

**DECISION RECORD SHEETS**

**FOR**

**DECISIONS MADE AT THE**

**EXECUTIVE MEETING**

**HELD ON**

**THURSDAY, 24 SEPTEMBER 2020**

## DECISION SHEET

## ACTION BY

### 24. Substance Misuse Service

Director, Adult Social Care and Health - Matt Pope, Director, Children's Services - Carol Cammiss

## DECISION

That:

- 1) the current substance misuse annual contract value of £492k be increased for the incumbent to allow for a sustained delivery of a mandatory\* (\*required by law or mandate; compulsory) service until 30th June 2021 whilst a new procurement exercise is completed (as allowable within PCR2015);
- 2) re-commissioning of the Wokingham substance misuse service be agreed. This will start with publishing a Prior Information Notice for early market engagement and awareness of the upcoming re-procurement of the substance misuse service relevant to a contract of estimated £4.5 million. (£642k per annum);
- 3) the contract value in the tender be increased to meet the anticipated demand and cost of the service.

### Reason for Decision

The current provider is no longer able to provide the commissioned service to the Council

### Alternative options considered and rejected at time of the decision

None

### Any Conflict of interest declared by any Executive Member

None

### Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

## **DECISION SHEET**

## **ACTION BY**

**25. Wokingham Special Educational Needs School** Deputy Chief Executive - Graham Ebers, Director, Children's Services - Carol Cammiss

### **DECISION**

That:

- 1) support for the development and provision of a new Special Education Needs school at Winnersh Farm be supported;
- 2) the lease of the site at Winnersh Farm to the Department for Education for use as a Special Education Needs school on their model Heads of Terms be approved and the Director of Resources and Assets be delegated powers, in conjunction with the Lead Member for Business and Economic Development, to complete the lease.

### **Reason for Decision**

The Executive is required to agree to the continued development of a new special school and also to the terms of any lease for the use of the site

### **Alternative options considered and rejected at time of the decision**

None

### **Any Conflict of interest declared by any Executive Member**

None

### **Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest**

None

## **DECISION SHEET**

## **ACTION BY**

**26. Procurement of Commercial Property Owner's Insurance Cover** Deputy Chief Executive - Graham Ebers

### **DECISION**

That:

- 1) the procurement (by way of open competitive tender) of the insurance cover be approved;
- 2) the design of the contract specification be delegated to the Deputy Chief Executive;
- 3) the Deputy Chief Executive, in consultation with the Executive Member for Finance and Housing, be delegated authority to award the contract(s) to the successful bidder(s) following completion of the evaluation process.

### **Reason for Decision**

Executive approval is required as the contract is estimated to be between £450,000 and £625,000 over 5 years

### **Alternative options considered and rejected at time of the decision**

None

### **Any Conflict of interest declared by any Executive Member**

None

### **Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest**

None

## DECISION SHEET

## ACTION BY

### 27. Help to Heat and ECO Scheme

Deputy Chief Executive - Graham Ebers

## DECISION

That:

- 1) the Help to Heat Scheme be approved in order that the Chief Executive can sign-off Wokingham Borough Council's 'ECO FLEX Statement of Intent'. This will enable the Statement of Intent to be published on the Council's website;
- 2) the use of the wider national ECO scheme, including the advertisement to residents of their ability to access ECO grant funds, be approved.

### Reason for Decision

To utilise the national ECO scheme in order to enable access external grant funding

### Alternative options considered and rejected at time of the decision

None

### Any Conflict of interest declared by any Executive Member

None

### Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

**Name** Anne Hunter

**Job Title** Democratic and Electoral Services Lead Specialist

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