

DECISION RECORD SHEETS

FOR

DECISIONS MADE AT THE

EXECUTIVE MEETING

HELD ON

THURSDAY, 26 JANUARY 2017

DECISION SHEET**ACTION BY****90. Council Owned Companies' Business**

Graham Ebers

DECISION

That:

- 1) the budget monitoring position for the month ending 30 November 2016 be noted;
- 2) the operational update for the period to 31 December 2016 be noted.

Reason for Decision

The Executive agreed to review the work of the Council Owned Companies on a regular basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillors Pauline Jorgensen and Anthony Pollock declared personal interests in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

91. Optalis Ltd: Update on the Business Case for Merger with the Royal Borough of Windsor and Maidenhead

Andy Couldrick

DECISION

That:

- 1) the progress of the work to effect the merger be noted;
- 2) the business case enabling the implementation work to continue be approved;
- 3) a further update be provided at its March meeting on the progress of implementation;
- 4) the virement of £40k from the Royal Borough of Windsor and Maidenhead shareholder payment be approved and an increased debt of £55k for the Holding Company, to fund the costs of implementation, be agreed.

Reason for Decision

To progress the merger of Optalis Ltd with the Royal Borough of Windsor and Maidenhead.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillor Anthony Pollock declared a personal and prejudicial interest in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****92. Revenue Monitoring 2016/17 - December 2016**

Graham Ebers

DECISION

That:

- 1) the forecast outturn position of the revenue budget and the level of forecast balances in respect of the General Fund, Housing Revenue Account, Schools Block and the Authority's investment portfolio be noted;
- 2) the potential carry forward requests, as per Appendix B to the report, be noted;
- 3) a supplementary estimate for Health and Wellbeing in the sum of £722k be approved.

Reason for Decision

The Executive previously agreed to consider Revenue Monitoring reports on a quarterly basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****93. Capital Monitoring 2016/17 - end of December 2016**

Graham Ebers

DECISION

That:

- 1) the Capital Monitoring report for 3rd quarter of 2016/17, as set out in Appendix A to the report, be noted;
- 2) the release of £1,600k originally profiled in the Medium Term Financial Plan for 2017/18 into 2016/17, due to acceleration in the build of Arborfield Secondary School, be approved.

Reason for Decision

The Executive previously agreed to consider Capital Monitoring reports on a quarterly basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****94. Chief Finance Officer's (CFO) Report**

Graham Ebers

DECISION

That the Chief Finance Officer's (CFO) report and the issues contained within, including the local government finance settlement and the sections on key risks, be noted when setting the council tax for 2017/18 and agreeing the Council's Medium Term Financial Plan (MTFP).

Reason for Decision

When setting the level of Council Tax legislation requires the Chief Finance Officer to report to Members on the robustness of the budget presented and the adequacy of reserves.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

95. Treasury Management Mid-Year Report 2016/17

Graham Ebers

DECISION

That:

- 1) the mid-year Treasury Management report for 2016/17 be noted;
- 2) the actual 2016/17 prudential indicators within the report be noted;
- 3) the report be recommended to Council for approval.

Reason for Decision

The Executive are required to review the Treasury Management Mid-Year Report prior to its submission to Council.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

96. 21st Century Council - Update

Andy Couldrick

DECISION

That the progress in implementing the 21st Century Council programme be noted.

Reason for Decision

It was previously agreed that the Executive would receive quarterly reports on progress of implementation and revenue return on investment.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

97. Leisure Strategy

Judith Ramsden

DECISION

That the Leisure Strategy, which has now been supported by feedback from an eight week period of public consultation, be ratified and endorsed.

Reason for Decision

There is a need to agree a Leisure Strategy as the previous version expired in April 2016.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

98. SuDS Strategy

Josie Wragg

DECISION

That:

- 1) the SuDS Strategy Public Consultation Summary be noted and the approach and amendments detailed in Appendix 1 be agreed;
- 2) the amended SuDS Strategy provided in Appendix 2 be approved.

Reason for Decision

To consider the consultation responses to the draft SuDS Strategy.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****99. Community Infrastructure Levy Regulation 123
List Clarification**

Josie Wragg

DECISION

That:

- 1) the consultation responses to the Draft Regulation 123 List Consultation Document (attached at Appendix A to the report) be noted; and
- 2) the updated Regulation 123 List Document as amended (attached at Appendix B to the report) be adopted.

Reason for Decision

To consider consultation responses to the updated Wokingham CIL Regulation 123 List of infrastructure.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

100. Request for the Temporary Closure of Footpath 4 Remenham (part)

Josie Wragg

DECISION

That:

- 1) the making of an Order for the closure of Footpath Remenham No 4, for a closure of an 80m section of the footpath for the set up and de-rig of the Festival stage from Monday 3rd July to Wednesday 5th July 2017 inclusive and from Monday 10th July to Tuesday 11th July 2017 inclusive be approved;
- 2) to include within the closure a 488m section for evening performances from Wednesday 5th July to Sunday 9th July 2017 inclusive and an afternoon performance on Sunday 9th July, under Section 16A of the Road Traffic Regulation Act 1984, subject to the receipt of the requisite consent of the Secretary of State for Transport.

Reason for Decision

The Council has a statutory duty to consider requests for the closure of a highway.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****101. Risk Management Policies and Guidance**

Andrew Moulton

DECISION

That:

- 1) the Enterprise Risk Management Policy and Guidance be noted; and
- 2) the Constitution Review Working Group be recommended to consider amending the Terms of Reference of the Audit Committee as set out in the report.

Reason for Decision

The Executive has a duty to consider the Risk Management Policy and Strategy on an annual basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****102. Shinfield Parish Neighbourhood Plan**

Josie Wragg

DECISION

That:

- 1) the Shinfield Parish Neighbourhood Plan be “made” (brought into legal force) to form part of the statutory Wokingham Borough Development Plan pursuant to Section 38A(4) of The Planning and Compulsory Purchase Act 2004; and
- 2) the form, content and publication of the Decision Statement (set out in supporting document (Appendix A) pursuant to Regulation 19 of The Neighbourhood Planning (General) Regulations 2012 (as amended) (“the Regulations”) be agreed to give effect to the above recommendation.

Reason for Decision

The Executive has a duty to “make” (bring into legal force) a neighbourhood plan within eight weeks of a referendum being held.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****103. Thames Valley Adoption**

Judith Ramsden

DECISION

That:

- 1) Wokingham's shared service arrangements being extended to become Adopt Thames Valley Regional Adoption Agency be supported. The new shared service is to be hosted by Oxfordshire County Council, with a base for Berkshire in Wokingham;
- 2) the final decision on details be delegated to the Director of People Services and Lead Member for Children's Services;
- 3) the Lead Member for Children's Services being a member of the new governance board be supported.

Reason for Decision

The Executive is required to consider whether it wishes Wokingham to be part of a Regional Adoption Agency across the Thames Valley Region.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

104. Disabled Children's Family Support and Short Breaks

Judith Ramsden

DECISION

That:

- 1) the development of a new short breaks preferred provider list leading to more effective quality assurance and market management be approved;
- 2) the 2-year period of phased transition from the existing arrangements to the new model, to enable change whilst not impacting service delivery, be supported;
- 3) the phased introduction of pre-paid cards to enable families to take control of the purchasing of short breaks care for their children be approved;
- 4) full and detailed consultation, with parents, young people and providers, on the proposed changes be supported.

Reason for Decision

To consider proposals for the provision of disabled children's family support and short breaks

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****105. Ruscombe Burial Ground**

Josie Wragg

DECISION

That:

- 1) approval be given to proceed with the acquisition of the freehold title from the Diocese of Oxford consisting of 0.51 acres of land subject to planning permission (as detailed in Part 2 of the report);
- 2) planning permission be sought and the land be developed to increase burial and memorial opportunities within the Borough.

Reason for Decision

Wokingham Borough has a need for more burial and associated memorial space.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

106. Supported Housing Development at 52 Reading Road, Wokingham

Judith Ramsden

DECISION

That:

- 1) Wokingham Housing Limited, the Council Owned Local Housing Company, (or a subsidiary of WHL), be selected as the development partner for the vulnerable young persons supported housing scheme at 52 Reading Road;
- 2) the 52 Reading Road, Wokingham site be transferred to Wokingham Housing Limited (WHL), or a subsidiary of WHL, on terms to be agreed by the Director of Corporate Services in consultation with the Leader of the Council;
- 3) the site, subject to Recommendation 1 above, is appropriated for planning purposes under Section 227 of the Town and Country Planning Act 1990 and Section 122 of the Local Government Act 1972;
- 4) the proposed funding model, including the allocation of up to £950,000 Section 106 receipts for the provision of supported housing on this site, be approved;
- 5) the development brief for the 52 Reading Road site be approved;
- 6) the transfer of land and funding for 52 Reading Road will be subject to WHL securing a planning consent for the scheme.

Reason for Decision

To select a development partner for a supported housing scheme at 52 Reading Road.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

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