

**MINUTES OF A MEETING OF THE  
PERSONNEL BOARD  
HELD ON 9 JULY 2018 FROM 6.30 PM TO 7.20 PM**

**Committee Members Present**

Councillors: Stuart Munro (Vice-Chairman, in the Chair), UllaKarin Clark, Lindsay Ferris, Charlotte Haitham Taylor and Charles Margetts

**Officers Present**

Madeleine Shopland, Democratic and Electoral Services Specialist  
Sarah Swindley, Lead Specialist HR  
Alison Alexander, Managing Director, Royal Borough Windsor and Maidenhead Council  
Candidate

**14. APOLOGIES**

Apologies for absence were submitted from Councillors Alistair Auty and Pauline Helliard Symons.

**15. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Board held on 19 June 2018 were confirmed as a correct record and signed by the Vice Chairman.

**16. DECLARATION OF INTEREST**

There were no declarations of interest received.

**17. PUBLIC QUESTION TIME**

There were no public questions.

**18. MEMBER QUESTION TIME**

There were no Member questions.

**19. PRESENTATION FROM PROPOSED SHARED DASS**

The Lead Specialist, HR reminded the Board of the proposal to create a shared Director of Adult Services role with the Royal Borough of Windsor and Maidenhead Council, initially on a trial basis. At the previous Board meeting, the Chief Executive had offered that the proposed candidate meet with the Personnel Board so they can be assured of the proposal.

**20. EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 2 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

**21. PRESENTATION FROM PROPOSED SHARED DASS**

Members received a presentation from the proposed candidate on: "What will be your key priorities in leading the Shared DASS function for Wokingham and Royal Borough of Windsor & Maidenhead in the first 6 months, 12 months, and over the next 3 years? What challenges do you foresee, and how will you overcome them?"

Following the presentation and questions, Members were assured by the proposed candidate.

**RESOLVED:** That the presentation be noted.