

OVERVIEW & SCRUTINY WORK PROGRAMME 2017/2018

Please note that the Work Programme is a 'live' document and is subject to change at short notice. The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny Management Committee.

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
16 October 2017	Discussion with an Executive Member	To discuss priorities for the year ahead and scope for pre-decision scrutiny with Stuart Munro, Executive Member for Business, Economic Development and Regeneration	Work Programme	Neil Carr
	Budget Update and Budget Engagement Process	To consider progress on the Council's Budget for 2018/19 and the 2017 public Budget Engagement Exercise	Annual Update	Oliver Whittle/ Graham Ebers
	Executive Forward Programme	To consider the upcoming Executive Forward programme	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
	Work Programmes	To consider the Work Programmes for the Management Committee and the three Overview and Scrutiny Committees	Coordination between the O & S Committees	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
22 November 2017	Discussion with Executive Members	To discuss priorities for the year ahead and potential issues for pre-decision scrutiny with Councillors Norman Jorgensen and Simon Weeks	Work Programme	Neil Carr
	Six Monthly Review	To review the decisions made by the Overview and Scrutiny Committees during the first half of the 2017/18 Municipal Year and subsequent action taken	Work Programme	Neil Carr
	Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
	Work Programmes	To consider the Work Programmes for the Management Committee and the three Overview and Scrutiny Committees	Coordination between the O & S Committees	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
9 January 2017	21st Century Council	To consider an update on the 21 st Century Council programme including the development of locality services and the 21 st Century Councillor	Work Programme	Heather Thwaites
	Performance Management and the Council Plan	To consider the development of the new Council Plan and the supporting performance management regime	Work Programme	Paul Ohsan.Ellis
	Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
	Work Programmes	To consider the development of the O&S Work Programmes for 2018/19 and the individual Work Programmes for the Committees in the remainder of 2017/18	Coordination between the O & S Committees	Democratic Services

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
14 November 2017	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to assess performance and identify areas of concern	CS Performance & Information Team
	School PIs and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to assess performance and identify areas of concern	Head of Learning and Achievement
	Childcare Sufficiency Strategy	<ul style="list-style-type: none"> To update the Committee on the development and implementation of the additional free 15 hours of childcare 	To enable the Committee to evaluate the strategy	Head of Strategic Commissioning
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
23 January 2018	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to assess performance and identify areas of concern	CS Performance & Information Team
	School PIs and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to assess performance and identify areas of concern	Head of Learning and Achievement
	Childcare Sufficiency Strategy	<ul style="list-style-type: none"> To update the Committee on the development and implementation of the additional free 15 hours of childcare 	To enable the Committee to evaluate the strategy	Head of Strategic Commissioning
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 March 2018	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to assess performance and identify areas of concern	CS Performance & Information Team
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker

COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
6 November 2017	To review the potential impact of changes to the Right to Buy policy	To consider an update on the Government's Right to Buy proposals included in the Housing and Planning Act 2016, including levies	Requested by the Committee on 13 March 2017	Simon Price
	Wokingham Town Centre Regeneration	To consider an update on the progress towards and impact of the Wokingham Town Centre Regeneration	Requested by the Chair and Vice Chair May 2017	Bernie Pich
	Unauthorised encampments	To consider an update on Unauthorised Encampments in the Borough in 2017 and the response to the ideas and feedback from Members. A comparison to the previous year with explanation for differences	Requested by the Committee 21 November 2016	Jude Whyte
	Work Programme	To consider the work programme for the committee for 2017/2018 so that the resources of the committee can be used as effectively as possible	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
15 January 2018	Community Safety Partnership & Policing	To consider an annual review of the operation of the Borough's Community Safety Partnership and an Update on Policing	Required by legislation	Sup Rob France/Joanne Castro
	Parking Standards for Houses in Multiple Occupation	To consider standards for parking in relation to Houses in Multiple Occupation (HMOs) and the Council's powers for enforcement	Request by Bill Luck as part of O&S Work Programme	Arabella Yandle
	Work Programme	To consider the work programme for the committee for 2017/2018 so that the resources of the committee can be used as effectively as possible	Standing Item	Democratic Services

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
15 November 2017	Impact of 21st Century Council project on health and social care services	To be informed of the potential Impact of the 21st Century Council project on health and social care services	To be informed of the potential Impact of the 21st Century Council project on health and social care services	Judith Ramsden, Director of People Services
	Local Account	To receive the Local Account	To monitor performance	Judith Ramsden, Director of People Services
	Update on Optalis	Update on Optalis following the merger of Optalis Ltd with the Royal Borough of Windsor and Maidenhead	To monitor performance	Angela Morris, Operations Director, Optalis
	Pharmaceutical Needs Assessment – consultation	To be consulted on the draft Pharmaceutical Needs Assessment	To participate in consultation	Darrell Gale, Consultant in Public Health
	Optometry Services in Wokingham Borough	To be updated on Optometry services provision Wokingham Borough	For information	Wokingham Clinical Commissioning Group
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	Democratic Services
	Health Consultation Report	Challenge item	Challenge item	Democratic Services

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
22 January 2018	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	Democratic Services
	Update on GP alliance	Update on arrangements	Update	NHS Wokingham CCG
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
				RESPONSIBLE OFFICER / CONTACT OFFICER
7 March 2018	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	Democratic Services
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

Currently unscheduled topics:

- Draft Quality Accounts (April 2018)
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Update on work of Clinical Commissioning Group
- Weekend 'bed blocking'
- Update on progress of Optalis
- Progress of Community Health and Social Care implementation