



# **WOKINGHAM BOROUGH COUNCIL**

A Meeting of the **AUDIT COMMITTEE** will be held at the Civic Offices, Shute End, Wokingham, RG40 1BN on **TUESDAY 23 JUNE 2015 AT 7.00 PM**

Andy Couldrick  
Chief Executive  
Published on 15 June 2015

This meeting may be filmed for inclusion on the Council's website.

Please note that other people may film, record, tweet or blog from this meeting. The use of these images or recordings is not under the Council's control.

## **Our Vision**

***A great place to live, an even better place to do business***

### ***Our Priorities***

**Improve educational attainment and focus on every child achieving their potential**

**Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth**

**Ensure strong sustainable communities that are vibrant and supported by well designed development**

**Tackle traffic congestion in specific areas of the Borough**

**Improve the customer experience when accessing Council services**

### ***The Underpinning Principles***

**Offer excellent value for your Council Tax**

**Provide affordable homes**

**Look after the vulnerable**

**Improve health, wellbeing and quality of life**

**Maintain and improve the waste collection, recycling and fuel efficiency**

**Deliver quality in all that we do**

## MEMBERSHIP OF THE AUDIT COMMITTEE

### Councillors

Guy Grandison (Chairman)

Paul Swaddle  
(Vice-Chairman)

David Lee

Beth Rowland

Chris Smith

Rob Stanton

ITEM NO.	WARD	SUBJECT	PAGE NO.
1.		<b>APOLOGIES</b> To receive any apologies for absence	
2.		<b>MINUTES OF PREVIOUS MEETING</b> To confirm the Minutes of the Meeting held on 10 February 2015.	7 - 12
3.		<b>DECLARATION OF INTEREST</b> To receive any declarations of interest	
4.		<b>PUBLIC QUESTION TIME</b> To answer any public questions  A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.  The Council welcomes questions from members of the public about the work of this committee.  Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to <a href="http://www.wokingham.gov.uk/publicquestions">www.wokingham.gov.uk/publicquestions</a>	
5.		<b>MEMBER QUESTION TIME</b> To answer any member questions	
5..1		<b>Prue Bray asked the Chairman of the Audit Committee the following question</b>  Councillor Norman Jorgensen is Chair of the Corporate Services Overview and Scrutiny committee which is tasked with scrutinising the actions of the Executive. His wife Councillor Pauline Jorgensen is a member of that Executive. What action will the Audit Committee take to resolve this conflict of interest?	

5..2

**Lindsay Ferris has asked the Chairman of the Audit Committee the following question**

It is with concern that I note that the information on the Council's website for Contractual Remuneration of councillor Non-Executive directors of Council owned companies is not being kept up to date. I asked questions on this matter at the Executive Meetings in September and October 2014 and again in January this year. The Leader of the Council agreed that information on the pay and appointments of councillor non-executive directors of the council owned companies would be kept up to date. It has not been done. Why not?

6.	None Specific	<b>AUDIT PLAN EXTERNAL AUDIT</b> To consider the Wokingham Borough Council Year ending 31 March 2015 Audit Plan.	<b>13 - 34</b>
7.	None Specific	<b>TREASURY MANAGEMENT ANNUAL REPORT 2014-15</b> To consider the Treasury Management Annual Report 2014-15.	<b>35 - 68</b>
8.	None Specific	<b>RETROSPECTIVE PURCHASE ORDERS</b> To receive an update on Retrospective Purchase Orders.	<b>69 - 76</b>
9.	None Specific	<b>ANNUAL GOVERNANCE STATEMENT 2014-2015</b> To consider the Annual Governance Statement 2014-2015.	<b>77 - 86</b>
10.	None Specific	<b>SHARED SERVICE INTERNAL AUDIT AND INVESTIGATION ANNUAL REPORT 2014/15</b> To consider the Shared Service Internal Audit and Investigation Annual Report 2014/15.	<b>87 - 100</b>
11.	None Specific	<b>CORPORATE RISK REGISTER REFRESH - MAY 2015</b> To consider the Corporate Risk Register Refresh – May 2015.	<b>101 - 112</b>
12.	None Specific	<b>PROGRESS REPORT ON SHARED AUDIT &amp; INVESTIGATION SERVICE</b> To receive a Progress Report on the Shared Audit and Investigation Service.	<b>113 - 114</b>
13.	None Specific	<b>FORWARD PROGRAMME 2015/16</b> To receive the Forward Programme 2015/16.	<b>115 - 116</b>

14.

**ANY OTHER ITEMS WHICH THE CHAIRMAN  
DECIDES ARE URGENT**

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading

**CONTACT OFFICER**

**Madeleine Shopland**

**Tel**

**Email**

**Postal Address**

Principal Democratic Services Officer

0118 974 6319

madeleine.shopland@wokingham.gov.uk

Civic Offices, Shute End, Wokingham, RG40 1BN