

**MINUTES OF A MEETING OF THE
PERSONNEL BOARD
HELD ON 31 OCTOBER 2018 FROM 6.45 PM TO 8.25 PM**

Committee Members Present

Councillors: Alistair Auty (Chairman), Stuart Munro (Vice-Chairman), UllaKarin Clark, Lindsay Ferris, Charlotte Haitham Taylor, Pauline Helliard-Symons and Charles Margetts

Officers Present

Madeleine Shopland, Democratic and Electoral Services Specialist
Sarah Swindley, Lead Specialist HR
Heather Thwaites, Acting Chief Executive
Julie Towers, Penna

65. APOLOGIES

There were no apologies for absence.

66. DECLARATION OF INTEREST

Councillors Haitham Taylor and Ferris declared Personal Interests in Agenda Item 56 Short List for Permanent Chief Executive and Director Locality and Customer Services due to the fact that they felt that they could not comment on one of the candidate's suitability. They remained in the meeting and did not participate in discussions or vote with regards to that particular candidate.

67. APPOINTMENT OF INTERIM CHIEF EXECUTIVE

Members received a report regarding the appointment of an Interim Chief Executive.

Following the resignation of the interim Chief Executive it was proposed that Heather Thwaites be appointed to cover the role on a short term basis until such time as Personnel Board was able to interview and appoint a permanent Chief Executive.

RESOLVED: That it be recommended to Council that Heather Thwaites be appointed Interim Chief Executive until Personnel Board are able to interview and appoint a permanent Chief Executive, subject to no objections from the majority of the Executive.

68. SHORT LIST FOR PERMANENT CHIEF EXECUTIVE AND DIRECTOR LOCALITY AND CUSTOMER SERVICES

The Board considered a report regarding shortlisting for the posts of permanent Chief Executive and Director Locality and Customer Services.

69. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

70. SHORT LIST FOR PERMANENT CHIEF EXECUTIVE AND DIRECTOR LOCALITY AND CUSTOMER SERVICES

The Board received a report regarding shortlisting for the posts of permanent Chief Executive and Director Locality and Customer Services.

RESOLVED: That

1) the reports submitted by the Executive search firm Penna with regards to the long listed applicants for the permanent role of Chief Executive who attended Technical Interviews on 16 and 17 October be reviewed and that six candidates be taken forward for interview;

2) the reports submitted by the Executive search firm Penna with regards to the long listed applicants for the permanent role of Director Locality and Customer Services who attended Technical Interviews on 17 and 18 October be reviewed and that five candidates be taken forward for interview.

71. DIRECTOR, CHILDREN'S SERVICES T&C'S

The Board received a report regarding the Director Children's Services Terms and Conditions.

RESOLVED: That the recommendations set out in Part 2 be agreed.