

## Finance &amp; Resources

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Concessionary Travel:</b>					
Replacement of lost National Bus Pass		Zero Rated	Full Cost Plus	£5.90	<b>£6.00</b>
<b>Accountancy and Procurement:</b>					
Charge for printed copies of the MTFP or Statement of Accounts		Standard	Full cost recovery	£17.70	<b>£18.00</b>
<b>Revenues and Benefits - Cash Office:</b>					
Credit Card Handling Fees		Zero Rated	Full Cost recovery	£2.00	<b>£2.00</b>
<b>LOCAL LAND CHARGES:</b>					
Part 1 enquiry and certificate of search		Non Business	Service costs are fully covered.	£110.80	<b>£112.90</b>
Each optional question on part two of the enquiry form		Non Business		£17.60	<b>£17.90</b>
Each additional question not covered by parts one and two		Non Business		£28.40	<b>£28.90</b>

## Finance &amp; Resources - Registrars

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Registration of Births, Marriages and Deaths</b>					
<b>Licence Fees for Approved Premises:</b>					
Initial and Renewal of licences for Approved Premises (valid for 3 years)		Non Business		£1,953.00	<b>£1,990.00</b>
Licence Fees for Civil Partnerships in Religious Buildings		Non Business		£809.00	<b>£824.00</b>
Licence Amendment Fee		Non Business		£362.00	<b>£369.00</b>
<b>Marriage Fees / Civil Partnership Fees:</b>					
Attendance of Superintendent Registrar and Registrar at a marriage or Civil Partnership at approved premise					
Monday - Thursday	per ceremony	Non Business		£399.00	<b>£407.00</b>
Late Weddings 6-8pm	per ceremony	Non Business		£474.00	<b>£483.00</b>
Friday - Saturday	per ceremony	Non Business		£460.00	<b>£469.00</b>
Late Weddings 6-8pm	per ceremony	Non Business		£534.00	<b>£544.00</b>
Sunday and Bank Holidays	per ceremony	Non Business		£524.00	<b>£534.00</b>
Late Weddings 6-8pm	per ceremony	Non Business		£673.00	<b>£686.00</b>
<b>Ceremony Room</b>					
Monday to Thursday	per ceremony	Non Business		£145.00	<b>£148.00</b>
Late Weddings 4.30-8pm	per ceremony	Non Business		£219.00	<b>£263.00</b>
Friday	per ceremony	Non Business		£257.00	<b>£262.00</b>
Saturday or Sunday	per ceremony	Non Business		£257.00	<b>£302.00</b>
Bank Holidays	per ceremony	Non Business		£369.00	<b>£416.00</b>
To cover costs benchmarked against other LA's					
<b>Naming / Renewal of Vows:</b>					
Naming / Renewal of Vows in Ceremony Room:					
Monday to Thursday	per ceremony	Standard		£136.00	<b>£139.00</b>
Friday or Saturday	per ceremony	Standard		£287.00	<b>£292.00</b>
Sunday and Bank Holidays	per ceremony	Standard		£376.00	<b>£383.00</b>
Naming / Renewal of Vows in an Approved Premises:					
Monday to Thursday	per ceremony	Standard		£296.00	<b>£302.00</b>
Friday or Saturday	per ceremony	Standard		£344.00	<b>£351.00</b>
Sunday and Bank Holidays	per ceremony	Standard		£401.00	<b>£409.00</b>
Naming / Renewal of Vows in Private Premises					
Monday to Thursday	per ceremony	Standard		£277.00	<b>£322.00</b>
Friday or Saturday	per ceremony	Standard		£344.00	<b>£391.00</b>
Sunday or Bank Holidays	per ceremony	Standard		£401.00	<b>£449.00</b>
<b>Nationality Checking Service</b>					
	per Adult	Standard		£69.00	<b>£75.00</b>
	per child	Standard		£54.00	<b>£55.00</b>
Passport checking fee in addition to National Checking Service checking	per person	Standard			<b>£15.00</b>
<b>Private Citizenship Ceremony</b>					
Citizenship Ceremony Fees in Ceremony Room Mon-Fri		Non Business		£120.00	<b>£122.00</b>
Saturday	per ceremony	Non Business		£248.00	<b>£293.00</b>
<b>Miscellaneous:</b>					
All other charges will be made at either cost price or a reasonable charge.			Full cost and be competitive with other LA's		

<b>Children's Services</b>	<b>DISCRETIONARY FEES AND CHARGES</b>
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CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15  inc VAT (if applic) £	CHARGE from 1.12.16  inc VAT (if applic) £
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**YOUTH & COMMUNITY SERVICE:****Wokingham Youth & Community Centre:****Commercial rates agreed on negotiation**

Activity	per hour	Exempt	Covers full costs	£12.90	£13.10	
Hall	per hour	Exempt		£16.20	£16.50	
Hard Court	per hour	Exempt		£15.70	£16.00	
Kitchen	per hour	Exempt		£9.90	£10.10	
Meeting	per hour	Exempt		£12.90	£13.10	
Premises	per hour	Exempt		£60.00	£61.10	
<b>Woodley Airfield:</b>						
<b>Commercial Hire:</b>						
Hall	per hour	Exempt		£18.80	£19.20	
Coffee Bar	per hour	Exempt		£15.20	£15.50	
<b>Community Hire:</b>						
Hall	per hour	Exempt	£15.70	£16.00		
Coffee Bar	per hour	Exempt	£13.60	£13.90		
<b>Private Hire:</b>						
Hall	per hour	Exempt	£15.70	£16.00		
Coffee Bar	per hour	Exempt	£12.90	£13.10		

**Home To School / College Transport** **All changes in charges to come into effect from the start of the school year 09/2017**

Concessionary Fare (average)	per pass	Zero Rated	Full cost recovery	£645.00	£675.00
Lost Pass replacement fee	per pass	Zero Rated	Full cost recovery	£15.00	£17.50

**Respite Care - accommodation provided under Children Act 1989**

Other parents (contribution to cost of meals)	per night	Non Business	Bespoke	£4.90	£5.00
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**Disabled Children's Saturday Clubs**

Cost to other local authorities	per visit	Non Business	Full cost recovery	£92.00	£93.70
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## Health &amp; Wellbeing

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Home Care Service &amp; Community Support Services:</b>					
Full cost recovery (means Tested) except where two carers required where only one will be charged (maximum charge to individual is the actual cost incurred by WBC)	Hour	Non Business	Cost	Full cost recovery	Full cost recovery
Second carer		Non Business		Full cost recovery	Full cost recovery
<b>OLDER PEOPLE:</b>					
<b>Residential Care:</b>					
<b>WBC Homes for Older People</b>					
Full Standard charge - residents - Suffolk Lodge	Week	Non Business		Full cost recovery	Full cost recovery
Full Cost to other local authorities - Suffolk Lodge	Week	Non Business		Full cost recovery	Full cost recovery
<b>Independent Sector Homes for the Elderly</b>					
Maximum charge to resident is the actual cost incurred by WBC		Non Business		Full cost recovery	Full cost recovery
<b>Respite Care:</b>					
<b>Adults - charge to resident - WBC Homes</b>					
WBC Home - Suffolk Lodge - Maximum charge subject to a financial assessment	Week	Non Business		Full cost recovery	Full cost recovery
<b>Adults - charge to resident - Independent Sector</b>					
Maximum charge to resident is the actual cost incurred by WBC		Non Business		Full cost recovery	Full cost recovery

## Health &amp; Wellbeing

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>ADULTS AND MENTAL HEALTH:</b>					
<b>Day Care Service:</b>					
Where a meal is received, flat rate charge	Day	Non Business		Full cost recovery	<b>Full cost recovery</b>
Two or more meals received, minimum charge	Day	Non Business		Full cost recovery	<b>Full cost recovery</b>
<b>Day Care:</b>					
Full cost to other local authorities	Day	Non Business		Full cost recovery	<b>Full cost recovery</b>
Full cost recovery for day services subject to a maximum additional charge of £50 per week up to March 2017	Week	Non Business		Full cost recovery	<b>Full cost recovery</b>
<b>Self Funders:</b>					
Setup charge for non-residential services	Annual	Non Business		£260.00	<b>£264.90</b>
Annual Administration charge for non-residential services	Annual	Non Business		£194.00	<b>£197.70</b>
<b>Deferred Payment Agreements (DPA)</b>					
Setup charge excluding disbursements	Annual	Non Business		£755.00	<b>£769.30</b>
Setup charge including disbursements	Annual	Non Business		£600.00	<b>£611.40</b>
Annual Administration excluding disbursements	Annual	Non Business		£261.00	<b>£266.00</b>
Annual Administration including disbursements	Annual	Non Business		£172.00	<b>£175.30</b>
<b>Training Course Fees:</b>					
Charge to other unitary authorities within Berkshire & statutory agencies	Day	Non Business		£65.00	<b>£66.20</b>
Cancellation fee, not payable if attendance cancelled more than 7 days before course date	Per Course	Non Business		£65.00	<b>£66.20</b>
Charge to voluntary bodies	Day	Non Business		£28.60	<b>£29.10</b>

## Health &amp; Wellbeing - Sports

## DISCRETIONARY FEES AND CHARGES

All changes in charges to come into effect from 1st January 2017

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.1.16 inc VAT (if applic) £	CHARGE from 1.1.17 inc VAT (if applic) £
<b>SPORTS ACTIVITIES:</b>					
<b>Children's Holidays Sports Activities:</b>					
Wokingham Active Kids Full Day Course (9:30 am - 3:30pm)		Exempt		£15.90	£17.00
Wokingham Active Kids Full Day Course (9:30 am - 3:30pm) - Weeks Charge		Exempt		£71.50	£73.00
Wokingham Active Kids Full Day Course (8 am - 6pm)		Exempt		£24.70	£26.00
Wokingham Active Kids Full Day Course (8 am - 6pm) - Week Charge		Exempt		£110.90	£115.00
15 % Off Discount if you book before specified date Week (9:30 - 3:30)		Exempt		£60.70	£62.05
15 % Off Discount if you book before specified date Day (9:30 - 3:30)		Exempt		£13.40	£14.45
15 % Off Discount if you book before specified date Week (8 - 6)		Exempt		£94.20	£97.75
15 % Off Discount if you book before specified date Day (8-6)		Exempt		£20.90	£22.10
Specialised Sports Camps (Courses) Per Day		Exempt		£24.70	£26.00
All sports 1/2 day 9 - 12pm		Exempt		£9.30	£10.00
All Sports 1/2 day 9 - 12pm (Weeks Course Discount)		Exempt		£42.30	£44.00
1/2 Day Special Offer Price (5 for the Price of 4)		Exempt		£37.60	£39.00
Full Day Special Offer Price (5 for the Price of 4)		Exempt		£64.80	£67.00
Early pick up and late pick up (Price per am and pm charge)		Exempt		£2.90	£3.00
Wokingham Active Kids Membership (12 - 6 Months - Per Child)		Exempt		£10.30	£11.00
Wokingham Active Kids Membership (12 - 6 Months - Family Rate - max.4 Children)		Exempt		£25.90	£27.00
Wokingham Active Kids Membership ( 6 Months or Less - Per Child)		Exempt		£6.80	£7.00
Wokingham Active Kids Membership (6 Months or Less - Family Rate - max.4 Children)		Exempt		£20.20	£21.00
<b>Children's Term Time Sports Activities:</b>					
Term Time Activities (Sports) - Per Week		Exempt	Subsidised	£3.00	£4.00
Term Time Activity Term Price		Exempt		£27.30	£28.00
Term Time Activities (Specialised Sports) - Per Week		Exempt		£3.60	£4.00
Term Time (Specialised Activity) - Per Term		Exempt		£32.10	£33.00
Children's Parties (Facility and Coach) Up to 20 Children		Exempt		£108.50	£111.00
Children's Parties (Facility and Coach) Additional Cost per Child (Over 20)		Exempt	£5.40	£6.00	
10% Sibling Discount		Exempt	10% discount of the above fees (Children's Term Time Sports Activities)		
20% CAN Card Holder Discount		Exempt	20% discount of the above fees (Children's Term Time Sports Activities)		
Buy One Day Get One Day Half Price		Exempt			
Buy 5 Pay for 4 (Get 1 Free)		Exempt			
3 for 2 (Get 1 Free)		Exempt			
<b>Over 50's Physical Activities (S.H.I.N.E) / Adults with Health Conditions (Disability)</b>					
Membership Direct Debit (Monthly)		Exempt		£180.00	£204.00
12 month for cost of 10 (One off payment)		Exempt		£150.00	£165.00
Block of 10 Sessions (£3.00)		Exempt		£25.00	£30.00
Specialist Sessions (Archery-Pilates-Yoga) Block of 10		Exempt		£50.00	£60.00
Personal training for one		Exempt		N/A	£40.00
Personal training for two		Exempt		N/A	£40.00
Personal training for three		Exempt		N/A	£45.00

## Health &amp; Wellbeing - Sports

## DISCRETIONARY FEES AND CHARGES

All changes in charges to come into effect from 1st January 2017

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.1.16 inc VAT (if applic) £	CHARGE from 1.1.17 inc VAT (if applic) £
<b>Adult Classes:</b>					
General Class (Book 10 Weeks in advance)		Exempt		£40.00	£42.00
General Class (Book 10 Weeks in advance) with Discount Card		Exempt		N/A	£35.00
Specialised Courses (Book 10 Weeks in advance)		Exempt		£50.00	£52.50
Specialised Courses (Book 10 Weeks in advance) with Discount Card		Exempt		N/A	£44.00
Wokingham Active Adults Membership (Per Adult)		Exempt		N/A	£11.00
<b>Specialised Health Prevention Projects</b>					
Steady Steps (£3.60 X weeks per term(based on 10weeks))		Exempt		£35.00	£36.00
Cardiac Rehab (10 Week block)		Exempt		£35.00	£36.00
Cardiac Rehab Health Checks		Exempt		£10.00	£11.00
LTHC Rehab Gym		Exempt		£32.50	£33.00
GP Referral 6 month membership		Exempt		£20.00	£21.00
GP		Exempt		£18.00	£19.00
GP Referral Activities Continuation		Exempt		£22.50	£23.00
Rehab Gym Hire (Gym hire only) Loddon & Bulmershe (Instructor needs to be qualified)		Exempt		£20.00	£21.00
Phase 4 Cancer Rehab - pay as you go		Exempt		£3.50	£4.00
Phase 4 Cancer Rehab - (10% discount for paying for 10 sessions in advance)		Exempt		£32.50	£36.00
Rehab Gym Hire (Gym hire & Instructor)		Exempt		£40.00	£42.00
Room Hire for Personal Trainers		Exempt		£13.00	£15.00
<b>Adults with Health Conditions &amp; Additional Needs (Disability)</b>					
General Class (10 sessions)		Exempt		£37.00	£38.00
Specialised Courses (10 sessions)		Exempt		£50.00	£52.50
<b>Children with Health Conditions &amp; Additional Needs (Disability)</b>					
General Class (10 weeks)		Exempt		£37.00	£38.00
General Class (CAN Card Holders 10 weeks)		Exempt		£27.00	£28.00
General Class (12 weeks)		Exempt		£43.00	£44.00
General Class (CAN Card Holders 12 weeks)		Exempt		£35.00	£36.00
Specialised Courses		Exempt		£50.00	£52.50
<b>Additional Services:</b>					
Provision of Coach / Instructor Per Hour		Exempt		£24.00	£25.00
Provision of Specialised Coach / Instructor Per Hour		Exempt		£32.60	£34.00
<b>Multi Use Courts (Chalfont - Sports Unit):</b>					
Adult per court per hr		Standard	To recover Service costs and overheads	£15.00	£16.00
Junior per court per hr		Standard		£10.00	£11.00
<b>Events Tournaments</b>					
Team Event (Commercial)		Standard		£25.00	£26.00
Team Event (Non- Commercial)		Standard		£15.00	£16.00
Individual Event (Amateur)		Standard		£10.00	£11.00

## Health &amp; Wellbeing - Housing

## DISCRETIONARY FEES AND CHARGES

All changes in charges to come into effect from 1st April 2017

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.4.16 inc VAT (if applic) £	CHARGE from 1.4.17 inc VAT (if applic) £
<b>Gypsy Caravan Sites:</b>					
Carters Hill Park - Licence Fee	per week	Non Business		£53.60	<b>£54.60</b>
Twyford Orchards - Licence Fee	per week	Non Business		£49.80	<b>£50.70</b>
Hostel room 1	per week	Non Business		£90.20	<b>£91.90</b>
Hostel room 2	per week	Non Business		£90.20	<b>£91.90</b>
Hostel room 3	per week	Non Business		£110.50	<b>£112.60</b>
Hostel room 4	per week	Non Business		£115.50	<b>£117.70</b>
Hostel room 5	per week	Non Business		£120.60	<b>£122.90</b>
Hostel room 6	per week	Non Business		£110.50	<b>£112.60</b>
Hostel room 7	per week	Non Business		£120.60	<b>£122.90</b>
Hostel room h - Room no longer available after renovation works	per week	Non Business		£0.00	<b>£0.00</b>
Hostel room 8	per week	Non Business		£110.50	<b>£112.60</b>
Hostel room 9	per week	Non Business		£135.70	<b>£138.30</b>
Grovelands a	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands b	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands c	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands d	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands e	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands Park f	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands Park g	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands Park h	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands Park i	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands Park k	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands Park l	per week	Non Business		£88.40	<b>£90.10</b>
Grovelands plot fees	per week	Non Business		£38.52	<b>£39.30</b>
Groveland Garages - tenants - non-vatable x 2	per week	Non Business		£7.65	<b>£7.80</b>
Groveland Garages - non-tenants - vatable x 16	per week	Standard		£10.90	<b>£11.10</b>
Bed & Breakfast - family room	room per week	Non Business		£20.00	<b>£20.40</b>
Bed & Breakfast - single room	room per week	Non Business		£12.00	<b>£12.20</b>
Bed & Breakfast (non HB charge)	room per week	Non Business		£0.00	<b>£150.00</b>
Storage costs	per week	Non Business		£8.00	<b>£8.20</b>



Environment - Building Control		DISCRETIONARY FEES AND CHARGES			
CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Building Control Residual</b>					
Demolition notice	Each	Non business	Cost recovery & Contribution toward income generation	£230.00	£234.00

**Building Control Solutions****Research, retrieval and copy charge per property for Building Regulation Decision Notice(s) and/or Completion Certificate(s) intended for commercial re-use.**

To professionals for commercial purposes or owners/buyers	per hour	Non business		£28.50	£29.00
48 hour response	per hour	Non business		£57.00	£58.00
Research and response to enquiry per property where no documentation is supplied	per hour	Non business		£28.50	£29.00
First issue of Completion Certificates on archive applications		Standard		£77.00	£79.00
Provide pre-application advice (first hour free of charge)	per hour	Standard		£77.00	£79.00
Subsequent Building Regulation Charges may be reduced accordingly to reflect this advice.					
<b>Research, retrieval and examination of Building Regulation record</b>					
To professionals for commercial purposes	per hour	Non business		£28.50	£29.00
To residential owners/occupiers for private purposes		Non business		Free	Free
Letter confirming exemption		Non business		£38.00	£39.00
Letter confirming enforcement action will not be taken		Non business		£38.00	£39.00
Pre-application site inspections to discuss possible work e.g.view trial holes. Payment is required in advance		Standard		£77.00	£79.00
This payment will be credited against an application made for this property within the next twelve months.					
Submission of a Demolition Application		Non business		£230.00	£234.00
Retrieve archive file, undertake research, further inspection(s) and issue a completion certificate in respect of a project, following a period of three years since the last inspection of the work	per hour	Standard		£77.00	£79.00
Scaffold licence	Each	Non business	Cost recovery & Contribution toward income generation	£177.90	£181.00
Scaffold licence extension	Each	Non business	Cost recovery & Contribution toward income generation	£111.20	£113.00

Building Regulations Application charges are set separately as they are required to be set as self financing

## Environment - Planning

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Application Fees</b>					
Planning Application fee levels are set nationally and individual local planning authorities have no powers to vary them. The anticipated income is based on current fee levels.					
<b>Pre-application Charges:</b>					
<b>Application Type:</b>					
House Holder - Standard	Per application	Standard		£90.00	£92.00
House Holder - Enhanced (includes site visit)	Per application	Standard		£150.00	£153.00
Non-householder < 200m2	Per application	Standard		£576.00	£587.00
Non-householder > 200m2 but < 500m2	Per application	Standard		£648.00	£660.00
Non-householder > 500m2 but < 1000m2	Per application	Standard		£816.00	£831.00
Non-householder > 1000m2 but < 2000m2	Per application	Standard		£1,008.00	£1,027.00
Non-householder > 2000m2 but < 3000m2	Per application	Standard		£1,176.00	£1,198.00
Non-householder > 3000m2 but < 5000m2	Per application	Standard		£1,416.00	£1,443.00
Non-householder > 5000m2	Per application	Standard		£7,200.00	£7,334.00
Non-householder 1 to 9 units	Per Dwelling	Standard		£195.10	£200.00
Non-householder 10 to 30 units	Per application	Standard		£1,953.30	£1,990.00
Non-householder 31 to 50 units	Per application	Standard		£3,255.40	£3,317.00
Non-householder > 51+ units	Per application	Standard		£6,510.80	£6,635.00
<b>Copying Charges:</b>					
Copying Decision Notice	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10
Copying T.P.O.	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10
<b>General Photocopying:</b>					
A4 additional sheets	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10
A3 additional sheets	per A4 sheet	Standard	Statutory constraints / Guidance	£0.10	£0.10
<b>Plan Printing:</b>					
Reprographics service charge - single charge levied per batch of plan printing		Standard	Statutory constraints / Guidance	£3.00	£3.10
A2		Standard	Statutory constraints / Guidance	£1.00	£1.00
A1		Standard	Statutory constraints / Guidance	£2.00	£2.00
A0		Standard	Statutory constraints / Guidance	£3.00	£3.10
Ordnance Survey extracts	Per set of O/S plans produced	Standard	Statutory constraints / Guidance	£32.40	£33.00
Ordnance Survey (1:1250 Scale extracts)	Per set of O/S plans produced	Standard	Statutory constraints / Guidance	£26.30	£27.00
Ordnance Survey (1:500 Scale extracts)	Per set of O/S plans produced	Standard	Statutory constraints / Guidance	£7.10	£7.20
High Hedges Legislation		Non Business		£839.10	£855.00
Copy of a Tree Preservation Order		Non Business		£0.10	£0.10

## Environment - Planning

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
Highways Design Guide - paper copy of document		Standard	Demand Driven	£104.10	<b>£106.00</b>

## Environment - Transportation

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 Peak inc VAT (if applic) £	CHARGE from 1.12.15 Off-Peak inc VAT (if applic) £	CHARGE from 1.12.16 Peak inc VAT (if applic) £	CHARGE from 1.12.16 Off-Peak inc VAT (if applic) £
<b>Park &amp; Ride User</b>		standard	Full cost recovery	£1.00	£1.00	<b>£1.00</b>	<b>£1.00</b>
<b>Winnersh Station Parking</b>							
Train User		standard	Full cost recovery	£4.00	£4.00	<b>£4.00</b>	<b>£4.00</b>
Day Parking		standard	Full cost recovery	£4.00	£4.00	<b>£4.00</b>	<b>£4.00</b>

## Environment - Cemeteries

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15  inc VAT (if applic) £	CHARGE from 1.12.16  inc VAT (if applic) £
<b>CEMETERIES / BURIAL &amp; CREMATION:</b>					
<b>Interment fees:</b>					
Under 1 month		Non Business	Not applicable	FREE	<b>FREE</b>
Under 1 month out of Borough		Non Business		£100.00	<b>£102.00</b>
1 month - 12 years		Non Business		FREE	<b>FREE</b>
1 month - 12 years out of Borough		Non Business		£200.00	<b>£204.00</b>
Over 12 years*		Non Business	To cover maintenance cost	£790.00	<b>£805.00</b>
Cremated remains*		Non Business		£330.00	<b>£336.00</b>
Columbaria - ashes interment for 10 years only*		Non Business		£850.00	<b>£866.00</b>
Columbaria fee for additional ashes into the same slot (2nd and final interment only)*		Non Business	To provide an additional service	£150.00	<b>£153.00</b>
Renewal fee for the above (at end of 10 year period) per year		Non Business		£42.00	<b>£43.00</b>
<b>Exclusive Rights of Burial:</b>					
Burial*		Non Business	To cover maintenance cost	£860.50	<b>£877.00</b>
Cremated Remains*		Non Business		£387.00	<b>£394.00</b>
Scattering of Cremated Remains on WBC land		Non Business	To cover maintenance and administration cost	£65.00	<b>£66.00</b>
Scattering of Cremated Remains within prescribed Cemetery scattering areas		Non Business		n/a	<b>£77.00</b>
<b>Memorial Benches</b>					
Memorial Bench (provided by WBC) with plaque & 10 year lease (outside Cemeteries)		Standard		POA	<b>POA</b>
Renewal of lease for a further 5 years		Standard		£400.00	<b>£408.00</b>
Installation of memorial bench on grass (without plaque/outside Cemeteries)		Standard		£245.00	<b>£250.00</b>
<b>Memorial Trees</b>					
Memorial Tree for period of 10 years, includes supply, plant and plaque		Standard	To cover maintenance and administration cost	£942.00	<b>£960.00</b>
Renewal of lease for a further 10 years		Standard		£400.00	<b>£408.00</b>
Replacement/additional plaque		Standard		n/a	<b>POA</b>
<b>Right to erect Memorials</b>					
For the right to erect any headstone or monument on a burial grave space		Standard	To cover maintenance and administration cost	£242.00	<b>£247.00</b>
For the right to erect a temporary marker on a grave		Standard		n/a	<b>£26.00</b>
<b>Memorial Mushroom</b>					
Memorial Mushroom or similar for period of 10 years (with 3 disks for inscription)		Standard	To cover maintenance and administration cost	£407.00	<b>£415.00</b>
Renewal of lease for further 10 years		Standard		£220.00	<b>£224.00</b>
<b>Other</b>					
Additional Inscription or works (on headstone)		Standard		£77.50	<b>£79.00</b>
Cremation Tablet		Standard		£120.00	<b>£122.00</b>
Transfer of exclusive Right of Burial (not done at time of interment)		Standard		£35.00	<b>£36.00</b>
Family History Search of Burial Records		Standard	Full Cost	£11.50	<b>£12.00</b>
*Non residents are charged triple fees for the purchase of a plot and for the first interment and scattering					

## Environment - Countryside Services

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Car Parking @ California Country Parks and Dinton</b>					
<b>Pastures</b>					
Coach Parking per day		Standard	Full cost plus	£16.00	<b>£16.50</b>
Charge per Visit -per hour off peak Mon-Friday 1st Oct - 1st March		Standard		£1.20	<b>£1.20</b>
Charge per hr peak Sat & Sun all year, weekdays 2nd March-30th Sept	per hr	Standard		£1.50	<b>£1.50</b>
Charge per Visit - over 4 hours		Standard		£6.00	<b>£6.00</b>
Annual Season Ticket - 6 month		Standard		£75.00	<b>£75.00</b>
Annual Season Ticket - 12 month		Standard		£150.00	<b>£150.00</b>
Annual Season Ticket - 6 month concessionary		Standard		£56.00	<b>£56.00</b>
Annual Season Ticket - 12 month concessionary		Standard		£112.50	<b>£112.50</b>
<b>Angling</b>					
<b>Fishing Syndicates</b>					
White Swan Lake	per person	Standard	Full cost plus	£540.00	<b>£550.00</b>
White Swan winter	per person	Standard		£215.00	<b>£220.00</b>
Black Swan Lake	per person	Standard		£540.00	<b>£550.00</b>
River Loddon	per person	Standard		£140.00	<b>£140.00</b>
Longmoor Lake	per person	Standard		£200.00	<b>£200.00</b>
Gold Ticket	per person	Standard		£950.00	<b>£968.00</b>
Twyford Reserve	per person	Standard		£200.00	<b>£204.00</b>
Guest ticket	per person	Standard		£20.00	<b>£20.00</b>
Day season tickets full	per person	Standard		£65.00	<b>£66.00</b>
Day season discount	per person	Standard		Concession	£47.00
waiting list deposit non refundable , taken off first year membe	per person	Standard	Full cost plus	£20.00	<b>£20.00</b>
Day ticket per rod	per rod	Standard		£5.00	<b>£5.00</b>
<b>CALIFORNIA COUNTRY PARK</b>					
Paddling Pool		Exempt	Full cost	£2.00	<b>£2.50</b>
<b>Public Rights of Way</b>					
Processing statutory Declarations	per item	non business	Cost		<b>£540.00</b>

## Environment - Activity Centre

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 Member inc VAT (if applic) £	CHARGE from 1.12.15 Non Member inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
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Additional discounts and offers may be offered from time to time

Individual pricing will apply to individual events

Proposed charges have been benchmarked against local competitors

**Members receive 10% discount on • Activities for Adults • Activities for Juniors • Junior and Family Clubs • Personal Tuition • Pay & Play**

**Annual Membership Fees:**

Adult	pp	Standard	full cost plus	N/A	£56.00	£58.00
Concession	pp	Standard		N/A	£28.00	£29.00
Family	4 people	Standard		N/A	£84.00	£86.00

**Boat Storage Fees - members only**

Double Handed Dinghy	per boat	Standard	full cost plus	£163.00	N/A	£120.00
Single Handed Dinghy	per boat	Standard		N/A	N/A	£70.00
Canoe/Kayak/Windsurf/Anglers Boat	per boat	Standard		£76.00	N/A	£30.00

**Event / Course****Activities for Adults :**

Adult Sailing Course (2 days or equivalent)	pp	Exempt	Full cost plus	£163.00	£181.00	£181.00
Adult Sailing Refresher Course (1 days or equivalent)	pp	Exempt		£85.00	£95.00	£95.00
Adult Powerboat Course (2 days or equivalent)	pp	Exempt		£216.00	£240.00	£240.00
Adult Paddlesport Course (2 days or equivalent)	pp	Exempt		£99.00	£110.00	£110.00
Adult Evening Sailing Course (6 evenings or equivalent)	pp	Exempt		N/A	N/A	£150.00

**Instructor Training:**

RYA Assistant Instructor / Cadet Leader Course	pp	Exempt	Full cost plus	N/A	£130.00	£130.00
RYA Dinghy Instructor Pre-Assessment	pp	Exempt		N/A	£95.00	£95.00
RYA Dinghy Instructor Course	pp	Exempt		N/A	£345.00	£345.00
BCU FSRT	pp	Exempt		N/A	£60.00	£60.00
BCU Level 1 Coach Course	pp	Exempt		N/A	£240.00	£240.00
Emergency First Aid	pp	Exempt		N/A	£86.00	£86.00

**Activities for Juniors (8yrs +):**

Junior Sailing Course (5 days or equivalent)	pp	Exempt	Full cost plus	£189.00	£210.00	£220.00
Junior Evening Paddling Course (6 evenings or equivalent)	pp	Exempt		£81.00	£90.00	£92.00
Junior Evening Sailing Course (6 evenings or equivalent)	pp	Exempt		N/A	N/A	£150.00
Multi Activity Days (1 day or equivalent)	pp	Exempt		£31.50	£35.00	£36.00
Adventure Days (1 day or equivalent)	pp	Exempt		£41.00	£46.00	£47.00

## Environment - Activity Centre

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 Member inc VAT (if applic) £	CHARGE from 1.12.15 Non Member inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Activity Clubs:</b>						
Junior Clubs	pp	Exempt	Full cost plus	£12.00	£14.00	£14.00
Family Clubs	pp	Exempt		£10.50	£12.00	£12.00
Open Water Swimming	pp	Exempt		N/A	£3.00	£3.50
Open Water Swimming Pass (2 months swim pass+ 2hr parking valid for Wed 6-8pm)	pp	Exempt		N/A	NA	£42.00
<b>Days Out:</b>						
Promotional Events	pp	Exempt	Full cost plus	N/A	£3.00	£3.00
Themed Watersports Events	per Adult/Junior	Exempt		N/A	£8/£6	£8.00 - £6.00
Themed Land Events	pp	Exempt		N/A	£3.00	£3.00
Nature Events	pp	Exempt		N/A	£8.00	£10.00
Guided Paddles	per Adult/Junior	Exempt		N/A	£15/£10	£15.00-£10.00
<b>Personal Tuition:</b>						
1:1 Tuition	pp 2hrs	Exempt	Full cost plus	£54.00	£60.00	£61.00
2:1 Tuition	2ppl 2hrs	Exempt		£90.00	£100.00	£101.00
<b>Taster Sessions:</b>						
Taster Sessions: 10% discount for multiple bookings	1 hr30 session	Exempt	Full cost plus	N/A	£20.00	£20.00
<b>School and Youth Group Activities:</b>						
One Activity (min group size 20) EVENINGS ONLY	pp 1hr30	Exempt	Full cost plus	N/A	£15.00	£15.00
Two Activities (min group size 20)	pp 3hrs	Exempt		N/A	£17.00	£17.00
Three Activities (min group size 20)	pp 6hrs (day)	Exempt		N/A	£18.00	£20.00
Regular Sessions (min group size 12)	pp 2hrs	Exempt		N/A	£13.00	£13.00
Season Ticket (max group size 20)	per WBC Term	Standard		N/A	£243.00	£250.00
Envior Education One Activity - Self Led	pp for upto 3 hours	Exempt		N/A	£4.00	£4.00
Envior Education Two Activities - Self	pp upto 6 hours	Exempt		N/A	£6.00	£6.00
Envior Education Ranger to lead package	per Ranger /per hour	Exempt		N/A	£25.00	£25.00
<b>Adult Group Activities:</b>						
Two Activities (min group size 10)	half day	Exempt	Full cost plus	N/A	£26.00	£30.00
Three Activities (min group size 10)	full day	Exempt		N/A	£29.00	£45.00
<b>Junior Group Activities:</b>						
One Activity (min group size 12)	pp 1hr30	Exempt	Full cost plus	N/A	£19.00	£19.00
Two Activities (min group size 12)	pp 3hrs	Exempt		N/A	£21.00	£22.00
Three Activities (min group size 10)	pp 4hrs30	Exempt		N/A	£23.00	£26.00
Premium Package (min group size 10) - includes room hire, lunch, cake and party bag	pp	Exempt		N/A	£10.00	£12.00



## Environment - Activity Centre

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 Member inc VAT (if applic) £	CHARGE from 1.12.15 Non Member inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>Rock Climbing Wall Private Hire:</b>						
Wall Only	per day	Standard	Full cost plus	N/A	£436.00	<b>£450.00</b>
wall + 3 ins + equip + delivery + PL	half day / evening	Exempt		N/A	£465.00	<b>£500.00</b>
wall + 3 ins + equip + delivery + PL	day	Exempt		N/A	£622.00	<b>£700.00</b>
Delivery Charge outside of borough per mile	per mile	Standard		N/A	£0.00	<b>£3.00</b>
<b>Room Hire: DAC and Loddon Emmbrook rooms</b>						
Commercial Rate	per hour	Exempt	Full cost plus	N/A	£24.00	<b>£24.00</b>
Youth/Education/WBC Rate	per hour	Exempt		N/A	£20.00	<b>£20.00</b>
Commercial Block Booking Rate (min 6 consecutive weeks)	per hour	Exempt		N/A	£20.00	<b>£20.00</b>
Youth Block Booking Rate (min 6 consecutive weeks)	per hour	Exempt		N/A	£17.00	<b>£17.00</b>
Late lock up fee (after 5pm)	one off charge	Standard		N/A	£50.00	<b>£50.00</b>
BBQ Hire	per day	Standard		N/A	£45.00	<b>£60.00</b>
<b>Pay &amp; Play:</b>						
Single Handed Dinghy	per-two, 1 hour	Standard	Full cost plus	£22.50	£25.00	<b>£15.00</b>
Double Handed Dinghy	per-two, 1 hour	Standard		£36.00	£40.00	<b>£22.00</b>
Day Ticket (launch your own boat)	per boat, per day	Standard		£0.00	£15.00	<b>£15.00</b>
Boat Hire (canoe, kayak, kata-kanu etc)	pp per half hour	Standard		£5.00	£6.00	<b>£6.00</b>
<b>Staff Resources:</b>						
Senior Instructor	per hour	Exempt	Full cost plus	N/A	£37.00	<b>£37.00</b>
Lead Instructor	per hour	Exempt		N/A	£25.00	<b>£25.00</b>
Instructor	per hour	Exempt		N/A	£20.00	<b>£20.00</b>
<b>Activity Equipment Hire:</b>						
PPE (harness, helmet, wetsuit, life jackets)	per day	Standard	Full cost plus	N/A	£4.00	<b>£4.00</b>
<b>Land Hire</b>						
Commercial up to 5 acre	per day	Standard	Full cost plus	N/A	N/A	<b>£150.00</b>
Commercial up to 10 acre	per day	Standard		N/A	N/A	<b>£250.00</b>
Commercial up to 40 acre	per day	Standard		N/A	N/A	<b>£800.00</b>
Non- Commercial up to 5 acre	per day	Standard		N/A	N/A	<b>£120.00</b>
Non- Commercial up to 10 acre	per day	Standard		N/A	N/A	<b>£200.00</b>
Non- Commercial up to 40 acre	per day	Standard		N/A	N/A	<b>£640.00</b>
WBC, Charity, Sch, Youth up to 5 acre	per day	Standard		N/A	N/A	<b>£105.00</b>
WBC, Charity, Sch, Youth up to 10 acre	per day	Standard		N/A	N/A	<b>£175.00</b>
WBC, Charity, Sch, Youth up to 40 acre	per day	Standard		N/A	N/A	<b>£560.00</b>
All of the above 20% discount for low season Oct.-end Mar						
Camping Pitch, Grass no electric per 2 man tent	per day	Standard		N/A	N/A	<b>£10.00</b>

All Land hire is at Budget Manager discretion to amend to meet commercial aspirations

## Environment - Cleaner &amp; Greener

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
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**SPORTS PITCH HIRE:****Artificial Pitch, Cantley Park, Wokingham - these charges will alter from 1st April 2017 due to VAT Regulations**

Full Pitch - Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard	Demand Driven. Also to recover service cost	£77.00	<b>£79.00</b>
Half Pitch - Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard		£52.00	<b>£52.00</b>
Full Pitch - Off Peak per hr (Off Peak - Weekdays before 7pm & all day Sunday, off peak rate for WBC teams)	Per hour	Standard		£47.00	<b>£48.00</b>
Half Pitch - Off Peak per hr (Off Peak - Weekdays before 7pm & all day Sunday, off peak rate for WBC teams)	Per hour	Standard		£22.00	<b>£22.00</b>

**Artificial Five a Side Pitch various locations**

Peak per hr (Peak - Weekdays after 7pm & all day Saturday)	Per hour	Standard	Cost plus	n/a	<b>£45.00</b>
Off peak per hr (Off peak - Weekdays before 7pm & all day Sunday)	Per hour	Standard	Cost plus	n/a	<b>£22.00</b>

**Grass Pitch All sites:**

Senior Pitch (90 x 60 & above) per game	Per game	Standard	Demand Driven. Also to recover service cost	£45.00	<b>£46.00</b>
Junior Pitch (80 x 50 & smaller) per game	Per game	Standard		£22.00	<b>£22.00</b>

**SPORTS PAVILION HIRE:****Ashridge room inc kitchen, & upstairs toilets only, Cantley:**

Hire per hr - Off peak (before 6pm weekdays & Sundays inc WBC users)	Per hire	Standard	To cover service cost plus overheads	£12.00	<b>£13.00</b>
Hire per hr - Peak times (Weekdays after 6 pm & all day Saturday)	Per hire	Standard		£15.00	<b>£16.00</b>
Standard overrun charge per booking based on 50% of hourly rate	Per hire	Standard		£6.00-£7.50	<b>£7.00-£8.00</b>

## Environment - Cleaner &amp; Greener

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>HIRE OF CHANGING ROOMS / SHOWER FACILITIES:</b>					
Cantley - per game		Standard		£27.00	<b>£28.00</b>

**Netball**

Community use for clubs and Adult per court per hr		Standard	To cover service cost plus overheads	£10.00	<b>£10.50</b>
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**Tennis Courts Season Tickets includes casual use of netball courts & pre-booked games - CANTLEY & CHESTNUT)**

Tennis courts will be managed under the LTA arrangement from April 2017

Household (family) - This was previously only for a four person family now unlimited		Standard	To cover service cost plus overheads	£180.00	<b>£184.00</b>
Adult		Standard		£100.00	<b>£102.00</b>
Junior & Concessions		Standard		£50.00	<b>£51.00</b>

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**EVENTS** \*rates negotiable with WBC Service Managers consent. Labour rates & extras upon request and negotiable.

Deposit of 10% required

Hire of field/open space for event - Small (family gathering up to 30 with minimal impact on other users)		Standard	Bespoke needs will determine charge	£50-£150	<b>£51-£156</b>
Hire of field/open space for event - Medium (Community event with between 30 and 70 attendees with medium impact on other users)		Standard		£200-£400	<b>£204-£408</b>
Hire of field/open space for event - Large (Corporate event with 70-120 with restricted access to facility for other users)		Standard		£500-£750	<b>£510-£764</b>
Hire of field/open space for event - Extra Large (Any event above 120 restricting use of facility for others)		Standard		£750 +	<b>£765.00</b>

**MISCELLANEOUS GROUNDS MAINTENANCE FEES:**

Refundable deposit for all keys to Pavilions & Secure Sites (per set)		Exempt	N/A	£30.00	<b>£30.00</b>
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## Environment - Acorn Centre

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
Hall (until 10pm)	1 hour	Exempt	Fees & Charges need to be flexible to respond to the demand of market forces	£22.00	<b>£22.00</b>
Hall (until 10pm) concessionary rate	1 hour	Exempt		£20.00	<b>£20.00</b>
Hall (10pm-12am)	1 hour	Exempt		£40.00	<b>£40.00</b>
Meeting Room1 or Meeting Room 2	1 hour	Exempt		£9.00	<b>£9.00</b>
Meeting Room1 or Meeting Room 2 concessionary rate	1 hour	Exempt		£8.00	<b>£8.00</b>
Meeting Rooms 1 & 2 combined	1 hour	Exempt		£16.00	<b>£16.00</b>
Meeting Rooms 1 & 2 combined concessionary rate	1 hour	Exempt		£15.00	<b>£15.00</b>
Meeting Room 3	1 hour	Exempt		£11.00	<b>£11.00</b>
Meeting Room 3 concessionary rate	1 hour	Exempt		£10.00	<b>£10.00</b>
Art Room	1 hour	Exempt		£11.00	<b>£11.00</b>
Art Room concessionary rate	1 hour	Exempt		£10.00	<b>£10.00</b>
Sensory Room	1 hour	Exempt		£16.00	<b>£16.00</b>
Sensory Room concessionary rate	1 hour	Exempt		£15.00	<b>£15.00</b>

## Environment - Highways

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
Licence to Plant in the Highway		Non Business	Recovery of costs (Ref Highways Act S.142)	£300.00	<b>£306.00</b>
<b>Technical Approval of Highways Structures</b>					
Cat 0		Non Business	To recover service costs	£800.00	<b>£815.50</b>
Cat 1				£900.00	<b>£917.50</b>
Cat 2				£1,550.00	<b>£1,579.50</b>
Cat 3				Based on quote	<b>Based on quote</b>
<b>Street Naming &amp; Numbering:</b>					
Change of Property Name		Standard	Recovery of administration costs	£75.50	<b>£77.00</b>
To alter the address if plans altered by developer		Standard		£26.00	<b>£26.50</b>
Research into archives (where not part of statutory function) Per hour set as minimum.		Standard		£26.00	<b>£26.50</b>
To rename a street when requested by residents		Standard		£415.00	<b>£423.00</b>
Confirmation of address to solicitors, agents etc		Standard		£26.00	<b>£26.50</b>
<b>New Developments:</b>					
First Address		Non Business	Recovery of administration costs	£99.50	<b>£101.50</b>
Additional addresses		Non Business		£41.50	<b>£42.50</b>
Street Light Column Relocation - Admin Charge. (Recovery officers time and works cost is additional to this)		Non Business		£48.00	<b>£48.90</b>
NRSWA - Streetworks Licence up to 20m (over 20m to be pro-rated to max £)		Non Business		£420 (£2,094)	<b>£428 (£2,134)</b>
Provisional Advance Authorisation	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business	To recover service costs	£84.00	<b>£84.00</b>
	Minor Roads. 3 & 4 / Non Traffic Sensitive streets	Non Business		£74.00	<b>£74.00</b>
Major Activity over 10 days and all major works requiring a traffic regulation order	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£219.00	<b>£219.00</b>
	Minor Roads. 3 & 4 / Non Traffic Sensitive streets	Non Business		£143.00	<b>£143.00</b>
Permit Variation	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£45.00	<b>£45.00</b>
	Minor Roads. 3 & 4 / Non Traffic Sensitive streets	Non Business		£35.00	<b>£35.00</b>
Major Activity (4-10 days)	Main Roads. All 0, 1, 2 streets, Traffic Sensitive 3 & 4 streets	Non Business		£127.00	<b>£127.00</b>
Major Activity (up to 3 days)		Non Business		£63.00	<b>£63.00</b>
Standard Activity		Non Business		£127.00	<b>£127.00</b>
Minor Activity		Non Business		£63.00	<b>£63.00</b>
Minor Activity (carried out wholly outside traffic sensitive times)		Non Business	£51.00	<b>£51.00</b>	
Immediate Activity		Non Business	£54.00	<b>£54.00</b>	
Immediate Activity (carried out wholly outside traffic sensitive times)		Non Business	£44.00	<b>£44.00</b>	

## Environment - Highways

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
Skip Licence (max 2 weeks, additional fee per week)		Non Business	Recovery of costs (Ref Highways Act S.139)	£42 (£32)	<b>£42.80 (£32.60)</b>
Rechargeable works on the highway including accident damage - charges depend on actual value of the works		Non Business	Full cost plus	Variable	<b>Variable</b>

## Environment - Highways

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>TRAFFIC MANAGEMENT:</b>					
Temporary Order		Non Business	Full cost plus	£2,282.00	<b>£2,325.00</b>
Temporary Notice	1	Non Business	Full cost plus	£353.00	<b>£360.00</b>
Special Events	1	Non Business	Subsidised	£1,136.00	<b>£1,158.00</b>
Street Parties (on Non through roads)	1	Non Business	Subsidised	£88.00	<b>£90.00</b>
Tourist Signing - formal application	1	Non Business	Full cost recovery	£103.00	<b>£105.00</b>
Tourist Signs - actual cost + admin	1	Non Business	Full cost recovery	£236.00	<b>£240.50</b>
Supervision of erection of signs	1	Non Business	Full cost recovery	£108.00	<b>£110.00</b>
Traffic light operations - per hour	Hour	Non Business	Full cost recovery	£182.00	<b>£185.50</b>
Traffic light operations - off peak/bank holidays	Hour	Non Business	Full cost recovery	£303.00	<b>£309.00</b>
Traffic Signal Switch off / on requests - initial instruction: Relates to third party request to switch off existing traffic signal installations to facilitate local roadworks (either Stats Company or Developer)	1	Non Business	Full cost plus	£445.00	<b>£453.50</b>
Traffic Signal Switch off / on requests - follow up site visit as part of original request	1	Non Business	Full cost plus	£189.00	<b>£193.00</b>
Access Protection Markings	1	Non Business	Full cost plus	£128.00	<b>£130.50</b>
Developer signing application	1	Non Business	Full cost recovery	£161.00	<b>£164.00</b>
<b>Accident data requests:</b>	1 - 20	Standard	Full cost recovery	£158.00	<b>£161.00</b>
	21 - 40	Standard	Full cost recovery	£198.00	<b>£202.00</b>
	41 - 60	Standard	Full cost recovery	£238.00	<b>£242.50</b>
	61 - 80	Standard	Full cost recovery	£278.00	<b>£283.00</b>
Traffic data request-Automated Traffic Counter Site / Junction Count Data	1	Non Business	Full cost plus	£145.00	<b>£148.00</b>
Diversion signing schedule sensitive streets	1	Non Business	Full cost plus	£504.00	<b>£514.00</b>
Diversion signing schedule non-sensitive streets	1	Non Business	Full cost plus	£398.00	<b>£406.00</b>
Cycle Helmets (Schools)	1	Standard	Full cost recovery	£9.00	<b>£9.00</b>
Cycle Helmets (Rural Schools)	1	Standard	Full cost recovery	£5.00	<b>£5.00</b>
Cycling Level 1/2 Training (3 day session)	1	Standard	Full cost recovery	£20.00	<b>£20.00</b>
Cycling Level 3 Training (2 day session)		Standard	Full cost recovery	£10.00	<b>£10.00</b>
<b>HIGHWAYS INFORMATION &amp; TRAFFIC SCHEME INFORMATION:</b>					
Highways information - ordnance survey extract	1st query	Standard	Demand Driven	£92.00	<b>£94.00</b>
Each additional query	1	Standard	Demand Driven	£24.50	<b>£25.00</b>
Traffic Scheme Information		Standard	Demand Driven	£91.00	<b>£93.00</b>
Access to Wokingham Transportation Model (by negotiation @ Commercial rates)				Price on Application	<b>Price on Application</b>
<b>HIGHWAY DEVELOPMENT</b>					
Combined S38/S278 works agreement - 9% of works value		Non Business	Demand Driven	Price on Application	<b>Price on Application</b>
S38 adoption of highways - 9% of works value		Non Business	Demand Driven	Price on Application	<b>Price on Application</b>
S278 works to existing highways - 9% of works value		Non Business	Demand Driven	Price on Application	<b>Price on Application</b>
Minor works agreement - works to existing highways.		Non Business	Demand Driven	£2,750.00	<b>£2,802.00</b>

## Environment - Highways

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>COMMUTED SUMS (payable prior to issue final certificate):</b>					
Highway Structures (per structure)	1	Non Business	Demand Driven	Price on Application	Price on Application
Structural & Non Structural Retaining Walls	1	Non Business	Demand Driven	Price on Application	Price on Application
Structural or Non Structural Noise Reducing Fences	1	Non Business	Demand Driven	Price on Application	Price on Application
Vehicle Road Restraint Systems	1	Non Business	Demand Driven	Price on Application	Price on Application
Soakaways (per soakaway)	1	Non Business	Demand Driven	£4,100.00	£4,100.00
Catchpit (per Catchpit) (30 years)		Non Business	Demand Driven	£4,100.00	£4,100.00
Road Gully (per Gully)	1	Non Business	Demand Driven	£500.00	£500.00
Petrol Interceptors (per interceptor) (30 years)	1	Non Business	Demand Driven	£5,381.00	£5,381.00
Linear Drainage Systems, Carrier Drains, Headwalls & Storm Water	1	Non Business	Demand Driven	Price on Application	Price on Application
Balancing Pond (per item)	1	Non Business	Demand Driven	Price on Application	Price on Application
Carriageway (per m2)	m2	Non Business	Demand Driven	£150.00	£150.00
Anti Skid (per m2)	m2	Non Business	Demand Driven	Price on Application	Price on Application
Footway (per m2)	m2	Non Business	Demand Driven	£50.00	£50.00
Verge (per m2)	m2	Non Business	Demand Driven	£50.00	£50.00
Landscaped area within or adjacent highways (per m2)	m2	Non Business	Demand Driven	£26.00	£26.00
Trees within or adjacent highways (per tree)	1	Non Business	Demand Driven	£200.00	£200.00
Traffic Signal Junction	1	Non Business	Demand Driven	Price on Application	Price on Application
Pedestrian Crossing (Pelican/Toucan)	1	Non Business	Demand Driven	Price on Application	Price on Application
Zebra Crossing	1	Non Business	Demand Driven	Price on Application	Price on Application
Street Lighting	1	Non Business	Demand Driven	£750.00	£750.00
Illuminated Road Signs/Traffic Bollards	1	Non Business	Demand Driven	£500.00	£500.00
Non Illuminated Traffic Bollards	1	Non Business	Demand Driven	£250.00	£250.00
Traffic Calming (per item)	1	Non Business	Demand Driven	Price on Application	Price on Application
Bus Shelters with Real Time Information	1	Non Business	Demand Driven	Price on Application	Price on Application



## Environment - Highways

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>FOOTWAY CROSSINGS:</b>					
Application fee (includes site assessment)		Non Business	Recovery of Administration costs (recovery of works cost is additional to this)	£150.00	<b>£153.00</b>
Site supervision fee where works undertaken by Term Contractor		Non Business		£38.00	<b>£39.00</b>
Site supervision fee where works undertaken by Other Contractor		Non Business		£98.00	<b>£100.00</b>
Charge per crossing where carried out by residents to an approved specification under council supervision		Non Business	Recovery of Administration costs	Price on Application	<b>Price on Application</b>
Charge for licensing tables and chairs on public highway		Non Business	Demand Driven	£495.00	<b>£505.00</b>
<b>Application for approval of Sustainable Drainage Systems (SUDS)</b>					
Standard charge for each application		Non Business	Recovery of administration	£354.00	<b>£361.00</b>
an <b>additional</b> amount up to £7,500 calculated by reference to the size of the construction area as follows:					
for each 0.1 hectare or fraction of a 0.1 of a hectare for the first 0.5 hectare		Non Business	To recover service costs	£71.00	<b>£73.00</b>
for each additional 0.1 hectare or fraction of a 0.1 of a hectare, from 0.5 hectare up to and including 1.0 hectare		Non Business	To recover service costs	£51.00	<b>£52.00</b>
for each additional 0.1 hectare or fraction of a 0.1 of a hectare, from 1.0 hectare up to and including 5.0 hectares; and		Non Business	To recover service costs	£21.00	<b>£21.50</b>
for each additional 0.1 hectare or fraction of a 0.1 of a hectare		Non Business	To recover service costs	£11.00	<b>£11.50</b>

## Environment - Libraries

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>OVERDUE CHARGES:</b>					
Adult books	per item per day	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£0.25 max £10.00	<b>£0.25 max £11.00</b>
Children's Books	per item per day	Non Business		£0.05 max £2.90	<b>£0.05 max £3.00</b>
CD's / Cassettes (No overdue charges for people with visual impairment)	per item per day	Non Business		£0.25 max £10.00	<b>£0.25 max £10.20</b>
DVD	per item per day	Non Business		£1.50 max £19.00	<b>£1.50 max £20.00</b>
<b>AUDIO VISUAL LOAN CHARGES :</b>					
Cassettes [1-2 tape sets] :	per set per 3 weeks	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£1.20	<b>£1.25</b>
People with Visual Impairment		Non Business		FREE	<b>FREE</b>
Concessionary Groups		Non Business		£0.50	<b>£0.60</b>
Cassettes [3-6 tape sets] :		Non Business		£1.40	<b>£1.50</b>
People with Visual Impairment		Non Business		FREE	<b>FREE</b>
Concessionary Groups		Non Business		£0.50	<b>£0.60</b>
Cassettes [7 or more tapes] :		Non Business		£2.20	<b>£2.25</b>
People with Visual Impairment		Non Business		FREE	<b>FREE</b>
Concessionary Groups		Non Business		£1.20	<b>£1.25</b>
Compact discs [1 disc in the item]		Non Business		£2.20	<b>£2.25</b>
People with Visual Impairment		Non Business		FREE	<b>FREE</b>
Concessionary Groups		Non Business		£1.20	<b>£1.25</b>
Compact discs [7 disc in the item]		Non Business		£3.60	<b>£3.75</b>
Children's cassettes		Non Business		£0.60	<b>£0.65</b>
Mixed Media packs [i.e. 3 or more formats in the item] :	Non Business	£2.20	<b>£2.25</b>		
People with Visual Impairment	Non Business	FREE	<b>FREE</b>		
<b>AUDIO-VISUAL LOAN CHARGES:</b>					
DVD	per week	Non Business	Tiered pricing system based on title popularity	between £2.10 and £3.60	<b>between £2.10 and £3.70</b>
<b>RESERVATIONS:</b>					
Any item within Borough stock	per item	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£0.40	<b>£0.50</b>
Any item not currently in Borough stock	per item	Non Business		£3.20	<b>£3.30</b>
Photocopies from British Library				£3.20 + 20p per sheet	<b>£3.20 + British Library Charge</b>
British Library Urgent Action Service	per item	Non Business		£7.40 + British Library Charge	<b>£7.50 + British Library Charge</b>
Bookclub Reservations	per annum	Non Business		£22.90	<b>£30.00</b>
Forget-Me-Not Service	per annum	Non Business		£28.10	<b>£28.50</b>

## Environment - Libraries

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>LOST AND DAMAGED ITEMS:</b>					
<b>BOOKS:</b>					
Books on loan from British Library	per volume	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£7.40 + British Library Charge	<b>£7.50 + British Library Charge</b>
Items in print	per volume	Non Business		The greater of £7.40 or full cost of replacement	<b>The greater of £7.50 or full cost of replacement</b>
Out of print books lost or so damaged as to necessitate withdrawal	per volume	Non Business		£4.50	<b>£4.60</b>
Books in Indic languages	per volume	Non Business		The greater of £7.40 or full cost of replacement	<b>The greater of £7.50 or full cost of replacement</b>
<b>AUDIO-VISUAL ITEMS:</b>					
1-2 Tape Set	per set	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£11.40	<b>£11.60</b>
3-6 Tape Set	per set	Non Business		£22.60	<b>£23.00</b>
7 + Tape Sets	per set	Non Business		£33.90	<b>£34.50</b>
Compact Discs	per set	Non Business		£18.10	<b>£18.50</b>
<b>DVDs &amp; Music CDs</b>					
Loss or damage necessitating withdrawal of item	per item	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	The greater of £20.70 or full cost of replacement	<b>The greater of £21.10 or full cost of replacement</b>
Inlays	per item	Non Business		£2.00	<b>£2.00</b>
Cassette cases	per item	Non Business		£1.30	<b>£1.30</b>
CD & CD-ROM cases	per item	Non Business		£1.30	<b>£1.30</b>
<b>LOST TICKETS:</b>					
Reader's Tickets (No charge for first replacement issued)	per ticket	Non Business	Fees & Charges need to be flexible to respond to the demand of market forces	£2.00	<b>£2.00</b>
<b>PHOTOCOPIING:</b>					
Black & White: A4	per sheet A4	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£0.20	<b>£0.20</b>
A3	per sheet A3	Standard		£0.40	<b>£0.40</b>
Copies supplied by post	per sheet	Standard		Copy cost + £3.00	<b>Copy cost + £3.10</b>

## Environment - Libraries

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
<b>FAXES:</b>					
Sending in UK	1st sheet	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£1.40	<b>£1.40</b>
	Each additional sheet thereafter	Standard		£0.60	<b>£0.60</b>
Outside UK	1st sheet	Standard		£4.60	<b>£4.70</b>
	Each additional sheet thereafter	Standard		£2.80	<b>£3.00</b>
<b>WITHDRAWN STOCK:</b>					
Adult Fiction / Non-fiction	per volume	Zero Rated	Fees & Charges need to be flexible to respond to the demand of market forces	£1.40	<b>£1.40</b>
Children's & Paperbacks	per volume	Zero Rated		£0.60	<b>£0.60</b>
Reference Books	per volume	Standard		Min 15% of Cover price	<b>Min 15% of Cover price</b>
Cassettes	per item	Standard		£1.40	<b>£1.40</b>
CD	per item	Standard		£4.60	<b>£4.70</b>
CD-ROM	per item	Standard		£7.60	<b>£7.70</b>
<b>REFERENCE LIBRARY SERVICES:</b>					
<b>PRINTING FROM ELECTRONIC INFORMATION SOURCES:</b>					
Black & White / Colour	per sheet	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£0.30	<b>£0.30</b>
<b>EVENTS (WHERE CHARGED):</b>					
Adult Events	per event	Standard	Fees & Charges need to be flexible to respond to the demand of market forces	£2.40 - £13.00	<b>£2.40 - £13.20</b>
Children's Events	per event	Standard		£1.20	<b>£1.20</b>
Library Room Booking (non community & commercial)	maximum per hour	Standard		£16.30	<b>£16.60</b>

**Concessions**

It is proposed that 'pensioners' are no longer maintained as a concessionary group. Concessions for other groups, which include those with a disability or those on means tested benefits would remain. Concessionary groups receive a 50% reduction on overdue charges.

## Environment - Cleaner &amp; Greener

## DISCRETIONARY FEES AND CHARGES

CHARGE	UNIT	VAT Type	SERVICE POLICY	CHARGE from 1.12.15 inc VAT (if applic) £	CHARGE from 1.12.16 inc VAT (if applic) £
Green Waste 240L Wheelie Bin	Per annum	Non Business	Full cost	£60.00	<b>£60.00</b>
Green Waste 75L Compostable Sacks	Each	Non Business	Full cost	£1.00	<b>£1.00</b>
Provision of extra residual waste bags in rolls of 10	Per roll	Non Business	Full cost	£4.00	<b>£4.00</b>
Bulky / White Goods Collection (up to 5 items) without appointment	Per collection	Non Business	Full cost	£30.00	<b>£31.00</b>
Bulky / White Goods Collection (up to 5 items) with appointment	Per collection	Non Business	Full cost	£36.00	<b>£37.00</b>
Collection of fridge / freezers (without appointment)	Per collection	Non Business	Full cost	£24.00	<b>£25.00</b>
Collection of fridge / freezers (with appointment)	Per collection	Non Business	Full cost	£30.00	<b>£31.00</b>
EPA 1990, s45(1)(b) - Commercial Waste Collection	<b>Contractor deals direct with Business</b>				
EPA 1990, s45(1)(b) - Chargeable Household Waste Collection (excludes cost of disposal)	<b>Contractor deals direct with Charity</b>				

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