



WOKINGHAM BOROUGH COUNCIL

A Meeting of the Overview and Scrutiny Management Committee will be held virtually on **WEDNESDAY 22 JULY 2020 AT 7.00 PM**

Susan Parsonage
Chief Executive
Published on 14 July 2020

Note: The Council has made arrangements under the Coronavirus Act 2020 to hold this meeting virtually via Microsoft Teams. The meeting can be watched live using the following link: <https://youtu.be/47X50lpRCy4>

The role of Overview and Scrutiny is to provide independent “critical friend” challenge and to work with the Council’s Executive and other public service providers for the benefit of the public. The Committee considers submissions from a range of sources and reaches conclusions based on the weight of evidence – not on party political grounds.

This meeting may be filmed for inclusion on the Council’s website.

Please note that other people may film, record, tweet or blog from this meeting. The use of these images or recordings is not under the Council’s control.



WOKINGHAM BOROUGH COUNCIL

Our Vision

A great place to live, learn, work and grow and a great place to do business

Enriching Lives

- Champion outstanding education and enable our children and young people to achieve their full potential, regardless of their background.
- Support our residents to lead happy, healthy lives and provide access to good leisure facilities to complement an active lifestyle.
- Engage and involve our communities through arts and culture and create a sense of identity which people feel part of.
- Support growth in our local economy and help to build business.

Safe, Strong, Communities

- Protect and safeguard our children, young and vulnerable people.
- Offer quality care and support, at the right time, to prevent the need for long term care.
- Nurture communities and help them to thrive.
- Ensure our borough and communities remain safe for all.

A Clean and Green Borough

- Do all we can to become carbon neutral and sustainable for the future.
- Protect our borough, keep it clean and enhance our green areas.
- Reduce our waste, improve biodiversity and increase recycling.
- Connect our parks and open spaces with green cycleways.

Right Homes, Right Places

- Offer quality, affordable, sustainable homes fit for the future.
- Build our fair share of housing with the right infrastructure to support and enable our borough to grow.
- Protect our unique places and preserve our natural environment.
- Help with your housing needs and support people to live independently in their own homes.

Keeping the Borough Moving

- Maintain and improve our roads, footpaths and cycleways.
- Tackle traffic congestion, minimise delays and disruptions.
- Enable safe and sustainable travel around the borough with good transport infrastructure.
- Promote healthy alternative travel options and support our partners to offer affordable, accessible public transport with good network links.

Changing the Way We Work for You

- Be relentlessly customer focussed.
- Work with our partners to provide efficient, effective, joined up services which are focussed around you.
- Communicate better with you, owning issues, updating on progress and responding appropriately as well as promoting what is happening in our Borough.
- Drive innovative digital ways of working that will connect our communities, businesses and customers to our services in a way that suits their needs.

MEMBERSHIP OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Councillors

Pauline Helliar-Symons (Chairman)	Alison Swaddle (Vice-Chairman)	Jenny Cheng
Andy Croy	Paul Fishwick	Jim Frewin
Guy Grandison	Sarah Kerr	Abdul Loyes
Ken Miall	Andrew Mickleburgh	Rachelle Shepherd-DuBey
Oliver Whittle		

Substitutes

Shirley Boyt	Prue Bray	Carl Doran
Lindsay Ferris	Emma Hobbs	Simon Weeks

ITEM NO.	WARD	SUBJECT	PAGE NO.
12.		APOLOGIES To receive any apologies for absence.	
13.		MINUTES OF PREVIOUS MEETINGS To confirm the Minutes of the meetings held on 16 June and 24 June 2020.	5 - 18
14.		DECLARATION OF INTEREST To receive any declarations of interest.	
15.		PUBLIC QUESTION TIME To answer any public questions. A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice. The Council welcomes questions from members of the public about the work of this Committee. Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to www.wokingham.gov.uk/publicquestions	
16.		MEMBER QUESTION TIME To answer any Member questions.	
16.1		Caroline Smith has asked the Chairman the following question: One of the alarming statistics to come out since the beginning of the Covid 19 pandemic is that certain ethnic minorities are disproportionately represented in the number of deaths. What is Wokingham doing to	

help understand why this is happening and going forwards, trying to reduce this aspect in the event of a second wave of Covid 19?

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| 17. | None Specific | WOKINGHAM BOROUGH COVID-19 OUTBREAK MANAGEMENT PLAN
To consider the Borough's Covid-19 Outbreak Management Plan (Plan Summary attached). | 19 - 34 |
| 18. | None Specific | UNAUTHORISED ENCAMPMENTS
To consider an update report on the Council's policies and procedures for handling unauthorised traveller encampments. | 35 - 50 |
| 19. | None Specific | QUARTER 4 2019/20 PERFORMANCE MONITORING REPORT
To consider the Performance Monitoring report for the 4 th Quarter of 2019/20. | 51 - 82 |
| 20. | None Specific | OVERVIEW AND SCRUTINY WORK PROGRAMMES 2020/21
To consider the proposed Overview and Scrutiny Work Programmes for 2020/21. | 83 - 104 |
| 21. | None Specific | OVERVIEW & SCRUTINY - IDEAS FOR IMPROVEMENT
To consider proposals to improve the operation of the Overview and Scrutiny process. | 105 - 116 |
| 22. | None Specific | CONSIDERATION OF THE CURRENT EXECUTIVE AND IEMD FORWARD PROGRAMMES
To consider the current published version of the Executive Forward Programme and the Individual Executive Member Decision Forward Programme. | 117 - 124 |

Any other items which the Chairman decides are urgent

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading.

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