

# **DRAFT WORK PROGRAMMES 2019/20**

**Please note that the Work Programme is a 'live' document and subject to change at short notice. The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny Management Committee.**

**The Overview and Scrutiny Committees will consider their work programmes at the first meeting in the new Municipal Year.**

## OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
19 June 2019	<b>Update on Grass Cutting Programme</b>	To consider an update on the 2019 Grass Cutting programme following the implementation of O&S recommendations	Work Programme	Peter Baveystock
	<b>Government Statutory Guidance on Overview and Scrutiny</b>	To consider the implications for WBC of the recently published Statutory Guidance on Overview and Scrutiny	Work Programme	Neil Carr
	<b>Executive and IEMD Forward programme</b>	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	<b>Reports from O&amp;S Chairmen</b>	Standing Item	Coordination of Committees	Committee Chairmen
	<b>Work Programmes</b>	To consider the individual Work Programmes for the Committees in 2018/19	Coordination of Committees	Democratic Services

<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>CONTACT OFFICER</b>
<b>17 July 2019</b>	<b>Quarter 1 2019/20 Council Plan Performance Report</b>	To consider the Borough Plan quarterly performance report for Quarter 1 of 2018/19	Work Programme	Louise Griffin
	<b>Executive and IEMD Forward programme</b>	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	<b>Reports from O&amp;S Chairmen</b>	Standing Item	Coordination of Committees	Committee Chairmen
	<b>Work Programmes</b>	To consider the individual Work Programmes for the Committees in 2018/19	Coordination of Committees	Democratic Services

<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>CONTACT OFFICER</b>
<b>19 September 2019</b>	<b>Update on Collection of Food Waste</b>	To consider a six-month update on the collection of food waste which commenced in April 2019	Work Programme	Peter Baveystock
	<b>Street Cleansing Update</b>	To consider an update on the new arrangements for street cleansing	Work Programme	Peter Baveystock
	<b>Executive and IEMD Forward programme</b>	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	<b>Reports from O&amp;S Chairmen</b>	Standing Item	Coordination of Committees	Committee Chairmen
	<b>Work Programmes</b>	To consider the individual Work Programmes for the Committees in 2018/19	Coordination of Committees	Democratic Services

## CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
18 June 2019	<b>School Performance Indicators and Ofsted Reports</b>	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item	Jim Leivers
	<b>Children's Services Performance Indicators</b>	To receive an update and monitor Children's Services performance measured by local indicators	Standing item	Carol Cammiss
	<b>Review of SEND Ofsted Inspection</b>	To inform the Committee on the outcome of the recent SEND inspection	Information report	Carol Cammiss
	<b>Children's Services Overview and Scrutiny Forward Programme</b>	To consider the forward programme of the Committee	Standing item	Democratic Services / Luciane Bowker
	<b>Schools Causing Concern – Part 2</b>	To receive information about any school(s) causing concern	Standing item	Jim Leivers

<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
<b>17 September 2019</b>	<b>Children's Services Performance Indicators</b>	To receive an update and monitor Children's Services performance measured by local indicators	Standing item	Children's Services / Carol Cammiss
	<b>Schools Performance Indicators and Ofsted Reports</b>	To receive information on schools' performance and to review recent Ofsted reports	Standing item	Jim Leivers
	<b>Continuous Improvement Plan</b>	To receive an update on the service's continuous improvement plan	Update report	Children's Services/ Carol Cammiss
	<b>CSO&amp;S Forward Plan</b>	To consider the forward programme of the Committee	Standing item	Democratic Services / Luciane Bowker
	<b>Schools Causing Concern – Part 2</b>	To receive information about any school(s) causing concern	Standing item	Children's Services / Jim Leivers

<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
<b>19 November 2019</b>	<b>Children's Services Performance Indicators</b>	To receive an update and monitor Children's Services performance measured by local indicators	Standing item	Children's Services / Carol Cammiss
	<b>Schools Performance Indicators and Ofsted Reports</b>	To receive information on schools' performance and to review recent Ofsted reports	Standing item	Children's Services / Jim Leivers
	<b>CSO&amp;S Forward Plan</b>	To consider the forward programme of the Committee	Standing item	Democratic Services / Luciane Bowker
	<b>Schools Causing Concern – Part 2</b>	To receive information about any school(s) causing concern	Standing item	Children's Services / Jim Leivers
<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
<b>21 January 2020</b>	<b>Children's Services Performance Indicators</b>	To receive an update and monitor Children's Services performance measured by local indicators	Standing item	Children's Services / Carol Cammiss
	<b>School Performance Indicators and Ofsted Reports</b>	To receive information on schools' performance, and to review recent Ofsted Reports.	Standing item	Children's Services / Jim Leivers
	<b>CSO&amp;S Forward Plan</b>	To consider the forward programme of the Committee	Standing item	Democratic Services / Luciane Bowker

	<b>Schools Causing Concern – Part 2</b>	To receive information about any school(s) causing concern	Standing item	Children's Services / Jim Leivers
<b>DATE OF MEETING</b>	<b>ITEM</b>	<b>PURPOSE OF REPORT</b>	<b>REASON FOR CONSIDERATION</b>	<b>RESPONSIBLE OFFICER / CONTACT OFFICER</b>
<b>17 March 2020</b>	<b>Children's Services Performance Indicators</b>	To receive an update and monitor Children's Services performance measured by local indicators	Standing item	Children's Services / Carol Cammiss
	<b>School Performance Indicators and Ofsted Reports</b>	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item	Children's Services / Jim Leivers
	<b>CSO&amp;S Forward Programme</b>	To consider the forward programme of the Committee	Standing item	Democratic Services / Luciane Bowker
	<b>Schools Causing Concern – Part 2</b>	To receive information about any school(s) causing concern	Standing item	Children's Services / Jim Leivers



## COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
17 June 2019	<b>Wokingham Market Place Highways Project</b>	To consider the final Safety Audit and Financial Audit of the project.	Work Programme	Mark Cupit
	<b>Borough Parking Strategy</b>	To consider an update on the development of a Borough-wide Parking Strategy	Work Programme	Clare Lawrence
	<b>Work Programme</b>	To consider the work programme for the Committee for 2019/20	Standing Item	Democratic Services

85

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
25 November 2019	<b>Work Programme</b>	To consider the work programme for the Committee for 2019/20	Standing Item	Democratic Services

## ON HOLD ITEMS

ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
<b>Market Place Road Safety Audit</b>	To receive and consider the final Market Place road safety audit.	Committee request	Chris Easton
<b>Market Place Financial Audit</b>	To receive and consider the final Market Place financial audit.	Committee request	Chris Easton



Currently unscheduled topics:

- Cycling links between Finchampstead and Wokingham town centre;
- Budget Scrutiny;
- Cemetery review.

## HEALTH OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
3 June 2019	Better Care Fund Update	Update	Update	Rhian Warner
	Wokingham Borough Wellbeing Board update	Update	Update	Wokingham Borough Wellbeing Board
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
15 July 2019	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
4 March 2020	<b>Health Consultation Report</b>	Challenge item	Challenge item	Democratic Services
	<b>Healthwatch update</b>	Challenge item	Challenge item	Healthwatch Wokingham Borough

**Currently unscheduled topics:**

- Draft Quality Accounts (April 2020)
  - Berkshire Healthcare NHS Foundation Trust
  - Royal Berkshire Hospital NHS Foundation Trust
  - South Central Ambulance NHS Foundation Trust
- Update on work of Clinical Commissioning Group
- Discharge of patients from hospital and Better Care Fund