

## Corporate services

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18	BENCHMARKING	% Increase
<b>Concessionary Travel:</b>									
Replacement of lost National Bus Pass		Zero Rated	Full Cost Plus	£6.00	£6.50	£6.50		Reading £5, RBWM £15, West Berks £15, Bracknell £5	8.3%
<b>Accountancy and Procurement:</b>									
Charge for printed copies of the MTFP or Statement of Accounts		Standard	Full cost recovery	£18.00	£18.50	£15.42			2.8%
<b>Revenues and Benefits - Cash Office:</b>									
Credit Card Handling Fees		Zero Rated	Full Cost recovery	£2.00	£0.00	From 13.1.2018 we are unable to charge credit card fees. We will continue to charge £2.00 until that date			n/a
<b>LOCAL LAND CHARGES:</b>									
Part 1 enquiry and certificate of search		Standard	Service costs are fully covered.	£129.08	£133.70	£116.75			3.6%
Each optional question on part two of the enquiry form		Standard		£21.48	£22.30	£18.58			3.8%
Each additional question not covered by parts one and two		Standard		£34.68	£35.90	£29.92			3.5%

## Corporate services - Registrars

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase
<b>Registration of Births, Marriages and Deaths</b>							Benchmarking against all services across South East unless indicated		
<b>Licence Fees for Approved Premises:</b>									
Initial and Renewal of licences for Approved Premises (valid for 3 years)		Non Business		£1,990.00	£2,062.00	£2,062.00			3.6%
Licence Fees for Civil Partnerships in Religious Buildings		Non Business		£824.00	£854.00	£854.00			3.6%
Licence Amendment Fee		Non Business		£369.00	£382.00	£382.00			3.5%
<b>Marriage Fees / Civil Partnership Fees:</b>									
Attendance of Superintendent Registrar and Registrar at a marriage or Civil Partnership at approved premise									
	Monday - Thursday	per ceremony	Non Business	£407.00	£422.00	£422.00			3.7%
	Late Weddings 6-8pm	per ceremony	Non Business	£483.00	£500.00	£500.00			3.5%
	Friday - Saturday	per ceremony	Non Business	£469.00	£486.00	£486.00			3.6%
	Late Weddings 6-8pm	per ceremony	Non Business	£544.00	£564.00	£564.00			3.7%
	Sunday and Bank Holidays	per ceremony	Non Business	£534.00	£553.00	£553.00			3.6%
	Late Weddings 6-8pm	per ceremony	Non Business	£686.00	£711.00	£711.00			3.6%
<b>Ceremony Room</b>									
	Monday to Thursday	per ceremony	Non Business	£148.00	£153.00	£153.00			3.4%
	Late Weddings 4.30-8pm	per ceremony	Non Business	£263.00	£272.00	£272.00			3.4%
	Friday	per ceremony	Non Business	£262.00	£271.00	£271.00			3.4%
	Saturday or Sunday	per ceremony	Non Business	£302.00	£313.00	£313.00			3.6%
	Bank Holidays	per ceremony	Non Business	£416.00	£431.00	£431.00			3.6%
<b>Naming / Renewal of Vows:</b>									
Naming / Renewal of Vows in Ceremony Room:									
	Monday to Thursday	per ceremony	Standard	£139.00	£144.00	£120.00			3.6%
	Friday or Saturday	per ceremony	Standard	£292.00	£303.00	£252.50			3.8%
	Sunday and Bank Holidays	per ceremony	Standard	£383.00	£397.00	£330.83			3.7%
Naming / Renewal of Vows in an Approved Premises:									
	Monday to Thursday	per ceremony	Standard	£302.00	£313.00	£260.83			3.6%
	Friday or Saturday	per ceremony	Standard	£351.00	£364.00	£303.33			3.7%
	Sunday and Bank Holidays	per ceremony	Standard	£409.00	£424.00	£353.33			3.7%
Naming / Renewal of Vows in Private Premises									
	Monday to Thursday	per ceremony	Standard	£322.00	£334.00	£278.33			3.7%
	Friday or Saturday	per ceremony	Standard	£391.00	£405.00	£337.50			3.6%
	Sunday or Bank Holidays	per ceremony	Standard	£449.00	£465.00	£387.50			3.6%
<b>Nationality Checking Service</b>									
		per Adult	Standard	£75.00	£78.00	£65.00		Bracknell = 80, Reading = 78, RBWM = 85, Slough = 80, W Berks = 70	4.0%
		per child	Standard	£55.00	£57.00	£47.50		Average in SERB area is 63.	3.6%
		per person	Standard	£15.00	£16.00	£13.33		All of other unitaries in Berks (except Bracknell) currently charge £15	6.7%
<b>European Passport Return Service (a new service introduced)</b>									
	Adult or child	per person	Standard		£15.00	£12.50			new
	Postage	individual	Standard		£9.50	£7.92			new
	Postage	group/family	Standard		£12.00	£10.00			new
<b>Private Citizenship Ceremony</b>									
	Citizenship Ceremony Fees in Ceremony Room	Mon-Fri	Non Business	£122.00	£126.00	£126.00			3.3%
	Saturday	per ceremony	Non Business	£293.00	£304.00	£304.00			3.8%
<b>Miscellaneous:</b>									
All other charges will be made at either cost price or a reasonable charge.							Full cost and be competitive with other LA's		

To cover costs benchmarked against other LA's

## People's services - Children's

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18	BENCHMARKING	% Increase		
<b>YOUTH &amp; COMMUNITY SERVICE:</b>											
<b>Wokingham Youth &amp; Community Centre:</b>											
<b>Commercial rates agreed on negotiation</b>											
Activity	per hour	Exempt	Covers full costs	£13.10	<b>£13.60</b>	£13.60	<b>£99,100 across all sites</b>		3.8%		
Hall	per hour	Exempt		£16.50	<b>£17.10</b>	£17.10			3.6%		
Hard Court	per hour	Exempt		£16.00	<b>£16.60</b>	£16.60			3.8%		
Kitchen	per hour	Exempt		£10.10	<b>£10.50</b>	£10.50			4.0%		
Meeting	per hour	Exempt		£13.10	<b>£13.60</b>	£13.60			3.8%		
Premises	per hour	Exempt		£61.10	<b>£63.30</b>	£63.30			3.6%		
<b>Woodley Airfield:</b>											
<b>Commercial Hire:</b>											
Hall	per hour	Exempt		£19.20	<b>£19.90</b>	£19.90				3.6%	
Coffee Bar	per hour	Exempt		£15.50	<b>£16.10</b>	£16.10				3.9%	
<b>Community Hire:</b>											
Hall	per hour	Exempt	£16.00	<b>£16.60</b>	£16.60			3.8%			
Coffee Bar	per hour	Exempt	£13.90	<b>£14.40</b>	£14.40			3.6%			
<b>Private Hire:</b>											
Hall	per hour	Exempt	£16.00	<b>£16.60</b>	£16.60			3.8%			
Coffee Bar	per hour	Exempt	£13.10	<b>£13.60</b>	£13.60			3.8%			
<b>Home To School / College Transport</b>											
<b>All changes in charges to come into effect from the start of the school year 09/2017</b>											
Concessionary Fare (average)	per pass	Zero Rated	Full cost recovery	£675.00	<b>£700.00</b>	£700.00	<b>44,000</b>	Windsor £765, Bracknell £660, West Berkshire £684	3.7%		
Lost Pass replacement fee	per pass	Zero Rated	Full cost recovery	£17.50	<b>£18.00</b>	£18.00		Windsor £15, Bracknell £20, West Berkshire £15	2.9%		
<b>Respite Care - accommodation provided under Children Act 1989</b>											
Other parents (contribution to cost of meals)	per night	Non Business	Bespoke	£3.50	<b>£3.50</b>	£3.50	<b>1,900</b>		0.0%		
<b>Disabled Children's Saturday Clubs</b>											
Cost to other local authorities	per visit	Non Business	Full cost recovery	£93.70	<b>£97.10</b>	£97.10	<b>0</b>		3.6%		

## People's services - Health &amp; Wellbeing

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18 £	% Increase
<b>Home Care Service &amp; Community Support Services:</b>								
Full cost recovery (means Tested) except where two carers required where only one will be charged (maximum charge to individual is the actual cost incurred by WBC)	Hour	Non Business		Full cost recovery	Full cost recovery	Full cost recovery	904,600	
Second carer		Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
<b>OLDER PEOPLE: Residential Care: WBC Homes for Older People</b>								
Full Standard charge - residents - Suffolk Lodge	Week	Non Business		Full cost recovery	Full cost recovery	Full cost recovery	£2,100,000	
Full Cost to other local authorities - Suffolk Lodge	Week	Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
Maximum charge to resident is the actual cost incurred by WBC		Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
<b>Independent Sector Homes for the Elderly</b>								
WBC Home - Suffolk Lodge - Maximum charge subject to a financial assessment	Week	Non Business		Full cost recovery	Full cost recovery	Full cost recovery	£20,000	
Maximum charge to resident is the actual cost incurred by WBC		Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
<b>Respite Care: Adults - charge to resident - WBC Homes</b>								
WBC Home - Suffolk Lodge - Maximum charge subject to a financial assessment	Week	Non Business		Full cost recovery	Full cost recovery	Full cost recovery	£20,000	
Maximum charge to resident is the actual cost incurred by WBC		Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
<b>Adults - charge to resident - Independent Sector</b>								
Maximum charge to resident is the actual cost incurred by WBC		Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
<b>ADULTS AND MENTAL HEALTH: Day Care Service:</b>								
Where a meal is received, flat rate charge	Day	Non Business		Full cost recovery	Full cost recovery	Full cost recovery	£131,000	
Two or more meals received, minimum charge	Day	Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
Full cost to other local authorities	Day	Non Business		Full cost recovery	Full cost recovery	Full cost recovery		
Full cost recovery for day services subject to a maximum additional charge of £50 per week up to March 2017	Week	Non Business		Full cost recovery	Full cost recovery	Full cost recovery		

## People's services - Health &amp; Wellbeing

## DISCRETIONARY FEES AND CHARGES

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<b>Self Funders:</b>								
Setup charge for non-residential services	Annual	Non Business		£264.90	<b>£274.40</b>	£274.40	<b>£0</b>	3.6%
Annual Administration charge for non-residential services	Annual	Non Business		£197.70	<b>£204.80</b>	£204.80		3.6%
<b>Deferred Payment Agreements (DPA)</b>								
Setup charge excluding disbursements	Annual	Non Business		£769.30	<b>£797.00</b>	£797.00	<b>£0</b>	3.6%
Setup charge including disbursements	Annual	Non Business		£611.40	<b>£633.40</b>	£633.40		3.6%
Annual Administration excluding disbursements	Annual	Non Business		£266.00	<b>£275.60</b>	£275.60		3.6%
Annual Administration including disbursements	Annual	Non Business		£175.30	<b>£181.60</b>	£181.60		3.6%
<b>Training Course Fees:</b>								
Charge to other unitary authorities within Berkshire & statutory agencies	Day	Non Business		£66.20	<b>£68.60</b>	£68.60		3.6%
Cancellation fee, not payable if attendance cancelled more than 7 days before course date	Per Course	Non Business		£66.20	<b>£68.60</b>	£68.60		3.6%
Charge to voluntary bodies	Day	Non Business		£29.10	<b>£30.10</b>	£30.10		3.4%

## People's services - Sports

## DISCRETIONARY FEES AND CHARGES

All changes in charges to come into effect from 1st January 2018

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.1.17 Incl VAT (if applic) £	CHARGE from 1.1.18 Incl VAT (if applic) £	CHARGE from 1.1.18 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase	
<b>SPORTS ACTIVITIES:</b>										
<b>Children's Holidays Sports Activities:</b>										
Wokingham Active Kids Full Day Course (9:30 am - 3:30pm)		Exempt		£17.00	<b>£18.00</b>	£18.00	<b>244,700</b>	£28	5.9%	
Wokingham Active Kids Full Day Course (9:30 am - 3:30pm) - Weeks Charge		Exempt		£73.00	<b>£76.00</b>	£76.00		£135.50	4.1%	
Wokingham Active Kids Full Day Course (8 am - 6pm)		Exempt		£26.00	<b>£27.00</b>	£27.00		£36.50	3.8%	
Wokingham Active Kids Full Day Course (8 am - 6pm) - Week Charge		Exempt		£115.00	<b>£120.00</b>	£120.00		£175	4.3%	
15 % Off Discount if you book before specified date Week (9:30 - 3:30)		Exempt		£62.05	<b>£64.50</b>	£64.50			3.9%	
15 % Off Discount if you book before specified date Day (9:30 - 3:30)		Exempt		£14.45	<b>£15.50</b>	£15.50			7.3%	
15 % Off Discount if you book before specified date Week (8 - 6)		Exempt		£97.75	<b>£102.00</b>	£102.00			4.3%	
15 % Off Discount if you book before specified date Day (8-6)		Exempt		£22.10	<b>£23.00</b>	£23.00			4.1%	
Specialised Sports Camps (Courses) Per Day		Exempt		£26.00	<b>£27.00</b>	£27.00			3.8%	
All sports 1/2 day 9 - 12pm		Exempt		£10.00	<b>£11.00</b>	£11.00			Benchmarking against other suppliers, resulted in increase to match market	10.0%
All Sports 1/2 day 9 - 12pm (Weeks Course Discount)		Exempt		£44.00	<b>£46.00</b>	£46.00				4.5%
1/2 Day Special Offer Price (5 for the Price of 4)		Exempt		£39.00	<b>£41.00</b>	£41.00				5.1%
Full Day Special Offer Price (5 for the Price of 4)		Exempt		£67.00	<b>£70.00</b>	£70.00				4.5%
Early drop off		Exempt		£3.00	<b>£3.50</b>	£3.50			Benchmarking against other suppliers, resulted in increase to match market	16.7%
Late pick up		Exempt		n/a	<b>£8.00</b>	£8.00				new
<b>Children's Term Time Sports Activities:</b>										
Term Time Activities (Sports) - Per session		Exempt	Subsidised	£4.00	<b>£4.00</b>	£4.00			0.0%	
Term Time Activity 10 week block		Exempt		£36.60	<b>£40.00</b>	£40.00			9.3%	
Term Time Activities (Specialised Sports) - per session		Exempt		£4.00	<b>£5.00</b>	£5.00		Benchmarking against other suppliers, resulted in increase to match market	25.0%	
Term Time (Specialised Activity) - Per 10 week block		Exempt		no charge	<b>£45.00</b>	£45.00			new	
Children's Parties (Facility and Coach) Up to 20 Children		Exempt		£111.00	<b>£145.00</b>	£145.00		Benchmarking against other suppliers, resulted in increase to match market	30.6%	
Children's Parties (Facility and Coach) Additional Cost per Child (Over 20)		Exempt		£6.00	<b>£6.50</b>	£6.50			8.3%	
10% Sibling Discount		Exempt	10% discount of the above fees (Children's Term Time Sports Activities)							
20% CAN Card Holder Discount		Exempt	20% discount of the above fees (Children's Term Time Sports Activities)							

## People's services - Sports

## DISCRETIONARY FEES AND CHARGES

All changes in charges to come into effect from 1st January 2018

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.1.17 Incl VAT (if applic) £	CHARGE from 1.1.18 Incl VAT (if applic) £	CHARGE from 1.1.18 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase
<b>Over 60's Physical Activities (S.H.I.N.E) / Adults with Health Conditions (Disability)</b>									
Membership Direct Debit (Monthly)		Exempt		£204.00	£240/£20 per month	£240/£20 per month		Nothing comparable in the area	17.6%
Membership Annual		Exempt		£165.00	£175.00	£175.00			6.1%
Block of 10 Sessions (£3.00)		Exempt		£30.00	£31.50	£31.50			5.0%
Specialist Sessions (Archery-Pilates-Yoga) Block of 10		Exempt		£60.00	£60.00	£60.00			0.0%
Personal training for one		Exempt		£40.00	£41.50	£41.50			
Personal training for two		Exempt		£40.00	£41.50	£41.50			
Personal training for three		Exempt		£45.00	£47.00	£47.00			
<b>Adult Classes:</b>									
General Class (Book 10 Weeks in advance)		Exempt		£42.00	£50.00	£50.00		Range between £5-7 per class. Benchmarking against other suppliers, resulted in increase to match market	19.0%
Specialised Courses (Book 10 Weeks in advance)		Exempt		£52.50	£65.00	£65.00		Benchmarking against other suppliers, resulted in increase to match market	23.8%
Wokingham Active Adults Membership (Per Adult)		Exempt		£11.00	£11.40	£11.40			new
Bronze Package 1 session/week 10 week block		Exempt		n/a	£50.00	£50.00			new
Silver Packaged 2 sessions/week 10 week block		Exempt		n/a	£80.00	£80.00			new
Gold Package 3 sessions/week 10 week block		Exempt		n/a	£120.00	£120.00			new
Platinum Package 4 session/week 10 week block		Exempt		n/a	£160.00	£160.00			new
<b>0-5 classes</b>									
General class 10 week block		Exempt		n/a	£50.00	£50.00			new
Specialist classes 10 week block		Exempt		n/a	£65.00	£65.00			new
Additional sibling		Exempt		n/a	£1.00	£1.00			new
<b>Specialised Health Prevention Projects</b>									
Steady Steps (£3.60 X weeks per term(based on 10weeks))		Exempt		£36.00	£38.00	£38.00			5.6%
Cardiac Rehab (10 Week block)		Exempt		£36.00	£38.00	£38.00			5.6%
Cardiac Rehab Health Checks		Exempt		£11.00	£12.00	£12.00			9.1%
LTHC Rehab Gym		Exempt		£33.00	£35.00	£35.00			6.1%
GP Referral 6 month membership		Exempt		£21.00	£22.00	£22.00			4.8%
GP loyalty card		Exempt		£19.00	£20.00	£20.00			5.3%
GP Referral Activities Continuation		Exempt		£23.00	£24.00	£24.00			4.3%
Rehab Gym Hire (Gym hire only) Loddon & Bulmershe (Instructor needs to be qualified)		Exempt		£21.00	£22.00	£22.00			4.8%
Phase 4 Cancer Rehab 10 week block		Exempt		£36.00	£40.00	£40.00		Benchmarking against other suppliers, resulted in increase to match market	11.1%
Rehab Gym Hire (Gym hire & Instructor)		Exempt		£42.00	£44.00	£44.00			4.8%
Room Hire for Personal Trainers		Exempt		£15.00	£16.00	£16.00			6.7%

## People's services - Sports

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<b>Adults with Health Conditions &amp; Additional Needs (Disability)</b>									
General class per session		Exempt		n/a	£2.50	£2.50			new
General Class (10 sessions)		Exempt		£38.00	£40.00	£40.00			5.3%
Specialised Courses (10 sessions)		Exempt		£52.50	£54.40	£54.40			3.6%
<b>Children with Health Conditions &amp; Additional Needs (Disability)</b>									
General Class (10 weeks)		Exempt		£38.00	£42.00	£42.00		Benchmarking against other suppliers, resulted in increase to match market	10.5%
General Class (CAN Card Holders 10 weeks)		Exempt		£28.00	£34.00	£34.00		Benchmarking against other suppliers, resulted in increase to match market	21.4%
Specialised Courses		Exempt		£52.50	£55.00	£55.00			4.8%
Gym Session per session		Exempt		n/a	£4.00	£4.00			new
<b>Additional Services:</b>									
Provision of Coach / Instructor Per Hour		Exempt		£25.00	£26.00	£26.00			4.0%
Provision of Specialised Coach / Instructor Per Hour		Exempt		£34.00	£36.00	£36.00			5.9%
<b>Multi Use Courts (Chalfont - Sports Unit):</b>									
Adult per court per hr		Standard	To recover Service costs and overheads	£16.00	£17.00	£14.17			6.3%
Junior per court per hr		Standard		£11.00	£12.00	£10.00			9.1%
<b>Events Tournaments</b>									
Team Event (Commercial)		Standard		£26.00	£27.00	£22.50			3.8%
Team Event (Non- Commercial)		Standard		£16.00	£17.00	£14.17			6.3%
Individual Event (Amateur)		Standard		£11.00	£12.00	£10.00			9.1%
<b>Commercial Hire Astro-Turf 3G Pitches</b>									
Full Pitch (off peak)		Standard		n/a	£60.00	£50.00			new
Half Pitch (off peak)		Standard		n/a	£36.00	£30.00			new
Quarter Pitch (off peak)		Standard		n/a	£24.00	£20.00			new
Full Pitch (peak)		Standard		n/a	£120.00	£100.00			new
Half Pitch (peak)		Standard		n/a	£65.00	£54.17			new
Quarter Pitch (peak)		Standard		n/a	£37.50	£31.25			new



## People's services - Sports

## DISCRETIONARY FEES AND CHARGES

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<b>Charter Standard Clubs (junior &amp; Adults)</b>									
Full Pitch (peak)		Standard		n/a	£90.00	£75.00			new
Half Pitch (peak)		Standard		n/a	£45.00	£37.50			new
Quarter Pitch (peak)		Standard		n/a	£22.50	£18.75			new
Half pitch (off peak)		Standard		n/a	£20.00	£16.67			new
Full Pitch (off peak)		Standard		n/a	£40.00	£33.33			new
<b>Key Partner Club</b>									
Full Pitch (peak)		Standard		n/a	£80.00	£66.67			new
Half Pitch (peak)		Standard		n/a	£40.00	£33.33			new
Quarter Pitch (peak)		Standard		n/a	£20.00	£16.67			new
Full Pitch (off peak)		Standard		n/a	£40.00	£33.33			new
Half Pitch (off peak)		Standard		n/a	£20.00	£16.67			new
Quarter Pitch (off peak)		Standard		n/a	£10.00	£8.33			new
<b>Other Partner Hire Full Pitch Per Hour</b>									
Berks and Bucks FA		Standard		n/a	£120.00	£100.00			new
Reading FC Community Trust		Standard		n/a	£80.00	£66.67			new
BOBi Disability League		Standard		n/a	£40.00	£33.33			new
<b>Arborfield</b>									
Per hour per court off peak (Mon-Fri 7.30am-5.30pm)		Standard		n/a	£5.50	£4.58			new
Per hour per court peak (Mon-Fri 5.30pm-10.30pm + all day weekend)		Standard		n/a	£8.00	£6.67			new
Half hall (4 courts) off peak for 1 hour		Standard		n/a	£20.00	£16.67			new
half hall (4 courts ) peak for 1 hour		Standard		n/a	£30.00	£25.00			new
Full hall (8 courts) off peak for 1 hour		Standard		n/a	£40.00	£33.33			new
Full hall (8 courts) peak for 1 hour		Standard		n/a	£80.00	£66.67			new
Studio per hour off peak		Standard		n/a	£5.00	£4.17			new
Studio per hour peak		Standard		n/a	£12.00	£10.00			new
Additional Half of climbing wall off peak per hour		Standard		n/a	£180.00	£150.00			new
Half climbing peak per hour		Standard		n/a	£200.00	£166.67			new
Whole climbing wall peak per hour		Standard		n/a	£450.00	£375.00			new
<i>20% off block booking for 10 weeks or more consecutive</i>									
Netball adult per court per hour peak		Standard		n/a	£17.00	£14.17			new
Tennis per court peak per hour		Standard		n/a	£8.00	£6.67			new
Floodlights for tennis courts additional		Standard		n/a	£5.00	£4.17			new

People's services - Deputyship and  
Appointee

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18  £	BENCHMARKING	% Increase	
<b>Deputyship &amp; Appointee WBC Fees/charges</b>										
Management of client finances under Appointeeship where savings below £3000	Annual	Exempt		n/a	<b>£100.00</b>	£100.00	<b>£50,000</b>		new	
Management of client finances under Appointeeship where savings above £3000. Client must have signed a Charging Agreement at present.	Annual	Exempt		In accordance with Court of Protection Rule 167, Practice Direction		In accordance with Court of Protection Rule 167, Practice Direction			new	
<b>Additional services after death - e.g. locating executors, arranging funerals</b>										
Estates Winding up fee - Level 1 (Deputy & Appointeeship)	One off	Exempt		n/a	<b>£220.00</b>	£220.00			Windsor and Maidenhead charge the same	new
Estates Winding up fee - Level 2 (Deputy & Appointeeship)	One off	Exempt		n/a	<b>£270.00</b>	£270.00			Windsor and Maidenhead charge the same	new
Estates Winding up fee - Level 3 (Deputy & Appointeeship)	One off	Exempt		n/a	<b>£380.00</b>	£380.00			Windsor and Maidenhead charge the same	new
Additional services for clients with capacity e.g. arranging a will/funeral plan etc	One off	Exempt		n/a	<b>£50.00</b>	£50.00			Windsor and Maidenhead charge the same	new

## Housing general fund

## DISCRETIONARY FEES AND CHARGES

All changes in charges to come into effect from 1st April 2018

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.4.17 Incl VAT (if applic) £	CHARGE from 1.4.18 Incl VAT (if applic) £	CHARGE from 1.4.18 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase
<b>Gypsy Caravan Sites:</b>									
Carters Hill Park - Licence Fee	per week	Non Business		£54.60	£56.60	£56.60	37,700		3.7%
Twyford Orchards - Licence Fee	per week	Non Business		£50.70	£50.70	£50.70	50,680		0.0%
Foxwood Room 1 (new property)	per week	Non Business		n/a	£122.61	£122.61	£0		New
Foxwood Room 2 (new property)	per week	Non Business		n/a	£112.61	£112.61			New
Foxwood Room 3 (new property)	per week	Non Business		n/a	£112.61	£112.61			New
Foxwood Room 4 (new property)	per week	Non Business		n/a	£122.91	£122.91			New
Foxwood Room 5 (new property)	per week	Non Business		n/a	£138.32	£138.32			New
Oxford Road Hostel room 1	per week	Non Business		£91.90	£95.20	£95.20	£43,000		3.6%
Oxford Road Hostel room 2	per week	Non Business		£91.90	£95.20	£95.20			3.6%
Oxford Road Hostel room 3	per week	Non Business		£112.60	£116.70	£116.70			3.6%
Oxford Road Hostel room 4	per week	Non Business		£117.70	£121.90	£121.90			3.6%
Oxford Road Hostel room 5	per week	Non Business		£122.90	£127.30	£127.30			3.6%
Oxford Road Hostel room 6	per week	Non Business		£112.60	£116.70	£116.70			3.6%
Oxford Road Hostel room 7	per week	Non Business		£122.90	£127.30	£127.30			3.6%
Oxford Road Hostel room 8	per week	Non Business		£112.60	£116.70	£116.70			3.6%
Oxford Road Hostel room 9	per week	Non Business		£138.30	£143.30	£143.30			3.6%
Grovelands a	per week	Non Business		£90.10	£93.30	£93.30	£29,000		3.6%
Grovelands b	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands c	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands d	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands e	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands Park f	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands Park g	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands Park h	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands Park i	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands Park k	per week	Non Business		£90.10	£93.30	£93.30			3.6%
Grovelands Park l	per week	Non Business		£90.10	£93.30	£93.30		3.6%	
Grovelands plot fees	per week	Non Business		£39.30	£40.70	£40.70	135,000		3.6%
Groveland Garages - tenants - non-vatable x 2	per week	Non Business		£7.80	£8.10	£8.10	0		3.8%
Groveland Garages - non-tenants - vatable x 16	per week	Standard		£11.10	£11.50	£9.58	0		3.6%
Bed & Breakfast - family room	room per week	Non Business		£20.40	£21.10	£21.10	0		3.4%
Bed & Breakfast - single room	room per week	Non Business		£12.20	£12.60	£12.60			3.3%
Bed & Breakfast (non HB charge)	room per week	Non Business		£150.00	£155.40	£155.40			3.6%
Storage costs	per week	Non Business		£8.20	£8.50	£8.50			3.7%

## Customer and locality services - Building Control DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18	BENCHMARKING	% Increase
<b>Building Control Residual</b>									
Demolition notice	Each	Non business	Cost recovery & contribution towards income generation	£234.00	£242.40	£242.00			3.6%
<b>NOTES:</b>									
(1) Service Policy could be to cover full costs (incl. overheads) or for some									
(2) Charges will be increased by the rate of inflation (RPI currently 2.4%) and rounded appropriately (to nearest 10p), unless otherwise approved by Executive (e.g. car parking charges, school meals etc.) Charges to be inclusive of VAT where appropriate.									
(3) In 'Relevant Comments' include the likely impact of any changes (up or down) and any material variances to budget in 2014/15 (favourable or adverse).									
(4) Within schedule include fees & charges that WBC do not yet currently charge for but could in the future, including for discretionary services (2003 Trading Powers).									
<b>Building Control Solutions</b>									
<b>Research, retrieval and copy charge per property for Building Regulation Decision Notice(s) and/or Completion Certificate(s) intended for commercial re-use.</b>									
To professionals for commercial purposes or owners/buyers	per hour	Non business		£29.00	£30.00	£30.00			3.4%
48 hour response	per hour	Non business		£58.00	£60.10	£60.00			3.6%
Research and response to enquiry per property where no documentation is supplied	per hour	Non business		£29.00	£30.00	£30.00			3.4%
First issue of Completion Certificates on archive applications		Standard		£79.00	£81.80	£68.00			3.5%
Provide pre-application advice (first hour free of charge)	per hour	Standard		£79.00	£81.80	£68.00			3.5%
Subsequent Building Regulation Charges may be reduced accordingly to reflect this advice.									
<b>Research, retrieval and examination of Building Regulation record</b>									
To professionals for commercial purposes	per hour	Non business		£29.00	£30.00	£30.00			3.4%
To residential owners/occupiers for private purposes		Non business		Free	Free	Free			0.0%
Letter confirming exemption		Non business		£39.00	£40.40	£40.00			3.6%
Letter confirming enforcement action will not be taken		Non business		£39.00	£40.40	£40.00			3.6%
Pre-application site inspections to discuss possible work e.g.view trial holes. Payment is required in advance		Standard		£79.00	£81.80	£68.00			3.5%
This payment will be credited against an application made for this property within the next twelve months.									
Submission of a Demolition Application		Non business		£234.00	£242.40	£242.00			3.6%
Retrieve archive file, undertake research, further inspection(s) and issue a completion certificate in respect of a project, following a period of three years since the last inspection of the work	per hour	Standard		£79.00	£81.80	£68.00			3.5%
<b>Building Regulations Application charges are set separately as they are required to be set as self financing</b>									
Scaffold licence	Each	Non business	Cost recovery & contribution towards income generation	£181.00	£187.50	£188.00			3.6%
Scaffold licence extension	Each	Non business	Cost recovery & contribution towards income generation	£113.00	£117.10	£117.00			3.6%

## Customer and locality services - Planning DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18	BENCHMARKING	% Increase
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**Application Fees**

Planning Application fee levels are set nationally and individual local planning authorities have no powers to vary them. The anticipated income is based on current fee levels.

**Pre-application Charges:****Application Type:**

House Holder - Standard	Per application	Standard		£92.00	£95.30	£79.42			3.6%
House Holder - Enhanced (includes site visit)	Per application	Standard		£153.00	£158.50	£132.08			3.6%
Non-householder < 200m2	Per application	Standard		£587.00	£608.10	£506.75			3.6%
Non-householder > 200m2 but < 500m2	Per application	Standard		£660.00	£683.80	£569.83			3.6%
Non-householder > 500m2 but < 1000m2	Per application	Standard		£831.00	£860.90	£717.42			3.6%
Non-householder > 1000m2 but < 2000m2	Per application	Standard		£1,027.00	£1,064.00	£886.67			3.6%
Non-householder > 2000m2 but < 3000m2	Per application	Standard		£1,198.00	£1,241.10	£1,034.25			3.6%
Non-householder > 3000m2 but < 5000m2	Per application	Standard		£1,443.00	£1,494.90	£1,245.75			3.6%
Non-householder > 5000m2	Per application	Standard		£7,334.00	£7,598.00	£6,331.67			3.6%
Non-householder 1 to 9 units	Per Dwelling	Standard		£200.00	£207.20	£172.67			3.6%
Non-householder 10 to 30 units	Per application	Standard		£1,990.00	£2,061.60	£1,718.00			3.6%
Non-householder 31 to 50 units	Per application	Standard		£3,317.00	£3,436.40	£2,863.67			3.6%
Non-householder > 51+ units	Per application	Standard		£6,635.00	£6,873.90	£5,728.25			3.6%

**Copying Charges:**

Copying Decision Notice	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10	£0.08			0.0%
Copying T.P.O.	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10	£0.08			0.0%

**General Photocopying:**

A4 additional sheets	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10	£0.08			0.0%
A3 additional sheets	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10	£0.08			0.0%

## Customer and locality services - Planning DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18	BENCHMARKING	% Increase
<b>Plan Printing:</b>									
Reprographics service charge - single charge levied per batch of plan printing		Standard	Statutory constraints / Guidance	£3.10	<b>£3.20</b>	£2.67			3.2%
A2		Standard	Statutory constraints / Guidance	£1.00	<b>£1.00</b>	£0.83			0.0%
A1		Standard	Statutory constraints / Guidance	£2.00	<b>£2.10</b>	£1.75			5.0%
A0		Standard	Statutory constraints / Guidance	£3.10	<b>£3.20</b>	£2.67			3.2%
Ordnance Survey extracts	Per set of O/S plans produced	Standard	Statutory constraints / Guidance	£33.00	<b>£34.20</b>	£28.50			3.6%
Ordnance Survey (1:1250 Scale extracts)	Per set of O/S plans produced	Standard	Statutory constraints / Guidance	£27.00	<b>£28.00</b>	£23.33			3.7%
Ordnance Survey (1:500 Scale extracts)	Per set of O/S plans produced	Standard	Statutory constraints / Guidance	£7.20	<b>£7.50</b>	£6.25			4.2%
High Hedges Legislation		Non Business		£855.00	<b>£885.80</b>	£885.80			3.6%
Copy of a Tree Preservation Order		Non Business		£0.10	<b>£0.10</b>	£0.10			0.0%
Highways Design Guide - paper copy of document		Standard	Demand Driven	£106.00	<b>£109.80</b>	£91.50			3.6%
Self build register	Annual Fee	Standard	Statutory constraints / Guidance	NEW for 17/18					

Customer and locality  
services -  
Transportation

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Peak Incl VAT (if applic) £	CHARGE from 1.12.16 Off-Peak Incl VAT (if applic) £	CHARGE from 1.12.17 Peak Incl VAT (if applic) £	CHARGE from 1.12.17 Off-Peak Incl VAT (if applic) £	CHARGE from 1.12.17 Peak Excl VAT £	CHARGE from 1.12.17 Off-Peak Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase
<b>Park &amp; Ride User</b>												
		standard	Full cost recovery	£1.00	£1.00	£1.00	£1.00	£0.83	£0.83			0.00%
<b>Winnersh Station Parking</b>												
Train User		standard	Full cost recovery	£4.00	£4.00	£4.10	£4.00	£3.42	£3.42			2.50%
Day Parking		standard	Full cost recovery	£4.00	£4.00	£4.10	£4.00	£3.42	£3.42			2.50%

## Customer and locality services - Cemeteries

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase		
				Incl VAT (if applic) £	Excl VAT £	Incl VAT (if applic) £	Excl VAT £					
<b>CEMETERIES / BURIAL &amp; CREMATION:</b>												
<b>Interment fees:</b>												
Under 1 month		Non Business	Not applicable	FREE	FREE	FREE	FREE			n/a		
Under 1 month out of Borough		Non Business		£102.00	£105.70	£105.70	£105.70			3.6%		
1 month - 12 years		Non Business	FREE	FREE	FREE	FREE	n/a					
1 month - 12 years out of Borough		Non Business	£204.00	£211.30	£211.30	£211.30	3.6%					
Over 12 years*		Non Business	To cover maintenance cost	£805.00	£834.00	£834.00	£834.00			3.6%		
Cremated remains*		Non Business		£336.00	£348.10	£348.10	£348.10			3.6%		
Columbaria - ashes interment for 10 years only*		Non Business	To provide an additional service	£866.00	£897.20	£897.20	£897.20			3.6%		
Columbaria fee for additional ashes into the same slot (2nd and final interment only)*		Non Business		£153.00	£158.50	£158.50	£158.50			3.6%		
Renewal fee for the above (at end of 10 year period) per year		Non Business	£43.00	£44.50	£44.50	£44.50	3.5%					
<b>Exclusive Rights of Burial:</b>												
Burial*		Non Business	To cover maintenance cost	£877.00	£908.60	£908.60	£908.60			3.6%		
Cremated Remains*		Non Business		£394.00	£408.20	£408.20	£408.20	3.6%				
Scattering of Cremated Remains on WBC land		Non Business	To cover maintenance and administration cost	£66.00	£68.40	£68.40	£68.40	3.6%				
Scattering of Cremated Remains within prescribed Cemetery scattering areas		Non Business		£77.00	£79.80	£79.80	£79.80	3.6%				
<b>Memorial Benches</b>												
Memorial Bench (provided by WBC) with plaque 5-10 year lease (outside Cemeteries)		Standard		POA	POA	POA	POA	n/a				
Renewal of lease for a further 5 years		Standard		£408.00	£352.25	£422.70	£352.25	3.6%				
Installation of memorial bench on grass (without plaque/outside Cemeteries)		Standard		£250.00	£215.83	£259.00	£215.83	3.6%				
<b>Memorial Trees</b>												
Memorial Tree for period of 10 years, includes supply, plant and plaque		Standard	To cover maintenance and administration cost	£960.00	£828.83	£994.60	£828.83	3.6%				
Renewal of lease for a further 10 years		Standard		£408.00	£352.25	£422.70	£352.25	3.6%				
Replacement/additional plaque		Standard		n/a		POA		n/a				
<b>Right to erect Memorials</b>												
For the right to erect any headstone or monument on a burial grave space		Standard		£247.00	£213.25	£255.90	£213.25	3.6%				
For the right to erect a temporary marker on a grave		Standard		£26.00	£22.42	£26.90	£22.42	3.5%				
<b>Memorial Mushroom</b>												
Memorial Mushroom or similar for period of 10 years (with 3 disks for inscription)		Standard	To cover maintenance and administration cost	£415.00	£358.25	£429.90	£358.25	3.6%				
Renewal of lease for further 10 years		Standard		£224.00	£193.42	£232.10	£193.42	3.6%				
<b>Other</b>												
Additional Inscription or works (on headstone)		Standard		£79.00	£68.17	£81.80	£68.17	3.5%				
Cremation Tablet		Standard		£122.00	£105.33	£126.40	£105.33	3.6%				
Transfer of exclusive Right of Burial (not done at time of interment)		Standard		£36.00	£31.08	£37.30	£31.08	3.6%				
Family History Search of Burial Records		Standard		Full Cost	£12.00	£10.33	£12.40	£10.33	3.3%			
*Non residents are charged triple fees for the purchase of a plot and for the first interment and scattering												



Customer and locality services -  
Countryside Services

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase
<b>Car Parking @ California Country Parks and Dinton Pastures</b>									
Coach Parking per day		Standard	Full cost plus	£16.50	£17.10	£14.25			3.6%
Charge per Visit -per hour off peak Mon-Friday 1st Oct - 1st March		Standard		£1.20	£1.20	£1.00			0.0%
Charge per hr peak Sat & Sun all year, weekdays 2nd March- 30th Sept	per hr	Standard		£1.50	£1.50	£1.25			0.0%
Charge per Visit - over 4 hours		Standard		£6.00	£6.00	£5.00			0.0%
Annual Season Ticket - 6 month		Standard		£75.00	£80.00	£67.00			6.7%
Annual Season Ticket - 12 month		Standard		£150.00	£150.00	£125.00			0.0%
Annual Season Ticket - 6 month concessionary		Standard		£56.00	£60.00	£50.00			7.1%
Annual Season Ticket - 12 month concessionary		Standard		£112.50	£112.50	£94.00			0.0%
Out of hours car park unlocking		Standard			£85.00	£71.00			new
Mobility Scooter Joining Fee				£0.00	£20.00	£20.00			new
<b>Angling Fishing Syndicates</b>									
White Swan Lake	per person	Standard	Full cost plus	£550.00	£570.00	£475.00			3.6%
White Swan winter	per person	Standard		£220.00	£228.00	£190.00			3.6%
Black Swan Lake	per person	Standard		£550.00	£570.00	£475.00			3.6%
River Loddon	per person	Standard		£140.00	£145.00	£121.00			3.6%
Longmoor Lake	per person	Standard		£200.00	£210.00	£175.00			5.0%
Gold Ticket	per person	Standard		£968.00	£1,000.00	£833.00			3.3%
Twyford Reserve	per person	Standard		£204.00	£210.00	£175.00			2.9%
Guest ticket	per person	Standard		£20.00	£20.00	£17.00			0.0%
Day season tickets full	per person	Standard		£66.00	£70.00	£58.00			6.1%
Day season discount	per person	Standard	Concession	£48.00	£50.00	£42.00			4.2%
waiting list deposit non refundable , taken off first y	per person	Standard	Full cost plus	£20.00	£20.00	£17.00			0.0%
Day ticket per rod	per rod	Standard		£5.00	£5.00	£4.00			0.0%
<b>CALIFORNIA COUNTRY PARK</b>									
Paddling Pool		Exempt	Full cost	£2.50	£2.50	£2.50			0.0%
<b>Public Rights of Way</b>									
Processing statutory Declarations	per item	non business	Cost	£540.00	£559.40	£560.00			3.6%

Customer and locality services - Activity Centre DISCRETIONARY FEES AND CHARGES

benchmarking provided on request

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase
				Member Incl VAT (if applic) £	Non Member Incl VAT (if applic) £	Member Incl VAT £	Non Member Incl VAT £	Member Excl VAT £	Non Member Excl VAT £			
Additional discounts and offers may be offered from time to time Individual pricing will apply to individual events Proposed charges have been benchmarked against local competitors <b>Members receive 10% discount on • Activities for Adults • Activities for Juniors • Junior and Family Clubs • Personal Tuition • Pay &amp; Play</b>												
<b>Annual Membership Fees:</b>												
Adult	pp	Standard	full cost plus	N/A	£58.00	N/A	£58.00	N/A	£48.33			0.0%
Concession	pp	Standard		N/A	£29.00	N/A	£29.00	N/A	£24.17			0.0%
Family	4 people	Standard		N/A	£86.00	N/A	£86.00	N/A	£71.67			0.0%
<b>Boat Storage Fees - members only</b>												
Double Handed Dinghy	per boat	Standard	full cost plus	£120.00		£120.00	N/A	£100.00	N/A			0.0%
Single Handed Dinghy	per boat	Standard		£70.00		£70.00	N/A	£58.33	N/A			0.0%
Canoe/Kayak/Windsurf/Anglers Boat	per boat	Standard		£30.00		£30.00	N/A	£25.00	N/A			0.0%
<b>Event / Course</b>												
<b>Activities for Adults :</b>												
Adult Sailing Course (2 days or equivalent)	pp	Exempt	Full cost plus	N/A	£181.00	N/A	£181.00	N/A	£181.00			0.0%
Adult Sailing Refresher Course (1 days or equivalent)	pp	Exempt		N/A	£95.00	N/A	£95.00	N/A	£95.00			0.0%
Adult Powerboat Course (2 days or equivalent)	pp	Exempt		N/A	£240.00	N/A	£240.00	N/A	£240.00			0.0%
Adult Paddlesport Course (2 days or equivalent)	pp	Exempt		N/A	£110.00	N/A	£110.00	N/A	£110.00			0.0%
Adult Evening Sailing Course (6 evenings or equivalent)	pp	Exempt		N/A	£150.00	N/A	£181.00	N/A	£181.00		Price same as Adult sailing course (2 days). £181.00	20.7%
<b>Instructor Training:</b>												
RYA Assistant Instructor / Cadet Leader Course	pp	Exempt	Full cost plus	N/A	£130.00	N/A	£130.00	N/A	£130.00			0.0%
RYA Dinghy Instructor Pre-Assessment	pp	Exempt		N/A	£95.00	N/A	£95.00	N/A	£95.00			0.0%
RYA Dinghy Instructor Course	pp	Exempt		N/A	£345.00	N/A	£345.00	N/A	£345.00			0.0%
BCU FSRT	pp	Exempt		N/A	£60.00	N/A	£70.00	N/A	£70.00		benchmarking suggests increase to £70. Appears standard fee	16.7%
BCU Level 1 Coach Course	pp	Exempt		N/A	£240.00	N/A	£240.00	N/A	£240.00			0.0%
Emergency First Aid	pp	Exempt		N/A	£86.00	N/A	£100.00	N/A	£100.00		benchmarking shows £90-£130	16.3%
<b>Activities for Juniors (Byrs +):</b>												
Junior Sailing Course (5 days or equivalent)	pp	Exempt	Full cost plus	N/A	£220.00	N/A	£240.00	N/A	£240.00		Benchmarking suggest between £220-£270	9.1%
Junior Evening Paddling Course (6 evenings or equivalent)	pp	Exempt		N/A	£92.00	N/A	£95.00	N/A	£95.00			3.3%
Junior Evening Sailing Course (6 evenings or equivalent)	pp	Exempt		N/A	£150.00	N/A	£155.00	N/A	£155.00			3.3%
Multi Activity Days (1 day or equivalent)	pp	Exempt		N/A	£36.00	N/A	£37.00	N/A	£37.00			2.8%
Adventure Days (1 day or equivalent)	pp	Exempt		N/A	£47.00	N/A	£47.00	N/A	£47.00			0.0%
<b>Activity Clubs:</b>												
Junior Clubs	pp	Exempt	Full cost plus	N/A	£14.00	N/A	£14.00	N/A	£14.00			0.0%
Family Clubs	pp	Exempt		N/A	£12.00	N/A	£12.00	N/A	£12.00			0.0%
Open Water Swimming	pp	Exempt		N/A	£3.50	N/A	£3.50	N/A	£3.50			0.0%
Open Water Swimming Pass (2 months swim pass+ 2hr parking valid for Wed 6-8pm)	pp	Exempt		N/A	£42.00	N/A	£42.00	N/A	£42.00			0.0%
<b>Days Out:</b>												
Promotional Events	pp	Exempt	Full cost plus	N/A	£3.00	N/A	£2.00	N/A	£3.00			3.3%
Themed Watersports Events	per Adult/Junior	Exempt		N/A	£8/£6	N/A	£8.10/£6.10	N/A	£8/£6			1.9%
Themed Land Events	pp	Exempt		N/A	£3.00	N/A	£3.00	N/A	£3.00			0.0%
Nature Events	pp	Exempt		N/A	£10.00	N/A	£8.10	N/A	£10.00			0.0%
Guided Paddles	per Adult/Junior	Exempt		N/A	£15/£10	N/A	£15.20/£10.10	N/A	£15/£10			1.9%
<b>Personal Tuition:</b>												
1:1 Tuition	pp 2hrs	Exempt	Full cost plus	N/A	£61.00	N/A	£65.00	N/A	£65.00			6.6%
2:1 Tuition	2ppl 2hrs	Exempt		N/A	£101.00	N/A	£105.00	N/A	£105.00			4.0%
<b>Taster Sessions:</b>												
Taster Sessions: 10% discount for multiple bookings	1 hr30 session	Exempt	Full cost plus	N/A	£20.00	N/A	£20.00	N/A	£20.00			0.0%

**Customer and locality services - Activity Centre**      **DISCRETIONARY FEES AND CHARGES**

benchmarking provided on request



CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase	
				Member Incl VAT (if applic) £	Non Member Incl VAT (if applic) £	Member Incl VAT £	Non Member Incl VAT £	Member Excl VAT £	Non Member Excl VAT £				£
<b>School and Youth Group Activities:</b>													
One Activity (min group size 20) EVENINGS ONLY	pp 1hr30	Exempt		N/A	£15.00	N/A	£15.00	N/A	£15.00			0.0%	
Two Activities (min group size 20)	pp 3hrs	Exempt	Full cost plus	N/A	£17.00	N/A	£18.00	N/A	£18.00		+£3 from one activity to two activity price. The same jump as Junior parties.  most popular option. Only increased by £1. Benchmark £17-30	5.9%	
Three Activities (min group size 20)	pp 6hrs (day)	Exempt		N/A	£20.00	N/A	£20.00	N/A	£22.00			0.0%	
Regular Sessions (min group size 12)	pp 2hrs	Exempt		N/A	£13.00	N/A	£13.00	N/A	£13.00			0.0%	
Season Ticket (max group size 20)	per WBC Term	Standard		N/A	£250.00	N/A	£250.00	N/A	£208.33			0.0%	
Envior Education One Activity - Self Led	pp upto 3 hours	Exempt		N/A	£4.00	N/A	£4.00	N/A	£4.00			0.0%	
Envior Education Two Activities - Self	pp upto 6 hours	Exempt		N/A	£6.00	N/A	£6.00	N/A	£6.00			0.0%	
Envior Education Ranger to lead package	per Ranger /per hour	Exempt		N/A	£25.00	N/A	£25.00	N/A	£25.00			0.0%	
<b>Adult Group Activities:</b>													
Two Activities (min group size 10)	half day	Exempt	Full cost plus	N/A	£30.00	N/A	£30.00	N/A	£30.00			0.0%	
Three Activities (min group size 10)	full day	Exempt		N/A	£45.00	N/A	£45.00	N/A	£45.00			0.0%	
<b>Junior Group Activities / Childrens Parties:</b>													
One Activity (min group size 10)	pp 1hr30	Exempt	Full cost plus	N/A	£19.00	N/A	£20.00	N/A	£20.00			5.3%	
Two Activities (min group size 10)	pp 3hrs	Exempt		N/A	£22.00	N/A	£23.00	N/A	£23.00			4.5%	
Three Activities (min group size 10)	pp 4hrs30	Exempt		N/A	£26.00	N/A	£27.00	N/A	£27.00			3.8%	
Premium Package (min group size 10) - includes room hire, lunch, cake and party bag	pp	Exempt		N/A	£12.00	N/A	£13.00	N/A	£13.00				8.3%
<b>Rock Climbing Wall Private Hire:</b>													
Wall Only	per day	Standard	Full cost plus	N/A	£450.00	N/A	£450.00	N/A	£375.00			0.0%	
wall + 3 ins + equip + delivery + PL	half day / evening	Exempt		N/A	£500.00	N/A	£500.00	N/A	£500.00			0.0%	
wall + 3 ins + equip + delivery + PL	day	Exempt		N/A	£700.00	N/A	£700.00	N/A	£700.00			0.0%	
Delivery Charge outside of borough per mile	per mile	Standard		N/A	£3.00	N/A	£3.00	N/A	£2.50			0.0%	
<b>Room Hire: DAC and Loddon Emmbrook rooms</b>													
Commercial Rate Half Day / Evening	per 3 hours	Exempt	Full cost plus				£69.00		£69.00			new	
Commercial Rate Full Day	per 7 hours	Exempt						£161.00		£161.00			new
Commercial Rate per hour	per hour	Exempt		N/A	£24.00	N/A	£24.90	N/A	£25.00			3.7%	
Youth/Education/WBC Rate per hour	per hour	Exempt		N/A	£20.00	N/A	£20.70	N/A	£21.00			3.5%	
Commercial Block Booking Rate (min 6 consecutive weeks)	per hour	Exempt		N/A	£20.00	N/A	£20.70	N/A	£21.00			3.5%	
Youth Block Booking Rate (min 6 consecutive weeks)	per hour	Exempt		N/A	£17.00	N/A	£17.60	N/A	£18.00			3.5%	
Late lock up fee (after 5pm)	one off charge	Standard		N/A	£50.00	N/A	£51.80	N/A	£43.17			3.6%	
BBQ Hire	per day	Standard		N/A	£60.00	N/A	£65.00	N/A	£54.17			8.3%	
<b>Pay &amp; Play:</b>													
Single Handed Dinghy	1 hour	Standard		Full cost plus	N/A	£15.00	N/A	£16.00	N/A	£13.33			6.7%
Double Handed Dinghy	1 hour	Standard	N/A		£22.00	N/A	£23.00	N/A	£19.17			4.5%	
Day Ticket (launch your own boat)	per boat, per day	Standard	N/A		£15.00	N/A	£16.00	N/A	£13.33			6.7%	
Boat Hire (canoe, kayak, kata-kanu etc)	pp per half hour	Standard	N/A		£6.00	N/A	£6.00	N/A	£5.00			0.0%	
<b>Staff Resources:</b>													
Senior Instructor	per hour	Exempt	Full cost plus	N/A	£37.00	N/A	£39.00	N/A	£39.00			5.4%	
Lead Instructor	per hour	Exempt		N/A	£25.00	N/A	£26.00	N/A	£26.00			4.0%	
Instructor	per hour	Exempt		N/A	£20.00	N/A	£21.00	N/A	£21.00			5.0%	
<b>Activity Equipment Hire:</b>													
PPE (harness, helmet, wetsuit, life jackets)	per day	Standard	Full cost plus	N/A	£4.00	N/A	£4.00	N/A	£3.33			0.0%	
<b>Land Hire</b>													
Commercial up to 5 acre	per day	Standard	Full cost plus	N/A	£150.00	N/A	£200.00	N/A	£166.67		Proposed additional increases in the fees and charges in order to reflect the local commercial environment (benchmarking has been undertaken).	33.3%	
Commercial up to 10 acre	per day	Standard		N/A	£250.00	N/A	£300.00	N/A	£250.00			20.0%	
Commercial up to 40 acre	per day	Standard		N/A	£800.00	N/A	£1,000.00	N/A	£833.33			25.0%	
Non- Commercial up to 5 acre	per day	Standard		N/A	£120.00	N/A	£150.00	N/A	£125.00			25.0%	
Non- Commercial up to 10 acre	per day	Standard		N/A	£200.00	N/A	£250.00	N/A	£208.33			25.0%	
Non- Commercial up to 40 acre	per day	Standard		N/A	£640.00	N/A	£800.00	N/A	£666.67			25.0%	
WBC, Charity, Sch, Youth up to 5 acre	per day	Standard		N/A	£105.00	N/A	£120.00	N/A	£100.00			14.3%	
WBC, Charity, Sch, Youth up to 10 acre	per day	Standard		N/A	£175.00	N/A	£200.00	N/A	£166.67			14.3%	
WBC, Charity, Sch, Youth up to 40 acre	per day	Standard		N/A	£560.00	N/A	£640.00	N/A	£533.33			14.3%	
Charge for removing bag of event litter		Standard		N/A	N/A	N/A	£3.00	N/A	£2.50			new	
Charge for removing bin of event litter		Standard		N/A	N/A	N/A	£20.00	N/A	£16.67		new		
Charge for provision of water for event		Standard		N/A	N/A	N/A	£75.00	N/A	£62.50		new		
Charge for water use for event		Standard		N/A	N/A	N/A	£10.00	N/A	£8.33		new		
Additional grass cutting required for event		Standard		N/A	N/A	N/A	£70.00	N/A	£58.33		new		
All of the above 20% discount for low season Oct.-end Mar								N/A					
Camping Pitch, Grass no electric per 2 man tent	per day	Standard			N/A	£10.00	N/A	£10.00	N/A	£8.33			0.0%
<b>All Land hire is at Budget Manager discretion to amend to meet commercial aspirations</b>													

**Customer and locality services - Cleaner & Greener**
**DISCRETIONARY FEES AND CHARGES**

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18  £	BENCHMARKING	% Increase
<b>SPORTS PITCH HIRE:</b>									
<b>Artificial Pitch, Cantley Park, Wokingham - these charges will alter from 1st April 2017 due to VAT Regulations</b>									
Full Pitch - Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard	Demand Driven. Also to recover service cost	£79.00	<b>£81.80</b>	£68.17		Compares well with like local facilities	3.5%
Half Pitch - Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard		£52.00	<b>£53.90</b>	£44.92		Compares well with like local facilities	3.7%
Full Pitch - Off Peak per hr (Off Peak - Weekdays before 7pm & all day Sunday, off peak rate for WBC teams)	Per hour	Standard		£48.00	<b>£49.70</b>	£41.42		Compares well with like local facilities	3.5%
Half Pitch - Off Peak per hr (Off Peak - Weekdays before 7pm & all day Sunday, off peak rate for WBC teams)	Per hour	Standard		£22.00	<b>£22.80</b>	£19.00		Compares well with like local facilities	3.6%
<b>Artificial Five a Side Pitch various locations</b>									
Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard	Cost plus	£45.00	<b>£46.60</b>	£38.83		Compares well with other similar providers	3.6%
Off peak per hr (Off peak - Weekdays before 7pm & all day Sunday)	Per hour	Standard	Cost plus	£22.00	<b>£22.80</b>	£19.00		Compares well with other similar providers	3.6%
Multi Use Games Area (MUGA) Off peak per hr (Off peak - Weekdays before 7pm & all day Sunday)	Per hour	Standard	Cost plus	N/A	<b>£20.00</b>	£16.67		New charge	new
Multi Use Games Area (MUGA) Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard	Cost plus	NA	<b>£40.00</b>	£33.34		New charge	new
<b>Grass Pitch All sites:</b>									
Senior Pitch (90 x 60 & above) per game	Per game	Standard	Demand Driven. Also to recover service cost	£46.00	<b>£47.70</b>	£39.75		Compares well with like local facilities	3.7%
Junior Pitch (80 x 50 & smaller) per game	Per game	Standard		£22.00	<b>£22.80</b>	£19.00		Compares well with like local facilities	3.6%
<b>SPORTS PAVILION HIRE:</b>									
<b>Ashridge room inc kitchen, &amp; upstairs toilets only, Cantley:</b>									
Hire per hr - Off peak (before 6pm weekdays & Sundays inc WBC users)	Per hire	Standard	To cover service cost plus overheads	£13.00	<b>£13.50</b>	£11.25		Compares well with like local facilities	3.8%
Hire per hr - Peak times (Weekdays after 6 pm & all day Saturday)	Per hire	Standard		£16.00	<b>£16.60</b>	£13.83			3.8%
Standard overrun charge per booking based on 50% of hourly rate	Per hire	Standard		£7.00-£8.00	<b>£7.25-£7.87</b>	£6.04- £6.56			n/a

## Customer and locality services - Cleaner &amp; Greener

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16  Incl VAT (if applic) £	CHARGE from 1.12.17  Incl VAT (if applic) £	CHARGE from 1.12.17  Excl VAT £	BUDGET 2017/18  £	BENCHMARKING	% Increase
<b>HIRE OF CHANGING ROOMS / SHOWER FACILITIES:</b>									
Cantley - per game		Standard		£28.00	<b>£29.00</b>	£24.17			3.6%
<b>Netball</b>									
Community use for clubs and Adult per court per hr		Standard	To cover service cost plus overheads	£10.50	<b>£10.90</b>	£9.08			3.8%
<b>Tennis Courts Season Tickets includes casual use of netball courts &amp; pre-booked games - CANTLEY &amp; CHESTNUT</b>									
Household (family) - This was previously only for a four person family now unlimited		Standard	To cover service cost plus overheads	£184.00	<b>£0.00</b>	Delete - Tennis courts will be managed under the LTA arrangement from April 2017.			n/a
Adult 		Standard		£102.00	<b>£0.00</b>				n/a
Junior & Concessions 		Standard		£51.00	<b>£0.00</b>				n/a
<b>EVENTS *rates negotiable with WBC Service Managers consent. Labour rates &amp; extras upon request and negotiable. Deposit of 10% required</b>									
Hire of field/open space for event - Small (family gathering up to 30 with minimal impact on other users)		Standard	Bespoke needs will determine charge	£51-£156	<b>£52.83-£161.62</b>	£42.50-£129.92			n/a
Hire of field/open space for event - Medium (Community event with between 30 and 70 attendees with medium impact on other users)		Standard		£204-£408	<b>£211.34-£422.69</b>	£169.83-£339.67			n/a
Hire of field/open space for event - Large (Corporate event with 70-120 with restricted access to facility for other users)		Standard		£510-£764	<b>£528.36-£791.50</b>	£424.58-£636.92			n/a
Hire of field/open space for event - Extra Large (Any event above 120 restricting use of facility for others)		Standard		£765.00	<b>£792.50</b>	£636.92+			n/a
<b>MISCELLANEOUS GROUNDS MAINTENANCE FEES:</b>									
Refundable deposit for all keys to Pavilions & Secure Sites (per set)		Exempt	N/A	£30.00	<b>£31.10</b>	£31.10			3.7%

## Customer and locality services - Acorn Centre

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase
				Incl VAT (if applic) £	Incl VAT (if applic) £	Excl VAT £			
Hall (until 10pm)	1 hour	Exempt	Fees & Charges need to be flexible to respond to the demand of market forces	£22.00	<b>£22.80</b>	£22.80	£		3.6%
Hall (until 10pm) concessionary rate	1 hour	Exempt		£20.00	<b>£20.70</b>	£20.70			3.5%
Hall (10pm-12am)	1 hour	Exempt		£40.00	<b>£41.40</b>	£41.40			3.5%
Meeting Room1 or Meeting Room 2	1 hour	Exempt		£9.00	<b>£9.30</b>	£9.30			3.3%
Meeting Room1 or Meeting Room 2 concessionary rate	1 hour	Exempt		£8.00	<b>£8.30</b>	£8.30			3.8%
Meeting Rooms 1 & 2 combined	1 hour	Exempt		£16.00	<b>£16.60</b>	£16.60			3.8%
Meeting Rooms 1 & 2 combined concessionary rate	1 hour	Exempt		£15.00	<b>£15.50</b>	£15.50			3.3%
Meeting Room 3	1 hour	Exempt		£11.00	<b>£11.40</b>	£11.40			3.6%
Meeting Room 3 concessionary rate	1 hour	Exempt		£10.00	<b>£10.40</b>	£10.40			4.0%
Art Room	1 hour	Exempt		£11.00	<b>£11.40</b>	£11.40			3.6%
Art Room concessionary rate	1 hour	Exempt		£10.00	<b>£10.40</b>	£10.40			4.0%
Sensory Room	1 hour	Exempt		£16.00	<b>£16.60</b>	£16.60			3.8%
Sensory Room concessionary rate	1 hour	Exempt		£15.00	<b>£15.50</b>	£15.50			3.3%

## Customer and locality services - Highways DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase
				Incl VAT (if applic) £	Incl VAT (if applic) £	Excl VAT £			
Licence to Plant in the Highway		Non Business	Recovery of costs (Ref Highways Act S.142)	£306.00	<b>£317.00</b>	£317.00			3.6%
<b>Technical Approval of Highways Structures</b>									
Cat 0		Non Business	To recover service costs	£815.50	<b>£844.90</b>	£844.90			3.6%
Cat 1				£917.50	<b>£950.50</b>	£950.50			3.6%
Cat 2				£1,579.50	<b>£1,636.40</b>	£1,636.40			3.6%
Cat 3				Based on quote	<b>Based on quote</b>	Based on quote			
<b>Street Naming &amp; Numbering:</b>									
Change of Property Name		Standard	Recovery of administration costs	£77.00	<b>£79.80</b>	£66.50			3.6%
To alter the address if plans altered by developer		Standard		£26.50	<b>£27.50</b>	£22.92			3.8%
Research into archives (where not part of statutory function) Per hour set as minimum.		Standard		£26.50	<b>£27.50</b>	£22.92			3.8%
To rename a street when requested by residents		Standard		£423.00	<b>£432.00</b>	£360.00			2.1%
Confirmation of address to solicitors, agents etc		Standard		£26.50	<b>£27.50</b>	£22.92			3.8%
<b>New Developments:</b>									
First Address		Non Business	Recovery of administration costs	£101.50	<b>£105.20</b>	£105.00			3.6%
Additional addresses		Non Business		£42.50	<b>£44.00</b>	£44.00			3.5%
Street Light Column Relocation - Admin Charge. (Recovery officers time and works cost is additional to this)		Non Business		£48.90	<b>£50.70</b>	£50.70			3.7%
NRSWA - Streetworks Licence up to 20m (over 20m to be prorated to max 3)		Non Business	To recover service costs	£428 (£2,134)	<b>£443.41 (£2,210.84)</b>	£443.50 (£2211.00)			1.9%
Provisional Advance Authorisation	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£84.00	<b>£84.00</b>	£84.00			0.0%
	Minor Roads. 3 & 4 / Non Traffic Sensitive streets	Non Business		£74.00	<b>£74.00</b>	£74.00			0.0%
Major Activity over 10 days and all major works requiring a traffic regulation order	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£219.00	<b>£219.00</b>	£219.00			0.0%
	Minor Roads. 3 & 4 / Non Traffic Sensitive streets	Non Business		£143.00	<b>£143.00</b>	£143.00			0.0%
Permit Variation	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£45.00	<b>£45.00</b>	£45.00			0.0%
	Minor Roads. 3 & 4 / Non Traffic Sensitive streets	Non Business		£35.00	<b>£35.00</b>	£35.00			0.0%
Major Activity (4-10 days)	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£127.00	<b>£127.00</b>	£127.00			0.0%
Major Activity (up to 3 days)		Non Business		£63.00	<b>£63.00</b>	£63.00			0.0%
Standard Activity		Non Business		£127.00	<b>£127.00</b>	£127.00			0.0%
Minor Activity		Non Business		£63.00	<b>£63.00</b>	£63.00			0.0%
Minor Activity (carried out wholly outside traffic sensitive times)		Non Business		£51.00	<b>£51.00</b>	£51.00			0.0%
Immediate Activity		Non Business		£54.00	<b>£54.00</b>	£54.00			0.0%
Immediate Activity (carried out wholly outside traffic sensitive times)		Non Business		£44.00	<b>£44.00</b>	£44.00			0.0%
Skip Licence (max 2 weeks, additional fee per week)		Non Business	Recovery of costs (Ref Highways Act S.139)	£42.80 (£32.60)	<b>£43.30 (£33.77)</b>	£43.30 (£33.77)	2.0%		
Rechargeable works on the highway including accident damage - charges depend on actual value of the works	Non Business	Full cost plus	Variable	<b>Variable</b>	Variable				

## Customer and locality services - Highways DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase
				Incl VAT (if applic) £	Incl VAT (if applic) £	Excl VAT £			
<b>TRAFFIC MANAGEMENT:</b>									
Temporary Order		Non Business	Full cost plus	£2,325.00	<b>£2,408.70</b>	£2,409.00			3.6%
Temporary Notice	1	Non Business	Full cost plus	£360.00	<b>£373.00</b>	£373.00			3.6%
Special Events	1	Non Business	Subsidised	£1,158.00	<b>£1,199.70</b>	£1,200.00			3.6%
Street Parties (on Non through roads)	1	Non Business	Subsidised	£90.00	<b>£93.20</b>	£93.50			3.6%
Street Parties - Provision of traffic signs (on Non through roads)	1	Non Business	Full cost recovery			£120.00			0.0%
Diversion signing schedule sensitive streets	1	Non Business	Full cost plus	£514.00	<b>£532.50</b>	£532.50			3.6%
Diversion signing schedule non-sensitive streets	1	Non Business	Full cost plus	£406.00	<b>£420.60</b>	£420.50			3.6%
Tourist Signing - formal application	1	Non Business	Full cost recovery	£105.00	<b>£108.80</b>	£109.00			3.6%
Tourist Signs - actual cost + admin	1	Non Business	Full cost recovery	£240.50	<b>£249.20</b>	£249.00			3.6%
Supervision of erection of signs	1	Non Business	Full cost recovery	£110.00	<b>£114.00</b>	£114.00			3.6%
Traffic light operations - per hour	Hour	Non Business	Full cost recovery	£185.50	<b>£192.20</b>	£192.00			3.6%
Traffic light operations - off peak/bank holidays	Hour	Non Business	Full cost recovery	£309.00	<b>£320.10</b>	£320.00			3.6%
Traffic Signal Switch off / on requests - initial instruction; Relates to third party request to switch off existing traffic signal installations to facilitate local roadworks (either Stats Company or Developer)	1	Non Business	Full cost plus	£453.50	<b>£469.80</b>	£470.00			3.6%
Traffic Signal Switch off / on requests - follow up site visit as part of original request	1	Non Business	Full cost plus	£193.00	<b>£199.90</b>	£200.00			3.6%
Access Protection Markings	1	Non Business	Full cost plus	£130.50	<b>£135.20</b>	£135.00			3.6%
Developer signing application	1	Non Business	Full cost recovery	£164.00	<b>£169.90</b>	£170.00			3.6%
<b>Accident data requests:</b>	1 - 20	Standard	Full cost recovery	£161.00	<b>£166.80</b>	£139.00			3.6%
	21 - 40	Standard	Full cost recovery	£202.00	<b>£209.30</b>	£174.42			3.6%
	41 - 60	Standard	Full cost recovery	£242.50	<b>£251.20</b>	£209.33			3.6%
	61 - 80	Standard	Full cost recovery	£283.00	<b>£293.20</b>	£244.33			3.6%
Traffic data request-Automated Traffic Counter Site / Junction Count Data	1	Non Business	Full cost plus	£148.00	<b>£153.30</b>	£153.50			3.6%
Diversion signing schedule sensitive streets	1	Non Business	Full cost plus	£514.00	<b>£532.50</b>	£532.50			3.6%
Diversion signing schedule non-sensitive streets	1	Non Business	Full cost plus	£406.00	<b>£420.60</b>	£420.50			3.6%
Cycle Helmets (Schools)	1	Standard	Full cost recovery	£9.00	<b>£9.30</b>	£7.75			3.3%
Cycle Helmets (Rural Schools)	1	Standard	Full cost recovery	£5.00	<b>£5.20</b>	£4.33			4.0%
Cycling Level 1/2 Training (3 day session)	1	Standard	Full cost recovery	£20.00	<b>£20.70</b>	£17.25			3.5%
Cycling Level 3 Training (2 day session)		Standard	Full cost recovery	£10.00	<b>£10.40</b>	£8.67			4.0%
<b>HIGHWAYS INFORMATION &amp; TRAFFIC SCHEME INFORMATION:</b>									
Highways information - ordnance survey extract	1st query	Standard	Demand Driven	£94.00	<b>£97.40</b>	£81.17			3.6%
Each additional query	1	Standard	Demand Driven	£25.00	<b>£25.90</b>	£21.58			3.6%
Traffic Scheme Information		Standard	Demand Driven	£93.00	<b>£96.30</b>	£80.25			3.5%
Access to Wokingham Transportation Model (by negotiation @ Commercial rates)				Price on Application	<b>Price on Application</b>	Price on Application			



## Customer and locality services - Highways DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase
				Incl VAT (if applic) £	Incl VAT (if applic) £	Excl VAT £			
<b>HIGHWAY DEVELOPMENT</b>									
Combined S38/S278 works agreement - 9% of works value & a deposit of 2% or £20k whichever is the greater will be required on commissioning of WBCs services	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
						Fee is calculated at 9% of works value & a deposit of 2% or £20k whichever is the greater will be required on commissioning of WBCs services			n/a
S38 adoption of highways - 9% of works value. A deposit of 2% or £20k whichever is the greater will be required on commissioning of WBCs services	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
						Fee is calculated at 9% of works value & a deposit of 2% or £20k whichever is the greater will be required on commissioning of WBCs services			n/a
S278 works on existing highways - 9% of works value. Deposit of 2% or £20k whichever is the greater will be required on commissioning of WBCs services	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
						Fee is calculated at 9% of works value & a deposit of 2% or £20k whichever is the greater will be required on commissioning of WBCs services			n/a
Minor works agreement - works to existing highways.	1	Non Business	Demand Driven	£2,802.00	£3,000.00	£3,000.00			7.1%
<b>COMMUTED SUMS (payable prior to issue final certificate):</b>									
Highway Structures (per structure)	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Structural & Non Structural Retaining Walls	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Structural or Non Structural Noise Reducing Fences	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Vehicle Road Restraint Systems	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Soakaways (per soakaway)	1	Non Business	Demand Driven	£4,100.00	£4,247.60	£4,247.50			3.6%
Catchpit (per Catchpit) (30 years)	1	Non Business	Demand Driven	£4,100.00	£4,247.60	£4,247.50			3.6%
Road Gully (per Gully)	1	Non Business	Demand Driven	£500.00	£518.00	£518.00			3.6%
Petrol Interceptors (per interceptor) (30 years)	1	Non Business	Demand Driven	£5,381.00	£5,574.70	£5,574.50			3.6%
Linear Drainage Systems, Carrier Drains, Headwalls & Storm Water	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Balancing Pond (per item)	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Carriageway (per m2)	m2	Non Business	Demand Driven	£150.00	£155.40	£155.50			3.6%
Anti Skid (per m2)	m2	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Footway (per m2)	m2	Non Business	Demand Driven	£50.00	£51.80	£52.00			3.6%
Verge (per m2)	m2	Non Business	Demand Driven	£50.00	£51.80	£52.00			3.6%
Landscaped area within or adjacent highways (per m2)	m2	Non Business	Demand Driven	£26.00	£26.90	£27.00			3.5%
Trees within or adjacent highways (per tree)	1	Non Business	Demand Driven	£200.00	£207.20	£207.00			3.6%
Traffic Signal Junction	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Pedestrian Crossing (Pelican/Toucan)	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Zebra Crossing	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Street Lighting	1	Non Business	Demand Driven	£750.00	£777.00	£777.00			3.6%
Illuminated Road Signs/Traffic Bollards	1	Non Business	Demand Driven	£500.00	£518.00	£518.00			3.6%
Non Illuminated Traffic Bollards	1	Non Business	Demand Driven	£250.00	£259.00	£259.00			3.6%
Traffic Calming (per item)	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a
Bus Shelters with Real Time Information	1	Non Business	Demand Driven	Price on Application	Price on Application	Price on Application			n/a

## Customer and locality services - Highways DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16	CHARGE from 1.12.17	CHARGE from 1.12.17	BUDGET 2017/18	BENCHMARKING	% Increase			
				Incl VAT (if applic) £	Incl VAT (if applic) £	Excl VAT £						
<b>FOOTWAY CROSSINGS:</b>												
Application fee (includes site assessment)		Non Business	Recovery of Administration costs (recovery of works cost is additional to this)	£153.00	<b>£158.50</b>	£158.50			3.6%			
Site supervision fee where works undertaken by Term Contractor		Non Business		£39.00	<b>£40.40</b>	£40.40			3.6%			
Site supervision fee where works undertaken by Other Contractor		Non Business		£100.00	<b>£103.60</b>	£103.60			3.6%			
Charge per crossing where carried out by residents to an approved specification under council supervision		Non Business	Recovery of Administration costs	Price on Application	<b>Price on Application</b>	Price on Application			n/a			
Charge for licensing tables and chairs on public highway		Non Business	Demand Driven	£505.00	<b>£523.20</b>	£523.20			3.6%			
<b>Application for approval of Sustainable Drainage Systems (SUDS)</b>												
Standard charge for each application		Non Business	Recovery of administration	£361.00	<b>£0.00</b>	This responsibility never came into effect following the government's decision to make better use of the planning system to approve new drainage systems. Therefore, these chargers don't apply.			n/a			
an <b>additional</b> amount up to £7,500 calculated by reference to the size of the construction area as follows:												
for each 0.1 hectare or fraction of a 0.1 of a hectare for the first 0.5 hectare		Non Business	To recover service costs	£73.00	<b>£0.00</b>						n/a	
for each additional 0.1 hectare or fraction of a 0.1 of a hectare, from 0.5 hectare up to and including 1.0 hectare		Non Business	To recover service costs	£52.00	<b>£0.00</b>						n/a	
for each additional 0.1 hectare or fraction of a 0.1 of a hectare, from 1.0 hectare up to and including 5.0 hectares; and		Non Business	To recover service costs	£21.50	<b>£0.00</b>						n/a	
for each additional 0.1 hectare or fraction of a 0.1 of a hectare		Non Business	To recover service costs	£11.50	<b>£0.00</b>			n/a				

## Customer and locality services - Libraries DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING mostly ex-berks unitaries	% Increase
<b>OVERDUE CHARGES:</b>									
Adult books	per item per day	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£0.25 max £11.00	<b>£0.26 max £11.40</b>	£0.26 max £11.44	73,680	15p - 25p	2.0%
Children's Books	per item per day	Non Business		£0.05 max £3	<b>£0.05 max £3.11</b>	£0.05 max £3.10		5p	3.4%
CD's / Cassettes (No overdue charges for people with visual impairment)	per item per day	Non Business		£0.25 max £10.20	<b>£0.26 max £10.57</b>	£0.26 max £10.40		15p-25p	2.0%
DVD	per item per day	Non Business		£1.50 max £20	<b>£1.55 max £20.72</b>	£1.55 max £20.15		60p - 80p	2.1%
<b>AUDIO VISUAL LOAN CHARGES :</b>									
Cassettes [1-2 tape sets] :	per set per 3 weeks	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£1.25	<b>£1.30</b>	£1.30	73,680	N/A	4.0%
People with Visual Impairment		Non Business		FREE	FREE	FREE			n/a
Concessionary Groups		Non Business		£0.60	£0.60	£0.60			0.0%
Cassettes [3-6 tape sets] :		Non Business		£1.50	£1.60	£1.60			6.7%
People with Visual Impairment		Non Business		FREE	FREE	FREE			n/a
Concessionary Groups		Non Business		£0.60	£0.60	£0.60			0.0%
Cassettes [7 or more tapes] :		Non Business		£2.25	£2.30	£2.30			2.2%
People with Visual Impairment		Non Business		FREE	FREE	FREE			n/a
Concessionary Groups		Non Business		£1.25	£1.30	£1.30			4.0%
Compact discs [1 disc in the item]		Non Business		£2.25	£2.30	£2.30			2.2%
People with Visual Impairment		Non Business		FREE	FREE	FREE			n/a
Concessionary Groups		Non Business		£1.25	£1.30	£1.30			4.0%
Compact discs [7 disc in the item]		Non Business		£3.75	£3.90	£3.90			4.0%
Children's cassettes		Non Business		£0.65	£0.70	£0.70			7.7%
Mixed Media packs [i.e. 3 or more formats in the item] :		Non Business		£2.25	£2.30	£2.30			2.2%
People with Visual Impairment		Non Business		FREE	FREE	FREE			n/a
<b>AUDIO-VISUAL LOAN CHARGES:</b>									
DVD	per week	Non Business	Tiered pricing system based on title popularity	between £2.10 and £3.70	<b>between £2.17 and £3.83</b>	between £2.20 and £4.00		mostly 50p - £3.00	2.8%
<b>RESERVATIONS:</b>									
Any item within Borough stock	per item	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£0.50	<b>£0.50</b>	£0.60	73,680	50p	0.0%
Any item not currently in Borough stock	per item	Non Business		£3.30	<b>£3.40</b>	£3.40		£3 - £4.70 (mostly £3)	3.0%
Photocopies from British Library				£3.20 + 20p per sheet	<b>£3.32 + 24p per sheet</b>	£3.30 + plus charge from British Library		£10.50 - £15.00	
British Library Urgent Action Service	per item	Non Business		£7.50 + British Library Charge	<b>£7.77 + British Library Charge</b>	£7.80 + British Library Charge		£10.50 - £15.00	1.4%
Bookclub Reservations	per annum	Non Business		£30.00	<b>£31.10</b>	£31.10		£5 for 8 weeks	3.7%
Forget-Me-Not Service	per annum	Non Business	£28.50	<b>£29.50</b>	£29.50	na	3.5%		
<b>LOST AND DAMAGED ITEMS:</b>									
<b>BOOKS:</b>									
Books on loan from British Library	per volume	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£7.50 + British Library Charge	<b>£7.77 + British Library Charge</b>	£8.00 + British Library Charge	73,680		1.4%
Items in print	per volume	Non Business		The greater of £7.50 or full cost of replacement	<b>The greater of £7.77 or full cost of replacement</b>	The greater of £8.00 or full cost of replacement			1.4%
Out of print books lost or so damaged as to necessitate withdrawal	per volume	Non Business		£4.60	<b>£4.80</b>	rior books, £10 for ad			4.3%
Books in Indic languages	per volume	Non Business		The greater of £7.50 or full cost of replacement	<b>The greater of £7.77 or full cost of replacement</b>	The greater of £8.00 or full cost of replacement			1.4%
<b>AUDIO-VISUAL ITEMS:</b>									
1-2 Tape Set	per set	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£11.60	<b>£12.00</b>	£12.00	73,680	na	3.4%
3-6 Tape Set	per set	Non Business		£23.00	<b>£23.80</b>	£23.80		na	3.5%
7 + Tape Sets	per set	Non Business		£34.50	<b>£35.70</b>	£35.70		na	3.5%
Compact Discs	per set	Non Business		£18.50	<b>£19.20</b>	£19.20		na	3.8%

## Customer and locality services - Libraries DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING mostly ex- berks unitaries	% Increase
<b>DVDs &amp; Music CDs</b>									
Loss or damage necessitating withdrawal of item	per item	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	The greater of £21.10 or full cost of replacement	The greater of £21.86 or full cost of replacement	The greater of £21.86 or full cost of replacement			1.9%
Inlays	per item	Non Business		£2.00	£2.10	£2.10			5.0%
Cassette cases	per item	Non Business		£1.30	£1.30	£1.30			0.0%
CD & CD-ROM cases	per item	Non Business		£1.30	£1.30	£1.30			0.0%
<b>LOST TICKETS:</b>									
Reader's Tickets (No charge for first replacement issued)	per ticket	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£2.00	£2.10	£2.10			5.0%
<b>PHOTOCOPYING:</b>									
Black & White: A4	per sheet A4	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£0.20	£0.20	£0.17		20p	0.0%
A3	per sheet A3	Standard		£0.40	£0.40	£0.33		40p	0.0%
Copies supplied by post	per sheet	Standard		Copy cost + £3.10	Copy cost + £3.21	Copy cost + £3.20			3.3%
<b>FAXES:</b>									
Sending in UK	1st sheet	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£1.40	£1.50	£1.25		£1.50	7.1%
	Each additional sheet thereafter	Standard		£0.60	£0.60	£0.50		£0.50	0.0%
Outside UK	1st sheet	Standard		£4.70	£4.90	£4.08		£3.50	4.3%
	Each additional sheet thereafter	Standard		£3.00	£3.10	£2.58		£2.50	3.3%
<b>WITHDRAWN STOCK:</b>									
Adult Fiction / Non-fiction	per volume	Zero Rated	Fees & Charges need to be flexible to respond to the demand of market forces	£1.40	£1.50	£1.50			7.1%
Children's & Paperbacks	per volume	Zero Rated		£0.60	£0.60	£0.60			0.0%
Reference Books	per volume	Standard		Min 15% of Cover price	Min 15% of Cover price				
Cassettes	per item	Standard		£1.40	£1.50	£1.25			7.1%
CD	per item	Standard		£4.70	£4.90	£4.08			4.3%
CD-ROM	per item	Standard		£7.70	£8.00	£6.67			3.9%
<b>REFERENCE LIBRARY SERVICES:</b>									
<b>PRINTING FROM ELECTRONIC INFORMATION SOURCES:</b>									
Black & White / Colour	per sheet	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£0.30	£0.30	£0.25		25p	0.0%
<b>EVENTS (WHERE CHARGED):</b>									
Adult Events	per event	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£2.40 - £13.20	£2.49 - £13.68	£2.50 - £15.00	7,720		1.5%
Children's Events	per event	Standard		£1.20	£1.20	£1.00			0.0%
Library Room Booking (non community & commercial)	maximum per hour	Standard		£16.60	£17.20	£14.33		£16.30	3.6%
<b>Concessions</b>									
It is proposed that 'pensioners' are no longer maintained as a concessionary group. Concessions for other groups, which include those with a disability or those on means tested benefits would remain. Concessionary groups receive a 50% reduction on overdue charges.									

Customer and locality services - Cleaner & Greener **DISCRETIONARY FEES AND CHARGES**

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.16 Incl VAT (if applic) £	CHARGE from 1.12.17 Incl VAT (if applic) £	CHARGE from 1.12.17 Excl VAT £	BUDGET 2017/18 £	BENCHMARKING	% Increase
Green Waste 240L Wheelie Bin	Per annum	Non Business	Full cost	£60.00	<b>£60.00</b>	£60.00			0.0%
Green Waste 75L Compostable Sacks	Each	Non Business	Full cost	£1.00	<b>£1.00</b>	£1.00			0.0%
Provision of extra residual waste bags in rolls of 10	Per roll	Non Business	Full cost	£4.00	<b>£4.00</b>	£4.00			0.0%
Bulky / White Goods Collection (up to 5 items) without appointment	Per collection	Non Business	Full cost	£31.00	<b>£32.10</b>	£32.10			3.5%
Bulky / White Goods Collection (up to 5 items) with appointment	Per collection	Non Business	Full cost	£37.00	<b>£38.30</b>	£38.30			3.5%
Collection of fridge / freezers (without appointment)	Per collection	Non Business	Full cost	£25.00	<b>£25.90</b>	£25.90			3.6%
Collection of fridge / freezers (with appointment)	Per collection	Non Business	Full cost	£30.00	<b>£31.10</b>	£31.10		3.7%	
EPA 1990, s45(1)(b) - Commercial Waste Collection	<b>Contractor deals direct with Business</b>								
EPA 1990, s45(1)(b) - Chargeable Household Waste Collection (excludes cost of disposal)	<b>Contractor deals direct with Charity</b>								

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