



# **WOKINGHAM BOROUGH COUNCIL**

A Meeting of the **OVERVIEW AND SCRUTINY  
MANAGEMENT COMMITTEE** will be held at the Civic  
Offices, Shute End, Wokingham RG40 1BN on  
**MONDAY 27 JULY 2015 AT 7.30 PM**

Andy Couldrick  
Chief Executive  
Published on 17 July 2015

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## **Our Vision**

***A great place to live, an even better place to do business***

### ***Our Priorities***

**Improve educational attainment and focus on every child achieving their potential**

**Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth**

**Ensure strong sustainable communities that are vibrant and supported by well designed development**

**Tackle traffic congestion in specific areas of the Borough**

**Improve the customer experience when accessing Council services**

### ***The Underpinning Principles***

**Offer excellent value for your Council Tax**

**Provide affordable homes**

**Look after the vulnerable**

**Improve health, wellbeing and quality of life**

**Maintain and improve the waste collection, recycling and fuel efficiency**

**Deliver quality in all that we do**

## MEMBERSHIP OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

### Councillors

Tim Holton (Chairman)	Michael Firmager (Vice-Chairman)	Prue Bray
UllaKarin Clark	Kate Haines	Pauline Helliar-Symons
John Jarvis	Norman Jorgensen	Dianne King
Ken Miall	Malcolm Richards	Shahid Younis

### Substitutes

Laura Blumenthal	Lindsay Ferris	Abdul Loyes
Rachelle Shepherd-DuBey		

ITEM NO.	WARD	SUBJECT	PAGE NO.
10.		<b>APOLOGIES</b> To receive any apologies for absence	
11.		<b>MINUTES OF PREVIOUS MEETING</b> To confirm the Minutes of the Meeting held on 1 June 2015	9 - 18
12.		<b>DECLARATION OF INTEREST</b> To receive any declarations of interest	
13.		<b>PUBLIC QUESTION TIME</b> To answer any public questions  A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.  The Council welcomes questions from members of the public about the work of this committee.  Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to <a href="http://www.wokingham.gov.uk/publicquestions">www.wokingham.gov.uk/publicquestions</a>	
14.		<b>MEMBER QUESTION TIME</b> To answer any member questions	

15. **BALANCED SCORECARD 2014/2015 QUARTER 4** 19 - 28  
To consider the Balanced Scorecard for the 4<sup>th</sup> Quarter of the 2014/2015 financial year. This is the final report under the Council's previous performance management report and future reports will reflect the new format as brought to the Committee in March 2015.
16. **CONSIDERATION OF THE CURRENT EXECUTIVE FORWARD PROGRAMME** 29 - 38  
To consider the current published version of the Executive Forward Programme
17. **HOUSE OF MULTIPLE OCCUPATION - OVERVIEW AND SCRUTINY REVIEW SUGGESTION FROM COUNCILLOR PARRY BAATH** 39 - 42  
To consider an Overview and Scrutiny Review Suggestion Form submitted by Councillor Parry Baath with regard to the Council's approach to houses of multiple occupation, (HMOs).

The Committee is asked to consider whether it wishes to take any further action in respect of the suggestion taking into consideration the Committee's adopted criteria reviewing review suggestions. These are:

- Whether the issue is of local, and preferably current, concern;
- Whether the undertaking of the review can be linked to the Council's Vision, priorities and underpinning principles or would help achieve these;
- Whether the topic is already being reviewed elsewhere within the Council ;
- Is the topic one that is capable of being influenced by the Committee;
- Is the topic of manageable scope – not too wide-ranging and yet of sufficient size to warrant a scrutiny review;
- Whether sufficient resources are available to support the scrutiny review;  
If a review is warranted, should it have a high, medium or low priority?
- Whether the review should be undertaken by the Overview and Scrutiny Management Committee itself, delegated to an Overview and Scrutiny Committee or a Task and Finish Group created to undertake the review?

18. **COMMITTEE WORK PROGRAMMES** 43 - 72  
To discuss the work programme of the Overview and Scrutiny Management Committee and Overview and Scrutiny Committees
19. **UPDATE REPORTS FROM CHAIRMEN OR NOMINATED MEMBER OF THE OVERVIEW AND SCRUTINY COMMITTEES** 73 - 74  
For the Chairman or nominated Member of the Committee to report back in its activities including any requests to undertake reviews. Any written reports available are included in the Agenda.
20. **ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**  
A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading

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