Fund (BCF) had been developed to pool resources and deliver the integration of adult health and social care services, and had come into effect in 2014.
- Katie Summers highlighted the four local schemes; Integrated Front Door - The Health and Social Care Hub; Wokingham Integrated Social Care and Health (WISH) Team, including Step Down; Community Health and Social Care (CHASC) including Community Navigators and; Step Up.
- The Better Care Fund also funded six Berkshire West wide schemes; Care Homes (Community Support) Project - incorporating RRaT (Rapid Response and Treatment; Connected Care; Integrated Discharge Team (IDT) and Trusted Assessment; Street Triage – Mental Health; and Falls and Frailty.
- Board members were pleased to note that the number of non-elected admissions in over 65's had reduced.
- Matt Pope emphasised that the Better Care Fund scheme was working well in Wokingham.

RESOLVED: That the performance of the Better Care Fund in 2018/19 be noted.

12. BERKSHIRE WEST NEW SAFEGUARDING ARRANGEMENTS

Sherrie Newell, Board Manager, Local Safeguarding Children's Board (LSCB), updated the Board on Berkshire West's new safeguarding arrangements.

During the discussion of this item the following points were made:

- Wokingham, Reading and West Berkshire LSCBs had merged into one Board in July 2018. The three LSCB's had worked together as an early adopter of the new arrangements and had published the Berkshire West Safeguarding Children Partnership arrangements in March 2019.
- Although schools were no longer statutory partners a S151 group and a Schools group had been established in each local authority area.
- Councillor Halsall asked what the driver had been for working in partnership. Sherrie Newell commented that each local authority had considerable safeguarding duties and individually were quite small.
- There was pan Berkshire learning and policies which helped to ensure a consistent approach.
- The LSCB was working with the Community Safety Partnership. Councillor Hare commented that it was important also to remember vulnerable adults.
- Sherrie Newell commented that there would be an increased focus around scrutiny and partners holding each other to account.

RESOLVED: That the safeguarding agenda in Wokingham be promoted.

13. WOKINGHAM INTEGRATED PARTNERSHIP: ANNUAL PLANNING EVENT – THEMES FROM THE DAY

Katie Summers highlighted the themes that had come out of the Wokingham Integrated Partnership event which had been held in April.

RESOLVED: That the Wokingham Integrated Partnership: Annual Planning Event – Themes from the day be noted.

14. UPDATES FROM BOARD MEMBERS

The Board received an update on the work of Healthwatch Wokingham Borough and the Place and Community Partnership/ Voluntary Sector.

Healthwatch Wokingham Borough:

- Nick Campbell-White indicated that Nicola Strudley had left and that Healthwatch Wokingham Borough were recruiting for a replacement.
- The volunteers continued to be active.
- Healthwatch Wokingham Borough would soon be producing its annual report which would be circulated to the Board.

Place and Community Partnership/ Voluntary Sector:

- Philip Cook advised that the Place and Community Partnership had been dormant for some time but would be meeting on 28 June to consider and reassess its purpose, role, how it could add value and what it contribute to and lead on.

RESOLVED: That the updates from Board members be noted.

15. FORWARD PROGRAMME

The Committee discussed the forward programme for the remainder of the municipal year.

A member of the public asked a question about wait times for collecting prescriptions at the chemists in Woodley even after having first phoned ahead. She commented that waiting could be difficult for dialysis patients and asked whether consideration would be given to an additional chemist within Woodley. It was agreed that a written answer would be provided.

RESOLVED: That the forward programme be noted.

16. DEVELOPING A BERKSHIRE WEST SHARED JOINT HEALTH & WELLBEING STRATEGY

Tessa Lindfield, Strategic Director Public Health, presented a paper on developing a Berkshire West shared Joint Health and Wellbeing Strategy. A revised report was circulated at the meeting.

During the discussion of this item the following points were made:

- In April 2019 the Wellbeing Board Chairs from West Berkshire, Reading and Wokingham had agreed to propose development of a Shared Joint Health & Wellbeing Strategy across the three Local Authorities.
- The three local authorities shared one CCG and together formed the geography for the Berkshire West Integrated Care Partnership, part of the Berkshire West, Oxfordshire and Buckinghamshire Integrated Care System. They also shared a number of delivery services including Berkshire Healthcare Foundation Trust and Royal Berkshire NHS Foundation Trust.
- Each Wellbeing Board was responsible for its own residents, however there were some populations in common with people attending schools and working across boundaries.
- Whilst the Boards shared some priorities local priorities would also be maintained.
- It was proposed that the development process begin shortly. It was intended that the Strategy would be published in September 2020.

- Graham Ebers commented that whilst there was some merit in a Berkshire West wide Strategy it was important that the local Wokingham Borough focus was not lost. Councillor Halsall also expressed concern that the focus on Borough issues was not lost. He commented that the populations and priorities between the areas differed.
- Possible resourcing of the project was discussed. Tessa Lindfield commented that there could possibly be a Policy Officer, the funding of which would be shared between the organisations. Alternatively, existing resources could be pooled. Dr Winfield stated that there was possibly some resource within the Better Care Fund which could be released for joint working.
- In response to a question from Philip Cook, Tessa Lindfield agreed that the voluntary sector should be involved in the Strategy Development Group.

RESOLVED: That

- 1) further information regarding the proposal be brought back to the Board's next meeting on 8 August for consideration.
- 2) the concept of a Shared Joint Health and Wellbeing Strategy be supported;
- 3) the principles, process and timeline for the strategy development be agreed;
- 4) it be agreed to identify dedicated capacity for strategy development;
- 5) it be agreed to set up a Strategy Development Group.

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