

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AND
OVERVIEW AND SCRUTINY COMMITTEES**

WORK PROGRAMME 2016/2017

Please note that the Work Programme is a 'live' document and subject to change at short notice.

**The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny
Management Committee**

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 September 2016	Discussion with Councillor Angus Ross, Executive Member for Environment	To consider a submission from Councillor Ross on issues within his portfolio and to submit Member questions	Standing Item	Angus Ross/ Josie Wragg
	Council Plan Performance Monitoring 2015/2016 Quarter 1 Report	To consider follow-up information requested by the Committee following consideration of the Quarter 3 Performance Monitoring report at the meeting on 31 May 2016	Standard Item	Julie Holland
	Monitoring of Public and Member Questions	To review the public and Member questions submitted to the Executive and full Council meetings	Request by the Committee – 31 May 2016	Neil Carr
	Executive Forward Programme and IEMD Forward programme	Standing Item	To consider upcoming Executive Decisions	Democratic Services

	Reports from Chairmen of Overview and Scrutiny Committees	Standing Item	Coordination between the Overview and Scrutiny Committees	Committee Chairmen
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OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
22 November 2016	Discussion with Councillor XX	To consider a submission from Councillor (tba) on issues within his/her portfolio and to submit Member questions	Standing Item	
	Council Plan Performance Monitoring 2015/2016 Quarter 2 Report	To consider follow-up information requested by the Committee following consideration of the Quarter 3 Performance Monitoring report at the meeting on 31 May 2016	Standard Item	Julie Holland
	Monitoring of Public and Member Questions	To review the public and Member questions submitted to the Executive and full Council meetings	Request by the Committee – 31 May 2016	Neil Carr

	Executive Forward Programme and IEMD Forward programme	Standing Item	To consider upcoming Executive Decisions	Democratic Services
	Reports from Chairmen of Overview and Scrutiny Committees	Standing Item	Coordination between the Overview and Scrutiny Committees	Committee Chairmen

Items to be Confirmed:

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Shared Services – Task and Finish Group	To receive an update on the review	Agreed at the Committee meeting on 2 November 2015	Neil Carr
Open Spaces/New Grass Cutting Contract Update	The Executive Member for Environment and relevant Officers to provide an update on the introduction and operation of the new grass cutting contract in November 2016	Requested by the Committee on 7 September 2015	Josie Wragg/ Pete Baveystock
Delivery Options for Highways and Transport	To receive a report once the service review process is complete.	Requested by the Committee on 11 January 2016	Alex Deans
Asset Management Review Programme	To receive a further update as the review progresses	Requested by the Committee on 7 March 2016	Chris Gillett

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
15 November 2016	Delivering Effective Safeguarding Services		Standing item to monitor safeguarding services	Head of Social Care and Intervention
	Children's Services Performance Indicators	To receive an update and monitor Children's Services performance measured by local indicators	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Committee Forward Programme	To consider the forward programme of the Committee	Standing item	Democratic Services
21 March 2017	Delivering Effective Safeguarding Services		Standing item to monitor safeguarding services	Head of Social Care and Intervention

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Children's Services Performance Indicators	To receive an update and monitor Children's Services performance measured by local indicators	Standing item to enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports Narrowing the gap – progress report on schools including the data from 2015/2016 academic year	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Committee Forward Programme	To consider the forward programme of the Committee	Standing item	Democratic Services

Date to be confirmed for the following items:

- Career choice and guidance/ training opportunities for children in the Borough
- CPB Annual report;
- Wokingham Safeguarding Children's Board annual report;

COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
7 November 2016	21st Century Council	To consider an update presentation/report on the 21 st Century Council Change Programme	Requested by the Committee on 20 June 2016	Andy Couldrick/ Heather Thwaites
	Overall Review of Town Centre Regeneration Scheme	To consider the business case for the regeneration of the town centre and to scope the review	Referred to the Committee by the OSMC	Mark Ashwell / Bernie Pich
	Review of Procurement	To assess the impact of new Procurement regulations.	Requested by the meeting on November 2015	Pauline Jorgensen
	Highways and Transport Works programmes	To consider the development of the annual work programme. Also to update Members on the highways issues raised at the 20 June meeting	Requested by the O&S Management Committee – 12 July 2016	Alex Deans
	Update on Travellers	To update the committee on the number of incursions onto Borough land over the period from April to the end of September this year and what counter measures have now been installed to prevent future incursions.	Requested by the Chairman – 5 September 2016	Deana Humphreys

	Work Programme	To consider the work programme for the Committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
9 January 2017	Policing Arrangements	Update on operation of new Bracknell/Wokingham policing arrangements.	Request from the Chairman	Superintendent Rob France
	To assess and review the potential impact of the Government's Right to Buy Scheme	To consider an update on the Government's Right to Buy proposals included in the Housing and Planning Act 2016	Referred by the Overview & Scrutiny Management Committee	Stuart Rowbotham/ Simon Price
	Commuter Parking Task and Finish Group	To consider prioritisation of the Task and Finish Group's recommendations and the potential for income generation arising out of the Crossrail project	Requested by the Executive	David Sleight
	Civil Parking Enforcement (CPE)	To receive an update report on progress relating to the introduction of Civil Parking Enforcement	Requested by Alison Dray, Street Co-ordination Manager	Alison Dray
	Review of the Voluntary Sector	To consider recommendations following the review of the Voluntary Sector in the Borough	Requested at the meeting in March 2016	Keith Baker

	Flood Prevention Measures	Update on arrangements to minimise the risk of flooding in the Borough	Request from the Chairman	Angus Ross/ Francesca Hobson
	Work Programme	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
13 Mar 2017	Community Safety Partnership	To consider and annual review of the operation of the Borough's Community Safety Partnership	Required by legislation	Davina Williams
	Cycling Issues	To consider the impact of new cycle lanes across the Borough and cycling safety issues	Requested by the Chairman and Vice-Chairman	Alex Deans
	Work Programme	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
June 2017	Flood Risk Update Report	To consider any local flooding issues arising during the winter of 2016/17	Statutory requirement	Francesca Hobson
	Work Programme	To consider the work programme for the committee for 2016/2017 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Tuesday 8 November 2016	Update on how the health and care economy is meeting the needs of the growing care home population in the context of the challenges faced by General Practice	To receive an update on how the health and care economy is meeting the needs of the growing care home population in the context of the challenges faced by General Practice.	To seek assurance	NHS Wokingham Clinical Commissioning Group
	Maternity Services	To receive an update on maternity services and Friends and Family Test ratings for maternity services	To seek further assurance	Caroline Ainslie, Director of Nursing, RBH
	Community Hubs	To seek an update on the progress of community hubs	To be updated	Rhian Warner BCF Project Manager/ James Burgess, Better Care Fund Programme Manager
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	CCG
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Monday 16 January 2017	Adults with learning difficulties who require support with their day to day living – accessing health services in a timely manner and engaging with the health and social care system	To be informed of the services and support offered to adults with learning difficulties who require support with their day to day living.	For information	Stuart Rowbotham, Director of Health and Wellbeing
	Primary care facilities at the Arborfield SDL	To be informed of plans for primary care for the Arborfield SDL	For information	Darrell Gale, Consultant in Public Health, Mark Cupit, Delivery Programme Director, CCG
	Impact of the 21st Century Council project on health and social care services	To be informed of the likely impact of the 21 st Century Council project on health and social care services	For information	Stuart Rowbotham, Director of Health and Wellbeing
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	CCG
	Health Consultation Report	Challenge item	Challenge item	Democratic Services

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
Wednesday 8 March 2017	Accessing GP appointments	To be updated around GP capacity and accessing GP appointments to determine if there are any areas of concern	To be updated	CCG
	Community mental health services and accessing mental health services	To be updated on community mental health services available and how mental health services are accessed	To seek assurance	Berkshire Healthcare NHS Foundation Trust
	Performance Outcomes Report	To monitor performance and identify any areas of concern	Challenge item	CCG
	Health Consultation Report	Challenge item	Challenge item	Democratic Services
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough

Currently unscheduled topics:

- Draft Quality Accounts (April 2017)
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Update on work of Clinical Commissioning Group
- Weekend 'bed blocking'