

DECISION RECORD SHEETS

FOR

DECISIONS MADE AT THE

EXECUTIVE MEETING

HELD ON

THURSDAY 27 OCTOBER 2016

DECISION SHEET

ACTION BY

66. Expansion of Optalis, a Company Wholly-owned by Wokingham Borough Council

Andy Couldrick

DECISION

That:

- 1) the Merger Model be approved as a template to use in developing the Business Case for the merger with The Royal Borough of Windsor and Maidenhead (RBWM) which will lead to Optalis Ltd. delivering all of the Royal Borough's Adult Social Care Services;
- 2) authority be delegated to the Leader of the Council and Chief Executive to oversee the detailed business case development and ensure that Wokingham Borough Council's interests as shareholder are safeguarded;
- 3) in the event the business case is acceptable to all parties (WBC, RBWM, Optalis Ltd) to approve commencement of implementation of the business case to enable a 'go-live' target for the merged company of April 2017;
- 4) the Leader and Chief Executive report back to Executive in January and March, updating on progress, and before then in the event matters arise in the business case requiring Executive attention.

Reason for Decision

An expanded Council-owned company would provide greater resilience, capacity and flexibility to operate in ways that deliver profits or savings back to the Council, ameliorating the pressures in the Adult Social Care (ASC) system.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillor Anthony Pollock declared a personal and prejudicial interest in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****67. Council Owned Companies' Business**

Graham Ebers

DECISION

That:

- 1) the budget monitoring position for the month ending 31 August 2016 be noted;
- 2) the operational update for the period to 30 September 2016 be noted;
- 3) the short term loan facility for Optalis Limited of £350k, charged at base rate plus 5.5% be approved.

Reason for Decision

The Executive agreed to review the work of the Council Owned Companies on a regular basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillors Pauline Jorgensen and Anthony Pollock declared personal interests in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****68. Revenue Monitoring 2016/17 - September 2016**

Graham Ebers

DECISION

That:

- 1) the forecast outturn position of the revenue budget and the level of forecast balances in respect of the General Fund, Housing Revenue Account, Schools Block and the Authority's investment portfolio be noted;
- 2) the potential carry forward requests as per Appendix B of the report be noted.

Reason for Decision

The Executive previously agreed to consider Revenue Monitoring reports on a quarterly basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****69. Capital Monitoring 2016/17 - end of September 2016**

Graham Ebers

DECISION

That:

- 1) the Capital Monitoring report for 2nd quarter of 2016/17, as set out in Appendix A to the report, be noted;
- 2) the reduction in planned capital expenditure from £149,075k to £94,842k in 2016/17 as a result of re-profiling be noted;
- 3) it be approved and noted that the overall value of the capital programme has increased due to the receipt of the following ring fenced capital grants, being:-
 - i) Thames Valley Growth Deal to build National Cycle Network in the area;
 - ii) Disabled Facilities Grant ring fenced into the Better Care Fund.

Reason for Decision

The Executive previously agreed to consider Capital monitoring reports on a quarterly basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

70. Leisure Strategy

Stuart Rowbotham, Heather
Thwaites

DECISION

That the draft Leisure Strategy proceed to an eight week period of public consultation and return for ratification by Executive in January 2017, when the views expressed in the consultation would be taken into account.

Reason for Decision

The previous Leisure Strategy expired in April 2016.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

71. Leisure Management Contract Options

Stuart Rowbotham, Heather
Thwaites

DECISION

That:

- 1) having considered the range of options for the future management of the Council's leisure centres the following recommendation be approved:
 - (a) Option D - To begin the procurement process for new leisure operating contracts;
 - (b) Option 2 – To procure these as Leisure Operating Contracts;
 - (c) The contracts will be 10 years in duration with an option for a 5 year extension.

- 2) having considered the range of options for contract scope the following recommendation be approved:
 - (a) The inclusion of specific public health and wellbeing outcomes;
 - (b) The flexibility to allow facilities owned by neighbouring Local Authorities to be added to the contract at a later date;
 - (c) That the Director of Health and Wellbeing and Executive Member for Environment are delegated to decide if pitch bookings, and Ryeish Green Site are included in the contract.

- 3) authority be delegated to the Director of Health and Wellbeing and Executive Member for Environment to approve the contract terms.

Reason for Decision

To consider future options for the Leisure Management Contract in advance of the current contract expiring on 30 April 2018.

Alternative options considered and rejected at time of the decision

A – Manage the facilities in-house;

B – Allow organisations to bid for the opportunity to run specific facilities under contract to the Council;

C – Develop a shared service with one or more local authorities.

With regard to the preferred Option D the following alternative options were considered and rejected:

1 – A concession contract;

3 – A design, build, operate and maintain contract.

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

72. Corporate Peer Review

Andy Couldrick

DECISION

That:

- 1) the findings of the Corporate Peer Review report be noted; and
- 2) the progress in implementing improvement actions be noted.

Reason for Decision

To consider the implementation of the improvement actions following the findings of the Corporate Peer Review.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

73. Woodley Town Centre (North Precinct) Improvement Programme

Heather Thwaites

DECISION

That:

- 1) the £250,000 of Section 106 (s106) contributions (from Woodley developments only) be released to fund the regeneration proposals for Woodley Town Centre;
- 2) third party funding of £90,000 as outlined in the financial section of the report be approved.

Reason for Decision

The Executive has to agree the release of Section 106 contributions for the project.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillor Keith Baker declared a personal and prejudicial interest in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

74. Acquisition of Property (Toutley Cottage) to enable Provision of the North Wokingham Distributor Road

Heather Thwaites

DECISION

That:

- 1) the voluntary acquisition of Toutley Cottage be agreed as set out in the report;
- 2) the virement of £301k from the Winnersh relief road scheme be approved;
- 3) it be noted that there is no impact on the ongoing scheme and design to the Winnersh Relief Road as a result of this virement.

Reason for Decision

To facilitate the route delivery of the North Wokingham Distributor Road.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

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