

DRAFT WORK PROGRAMME 2017/2018

Please note that the Work Programme is a 'live' document and subject to change at short notice.

The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny Management Committee

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER	
134	30 May 2017	Monitoring of Public and Member Questions	To review the public and Member questions submitted to the Executive and full Council meetings	Request by the Committee – 31 May 2016	Neil Carr
		Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
		Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
		Work Programmes	To consider the Work Programmes for the Management Committee and the three Overview and Scrutiny Committees	Coordination between the O & S Committees	Democratic Services
11 July 2017	Council Plan Performance Monitoring Report	To consider Q4 Council Performance.	Standing Item	Julie Holland	

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	Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen
	Work Programmes	To consider the Work Programmes for the Management Committee and the three Overview and Scrutiny Committees	Coordination between the O & S Committees	Democratic Services
20 September 2017	Monitoring of Public and Member Questions	To review the public and Member questions submitted to the Executive and full Council meetings	Request by the Committee – 31 May 2016	Neil Carr
	Executive Forward Programme and IEMD Forward programme	To consider upcoming Executive and Individual Executive Member Decision items	Standing Item	Democratic Services
	Reports from O&S Chairmen	Standing Item	Coordination between the Committees	Committee Chairmen

	Work Programmes	To consider the Work Programmes for the Management Committee and the three Overview and Scrutiny Committees	Coordination between the O & S Committees	Democratic Services

Items to be Confirmed:

Delivery Options for Highways and Transport	To receive a report once the service review process is complete	Requested by the Committee - 11 January 2016	Alex Deans
Asset Management Review Programme	To receive a further update as the review progresses	Requested by the Committee - 7 March 2016	Chris Gillett

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

2017/ 2018 WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 June	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
12 September	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
	Schools causing concern – Part 2	<ul style="list-style-type: none"> To receive information about any school(s) causing concern 	Standing item to give an early indication of any school(s) in danger of underachieving	Head of Learning and Achievement
	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker
14 November	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team

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	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
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	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker
23 January	Children's Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children's Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools' performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement

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	Children’s Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker
20 March	Children’s Services Performance Indicators	<ul style="list-style-type: none"> To receive an update and monitor Children’s Services performance measured by local indicators 	Standing item to enable the Committee to assess performance and identify areas of concern	Children’s Services Performance & Information Team
	School Performance Indicators and Ofsted Reports, School Improvement	<ul style="list-style-type: none"> To receive information on schools’ performance, and to review recent Ofsted Report Narrowing the gap – progress report 	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning and Achievement
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	Children's Services O&S Committee Forward Programme	<ul style="list-style-type: none"> To consider the forward programme of the Committee 	Standing item	Democratic Services / Luciane Bowker

Possible items:

- Workforce Strategy 2014-16
- Children and Young People's Plan – refresh
- Early Years Strategy (this will look among other things of the impact of the 30 free hours for 3-4 year olds)
- Sufficiency Strategy for Children in Care and Care Leavers- refresh 2017-19
- Secondary School place planning
- Engagement Plan 2017-18 (how we get feedback from young people and their families)
- Disability Strategy 2016-18
- Children Missing Education Strategy 2015-18 (including children educated at home)
- Primary Strategy 2016-18
- Market Position statement, and Statement purpose of education.

COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/2018

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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
19 June 2017	Flood Risk Update Report	To consider a report of local flooding issues arising during the winter of 2016/17	Statutory requirement	Francesca Hobson
	Car Parking Strategy Update and CPE	To consider the pricing of parking in Wokingham, how it has been formulated and the possible impact on town centre users, including Carnival Park and to update on the progress towards the introduction of CPE	Requested by the Chairman Jan 2017	Alison Dray
	Review of the Voluntary Sector	To consider an update on the Review and what is being proposed in regard to moving forward against Council priorities.	Requested at the meeting in March 2016	Paul Feven
	Work Programme	To consider the work programme for the committee for 2017/18 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
4 September 2017	Cycling Lanes	To consider the impact of new cycle lanes across the Borough and cycling safety issues including an update on the extension of new cycle lanes after the completion of Phase 4	Requested by the Chairman and Vice-Chairman at Jan 9 2017 meeting	Alex Deans/David Wilby

	Highway & Transport Service Initiatives 2017	General update on improvements and initiatives including improved programming and co-ordination of all planned works including the major distribution roads, and an update on highway maintenance repairs in 2017 and an update on the sound proof barriers along the M4.	Requested by the Committee 21 November 2016	Alex Deans
	Work Programme	To consider the work programme for the committee for 2017/2018 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

Upcoming Items:

- 21st Century Council Phase 2
- Unauthorised encampments

HEALTH OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/2018

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
144	Accessing GP appointments and Primary care facilities at the Arborfield SDL	To be informed of plans for primary care for the Arborfield SDL and to be updated around GP capacity and accessing GP appointments to determine if there are any areas of concern.	To determine if there are any areas of concern.	Darrell Gale, Consultant in Public Health/ Mark Cupit, Delivery Programme Director/ CCG
	Healthwatch – Extra Care Project	To update the Committee on Healthwatch Wokingham Borough's Extra Care Project	For information	Healthwatch Wokingham Borough
	Wokingham Safeguarding Adults annual report which 2015-2016 and the Safeguarding Adults Board Annual report	To present the Wokingham Safeguarding Adults annual report which 2015-2016 and the Safeguarding Adults Board Annual report to the Committee.	For information	Judith Ramsden, Director of People Services
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Monday 10 July 2017	Update from Health and Wellbeing Board	To be updated on the work of the Health and Wellbeing Board	To be updated on the work of the Health and Wellbeing Board	Chairman of Health and Wellbeing Board
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Monday 11 September 2017	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	
	Health Consultation Report	Challenge item	Challenge item	Democratic Services

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	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Wednesday 15 November 2017	Impact of the 21st Century Council project on health and social care services	To be informed of the potential Impact of the 21st Century Council project on health and social care services	To be informed of the potential Impact of the 21st Century Council project on health and social care services	Judith Ramsden, Director of People Services/ Andy Couldrick, Chief Executive
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

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Monday 22 January 2018	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Wednesday 7 March 2018	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

Currently unscheduled topics:

- Draft Quality Accounts (April 2018)
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Update on work of Clinical Commissioning Group
- Weekend 'bed blocking'