

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AND
OVERVIEW AND SCRUTINY COMMITTEES**

WORK PROGRAMME 2016/2017

Please note that the Work Programme is a 'live' document and subject to change at short notice.

**The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny
Management Committee**

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|-----------------------|--|--|--|---------------------------------------|
| 24 January 2017 | Council Plan Performance Monitoring 2015/2016 Quarter 3 Report | To consider Council performance as set out in the 2016/17 Quarter 3 Council Plan Performance Monitoring report | Standing Item | Julie Holland |
| | Developing the Overview and Scrutiny Work programme for 2017/18 | To commence the development of the Overview and Scrutiny Work Programme for 2017/18 | Timetable agreed by the Committee – 12 July 2016 | Neil Carr |
| | Public Sector Equality Duty | To consider a report on the Council's duties under the Equality Act 2010 | Requested by the Committee – 31 May 2016 | Neil Carr |
| | Monitoring of Public and Member Questions | To review the public and Member questions submitted to the Executive and full Council meetings | Request by the Committee – 31 May 2016 | Neil Carr |

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| | Executive Forward Programme and IEMD Forward programme | Standing Item | To consider upcoming Executive Decisions | Democratic Services |
| | Reports from Chairmen of Overview and Scrutiny Committees | Standing Item | Coordination between the Overview and Scrutiny Committees | Committee Chairmen |
| | Work Programmes | To consider the Work Programmes for the Management Committee and the three Overview and Scrutiny Committees | Coordination between the Committees | Democratic Services |

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Items to be Confirmed:

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| Delivery Options for Highways and Transport | To receive a report once the service review process is complete | Requested by the Committee - 11 January 2016 | Alex Deans |
| Asset Management Review Programme | To receive a further update as the review progresses | Requested by the Committee - 7 March 2016 | Chris Gillett |
| Community Infrastructure Levy | To receive an update on the infrastructure projects to be funded and to confirm the usage of CIL/S106 funds | Requested by the Committee – 12 July 2016 | Heather Thwaites/ Brendan Troy |

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|------------------|--|---|---|--|
| 15 November 2016 | Delivering Effective Safeguarding Services | | Standing item to monitor safeguarding services | Head of Social Care and Intervention |
| 120 | Children's Services Performance Indicators | To receive an update and monitor Children's Services performance measured by local indicators | Standing item to enable the Committee to assess performance and identify areas of concern | Children's Services Performance & Information Team |
| | School Performance Indicators and Ofsted reports, School Improvement | To receive information on schools' performance, and to review recent Ofsted Reports | Standing item to enable the Committee to assess performance and identify areas of concern | Head of Learning & Achievement |
| | Children's Services O and S Committee Forward Programme | To consider the forward programme of the Committee | Standing item | Democratic Services |
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| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|-----------------|--|---|---|--|
| 21 March 2017 | Delivering Effective Safeguarding Services | | Standing item to monitor safeguarding services | Head of Social Care and Intervention |
| | Children's Services Performance Indicators | To receive an update and monitor Children's Services performance measured by local indicators | Standing item to enable the Committee to assess performance and identify areas of concern | Children's Services Performance & Information Team |
| | School Performance Indicators and Ofsted reports, School Improvement | To receive information on schools' performance, and to review recent Ofsted Reports Narrowing the gap – progress report on schools including the data from 2015/2016 academic year | Standing item to enable the Committee to assess performance and identify areas of concern | Head of Learning & Achievement |
| | Children's Services O and S Committee Forward Programme | To consider the forward programme of the Committee | Standing item | Democratic Services |

Date to be confirmed for the following items:

- Career choice and guidance/ training opportunities for children in the Borough
- CPB Annual report;
- Wokingham Safeguarding Children's Board annual report;

COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|------------------|--|--|--|---------------------------------------|
| 21 November 2016 | Review of Town Centre Regeneration Scheme | To consider progress relating to the regeneration of Wokingham town centre. | Referred to the Committee by the OSMC | Mark Ashwell / Bernie Pich |
| | Review of Procurement | To assess the impact of new Procurement regulations. | Requested by the meeting on November 2015 | Pauline Jorgensen |
| | Highways and Transport Works programmes | To consider the development of the annual work programmes. | Requested by the O&S Management Committee – 12 July 2016 | Alex Deans |
| | Update on Travellers | To update the committee on the number of incursions onto Borough land over the period from April to the end of September this year and what counter measures have now been installed to prevent future incursions. | Requested by the Chairman – 5 September 2016 | Deana Humphreys |
| | Work Programme | To consider the work programme for the Committee for 2016/2017 so that the resources of the committee can be used as effectively as possible. | Standing Item | Democratic Services |

| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|------------------------|--|---|--|--|
| 9 January 2017 | Policing Arrangements | Update on operation of new Bracknell/Wokingham policing arrangements. | Request from the Chairman | Superintendent Rob France |
| | 21st Century Council | To consider an update presentation/report on the 21 st Century Council Change Programme | Requested by the Committee on 20 June 2016 | Andy Couldrick/ Heather Thwaites |
| | Civil Parking Enforcement (CPE) | To receive an update report on progress relating to the introduction of Civil Parking Enforcement | Requested by Alison Dray, Street Co-ordination Manager | Alison Dray |
| | Review of the Voluntary Sector | To consider recommendations following the review of the Voluntary Sector in the Borough | Requested at the meeting in March 2016 | Keith Baker |
| | Work Programme | To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible. | Standing Item | Democratic Services |

| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|------------------------|---|--|--|--|
| 13 Mar 2017 | Community Safety Partnership | To consider and annual review of the operation of the Borough's Community Safety Partnership | Required by legislation | Davina Williams |
| | Commuter Parking Task and Finish Group | To consider prioritisation of the Task and Finish Group's recommendations and the potential for income generation arising out of the Crossrail project | Requested by the Executive | David Sleight |
| | Right to Buy Scheme | To consider an update on the Government's Right to Buy proposals included in the Housing and Planning Act 2016 | Referred by the Overview & Scrutiny Management Committee | Stuart Rowbotham/ Simon Price |
| | Work Programme | To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible. | Standing Item | Democratic Services |

| DATE OF MEETING | ITEM | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|-----------------|---------------------------------|---|---|---------------------------------------|
| June 2017 | Flood Risk Update Report | To consider any local flooding issues arising during the winter of 2016/17 | Statutory requirement | Francesca Hobson |
| | Cycling Issues | To consider the impact of new cycle lanes across the Borough and cycling safety issues | Requested by the Chairman and Vice-Chairman | Alex Deans |
| | Work Programme | To consider the work programme for the committee for 2017/18 so that the resources of the committee can be used as effectively as possible. | Standing Item | Democratic Services |

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

| DATE OF MEETING | ITEMS | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|-------------------------|--|--|---------------------------|---|
| Tuesday 8 November 2016 | Update on how the health and care economy is meeting the needs of the growing care home population in the context of the challenges faced by General Practice | To receive an update on how the health and care economy is meeting the needs of the growing care home population in the context of the challenges faced by General Practice. | To seek assurance | NHS Wokingham Clinical Commissioning Group |
| | Maternity Services | To receive an update on maternity services and Friends and Family Test ratings for maternity services | To seek further assurance | Caroline Ainslie, Director of Nursing, RBH |
| | Community Hubs | To seek an update on the progress of community hubs | To be updated | Rhian Warner BCF Project Manager/ James Burgess, Better Care Fund Programme Manager |
| | Performance Outcomes Report | To monitor performance and identify any areas of concern | Challenge item | CCG |
| | Health Consultation Report | Challenge item | Challenge item | Democratic Services |
| | Healthwatch update | Challenge item | Challenge item | Healthwatch Wokingham Borough |

| DATE OF MEETING | ITEMS | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|-------------------------------|---|---|--------------------------|---|
| Monday 16 January 2017 | Adults with learning difficulties who require support with their day to day living | To be informed of the services and support offered to adults with learning difficulties who require support with their day to day living. | For information | Stuart Rowbotham, Director of Health and Wellbeing |
| | Primary care facilities at the Arborfield SDL | To be informed of plans for primary care for the Arborfield SDL | For information | Darrell Gale, Consultant in Public Health, Mark Cupit, Delivery Programme Director, CCG |
| | Impact of the 21st Century Council project on health and social care services | To be informed of the likely impact of the 21 st Century Council project on health and social care services | For information | Stuart Rowbotham, Director of Health and Wellbeing |
| | Performance Outcomes Report | To monitor performance and identify any areas of concern | Challenge item | CCG |
| | Health Consultation Report | Challenge item | Challenge item | Democratic Services |
| | Healthwatch update | Challenge item | Challenge item | Healthwatch Wokingham Borough |

| DATE OF MEETING | ITEMS | PURPOSE OF REPORT | REASON FOR CONSIDERATION | RESPONSIBLE OFFICER / CONTACT OFFICER |
|---------------------------------------|--|---|--------------------------|---|
| Wednesday 8 March 2017 | Accessing GP appointments | To be updated around GP capacity and accessing GP appointments to determine if there are any areas of concern | To be updated | CCG |
| | Community mental health services and accessing mental health services | To be updated on community mental health services available and how mental health services are accessed | To seek assurance | Berkshire Healthcare NHS Foundation Trust |
| | Performance Outcomes Report | To monitor performance and identify any areas of concern | Challenge item | CCG |
| | Health Consultation Report | Challenge item | Challenge item | Democratic Services |

Currently unscheduled topics:

- Draft Quality Accounts (April 2017)
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Update on work of Clinical Commissioning Group
- Weekend 'bed blocking'