

Schedule 3 – RISK SHARE AND OVERSPENDS

1. To the extent that the pay for performance element of the Better Care fund is not available to the Pooled fund the partners have agreed:
 - 1.1. That the Health & Wellbeing Board shall be sole arbiter of allocation of the Performance Fund based on recommendations from the Wokingham Integrated Strategic Partnership (WISP) Board.
 - 1.2. That any allocation cannot exceed the amount achieved as a result of meeting the performance target as defined by the Department of Health.
2. The Partners agree that Overspends and Underspends shall be apportioned in accordance with this Schedule 3.
3. The agreed spending plan of the Better Care Fund and its sources of funding are shown in tables 1 and 2 at the end of this schedule.
4. The Risk Management Strategy document as agreed by the BW10 Partnership Board should also be referred to.
5. The partners have jointly agreed that each host will cover local management costs and overheads and make a contribution to any Integration programme wide costs from the pooled budgets. Any variation to this will be stated in clause 7 (Finance) in the relevant schedule 1.

Identification and management of overspends

6. A Monthly performance and financial report shall be submitted to the WISP and BW10 Partnership Board by the responsible Pooled Fund Manager.
7. The monthly report will set out for each scheme the budget allocation for the financial current year, spend to the end of the previous month, forecast to the 31st March, and therefore an over or underspend against each scheme. The report will also include the key metrics relating to each scheme as determined by the Wokingham Integrated Strategic Partnership Board (WISP).
8. The BW10 Partnership Board will recommend and WISP will determine as necessary the value of 'minor' and 'major' variances to be associated with each scheme as recommended by the Finance Sub Group.
9. Where in the course of a financial year it appears that there will be a variance (either an underspend or overspend) of any individual scheme by the end of the said financial year, the Pooled Fund Manager will:
 - 9.1. For minor variations, the monthly report will indicate the reason and action necessary to recover an overspend.
 - 9.2. For a major overspend a separate report will be submitted to WISP and BW10 Partnership Board within two weeks of the overspend being known detailing the extent of and reasons for the projected overspend and include an action plan to address. The report is to be submitted to the Chairman and Vice Chairman of the Board in advance of the next scheduled meeting, a copy of the report must also be sent to the Chief Finance Officer Berkshire West Clinical Commissioning Groups, and designated Finance

Business Partnering Manager at Wokingham Borough Council. The action plan to include:

- i) Actions taken to date to mitigate the overspend and how successful these have been to date
 - ii) co-ordinated scheme management options undertaken that make every effort to manage back into line the projected overspend
 - iii) a review of the available options to reduce demand placed on the scheme to reduce spend back to within budget
 - iv) additional monies available that could be utilised to offset the projected over-spend
10. The WISP Board will consider and approve what action to take in respect of any actual or potential overspends based on recommendations from the Pooled Fund Manager.
11. The WISP Board shall acting reasonably having taken into consideration all relevant factors including, where appropriate the affected schemes action plan submitted by the responsible Pooled Fund Manager, the Better Care Fund Plan and any agreed outcomes and any other budgetary constraints agree appropriate action in relation to Overspends which may include the following:
- 11.1. action that can be taken in order to contain expenditure;
 - 11.2. whether there are any underspends that can be vired from any other fund maintained under this Agreement;
 - 11.3. if no more money is available agreeing a plan of action, which may include decommissioning all or any part of the Individual Service to which the Fund relates
12. The Partners agree to co-operate fully in order to establish an agreed position in relation to any Overspends.
13. Overspends which occur in relation to any Performance Payments shall, subject to alternative provisions in the relevant Performance payment Arrangement, be apportioned between the Partners pro rata to the value of their respective Financial Contributions [excluding Non-Recurrent Payments] for the Financial Year in respect of which the Overspend occurs.
14. Overspends that occur in a Non Pooled Fund at the end of the Financial Year or at termination of the Agreement such overspend shall be met by the Partner whose financial contributions to the relevant Non Pooled Fund were intended to meet the expenditure to which the overspend relates save to the extent that such overspend is not the fault of the other Partner.
15. Where an overspend cannot be avoided the financial impact shall be shared between partners based on their original percentage contribution to the affected schemes total fund as set out in table 1 of this schedule.
16. Subject to any continuing obligations under any Service Contract entered into by either Partner, either Partner may give notice to terminate a Service of Individual Scheme where the Scheme Specification provides and where the Service does not form part of the Better Care Fund Plan.

Underspends

17. Reporting requirements are as set out in paragraphs 7 and 8 above.

18. Financial underspends on individual elements of the BCF scheme will be retained by the Pooled budget for use within the pool in year or rolled forward into the following year subject to agreement by WISP Board based on recommendations from the Pooled Fund Manager.
19. In the absence of WISP Board failing to agree on how any underspend shall be utilised, the underspend will be transferred to the contingency fund for subsequent utilisation as and when agreed by the WISP Board.

Capital

20. It is a requirement of the Department of Health that the Social Care Capital Grant and the Disabled Facilities Grant are included in the Better Care Fund.
21. The conditions relating to how these sums can be spent is as set out by the Department of Health (Social Care Capital) and Department for Communities and Local Government (Disabled Facilities). Due regard must be made to these terms when approving expenditure relating to these grants.

Financial Reserves

22. For 2015/16 the s75 pooled budget include provision for a contingency fund of £187k.
23. As part of the development of enhanced risk sharing arrangements in subsequent years, if applicable, and beyond consideration will be given to the creation of a contingency budget within the overarching pooled budget.
24. The creation of reserves will require the agreement of both partners and will be for a specific purpose (business case required) in addition to a general / contingency reserve.
25. The release / use of general reserves will require a business case and the agreement of the WISP Board in the case of any reserve.
26. Reserves created for specific purposes will not require additional WISP Board approval for draw down provided the reserve is released within 12 months of creation. Specific reserves to be retained for more than 12 months will require review and re-validation by the WISP Board as part of year end sign off procedures.

Pool 1 – Minimum Fund and Local Schemes – Hosted and Commissioned by Local Authority					
Pool Ref		Scheme	WBC £000	CCG £000	Total £000
1.1		Local Better Care Fund schemes/initiatives			
	1.1.1	BCF02 Integrated Short Term Health and Social Care Team	900	300	1,200
		Integrated crisis and rapid response services	155		155
		Reablement Services	390	641	1,031
		Bed based intermediate care services	130		130
		Sub Total	1,575	941	2,516

Pool 1 – Minimum Fund and Local Schemes – Hosted and Commissioned by Local Authority					
Pool Ref		Scheme	WBC £000	CCG £000	Total £000
	1.1.2	BCF03 Step Up/Step Down Beds		247	247
		Early supported hospital discharge Schemes	155		155
		Sub Total	155	247	402
	1.1.3	BCF04 Domiciliary Plus		528	528
		Community Equipment and Adaptations	236		236
		Telecare	30		30
		Sub Total	266	528	794
	1.1.4	Preventative Services			
		Mental health services	200		200
		Other preventative services	210		210
		Carers Grant	216	278	494
		Sub Total	626	278	904
1.2		Implementation of Care Act (No Scheme document required)			
		Protecting Social Care services	1,244		1,244
		Preparing for the Better Care Fund & Care Act	335		335
		Sub Total	1,579		1,579
		Total Revenue	4,201	1,994	6,195
1.3		Capital (No separate scheme documents)			
		Disabled Facilities Grant	425		425
		Social Care Capital	220		220
		Total Capital	645		645
		Pool 1 Total	4,846	1,994	6,840

Table 1

Pool 2 – Minimum Fund and Local Schemes – Hosted and Commissioned by CCG					
Pool Ref		Scheme	WBC £000	CCG £000	Total £000
2	2.1	Minimum Fund			
		Contingency		187	187
		Performance Fund		448	448
		Sub total		635	635
	2.2	Local BCF schemes/initiatives			
		BCF08 Neighbourhood Clusters, Primary Prevention and Self-Care		300	300
		BCF09 Access to General Practice		734	734
		Sub total		1,034	1,034

Pool 2 – Minimum Fund and Local Schemes – Hosted and Commissioned by CCG				
Pool Ref	Scheme	WBC £000	CCG £000	Total £000
2.3	BW10 BCF schemes/initiatives			
	BCF01 Health and Social Care Hub		59	59
	BCF05 Hospital at Home Service		639	639
	BCF06 Enhanced Care and Nursing Home Support		145	145
	BCF07 Connected Care (NHS number/Interoperability of IT)		209	209
	Sub total		1,052	1,052
	Pool 2 Total		2,721	2,721
	BCF Total	5,921	3,640	9,561

Table 2

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