

DECISION RECORD SHEETS

FOR

DECISIONS MADE AT THE

EXECUTIVE MEETING

HELD ON

THURSDAY 18 FEBRUARY 2016

DECISION SHEET

ACTION BY

95. Housing Revenue Account Budget 2016/19

Graham Ebers, Director of
Finance and Resources

DECISION

That Council be recommended to approve:

- 1) The Housing Revenue Account Budget;
- 2) Council house dwelling rents be reduced by 1% effective from 1 April 2016 in line with the Welfare Reform and Work Bill 2015, (subject to confirmation of the statutory starting date);
- 3) Garage rents be increased by 1.1% effective from 1 April 2016 in line with Council fees and charges;
- 4) It be noted that a review of the Shared Equity Rents in 2011 had determined that rents had been kept artificially low in previous years and not increased in line with the terms of the leases. Therefore rents for shared equity properties have been gradually increased above inflation for four years to bring the rents in line by 1 April 2016. The increase for 2016/17 and future years will be based on RPI, and is estimated to be approximately 1% in 2016/17;
- 5) Tenant Service Charges are set in line with estimated costs;
- 6) The Housing Major Repairs (capital) programme for 2016/17 as set out in Appendix C.

Reason for Decision

The Executive is required to agree the Housing Revenue Account Budget 2016/17 prior to recommending it to Council for approval.

Please note that under Rule 6.3.34d) of the Council's Constitution this item is not subject to call-in.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

96. Capital Programme and Strategy 2016/19

Graham Ebers, Director of
Finance and Resources

DECISION

That:

- 1) Council be recommended to approve the Capital Programme and Strategy 2016/19 subject to the 2017/18 and 2018/19 Capital Programme budgets for car park entry/exit barriers being reduced to zero pending further review;
- 2) the allocation of the remaining un-ringfenced Large Scale Sites Grant from the HCA towards the delivery of 15/16 Strategic Development Locations (SDLs); to contribute to the generation in 2015/16 of a capital reserve of £2m be approved. This will be used to fund the 2016/17 programme;
- 3) the schemes which are listed in Appendix C be approved. These are funded by developer contributions (s106) and Community Infrastructure Levy (CIL) to the extent of £12m and that this funding can be increased if further developer contributions become available. The total budget for these schemes is £38m in the 2016/19 Capital Programme.

Reason for Decision

The Executive is required to agree the Capital Programme and Strategy prior to recommending it to Council for approval.

Please note that under Rule 6.3.34d) of the Council's Constitution this item is not subject to call-in.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

97. Treasury Management Strategy 2016/19

Graham Ebers, Director of
Finance and Resources

DECISION

That Council be recommended to approve the following:

- 1) the Capital Prudential indicators, 2016/17- 2018/19;
- 2) the Borrowing Strategy 2016/17;
- 3) the Annual Investment Strategy 2016/17;
- 4) the Treasury Indicators: limits to borrowing activity 2016/17;
- 5) flexible use of Capital Receipts; and
- 6) note a review of counterparties and the consideration of risk versus return is being reviewed and will be reported back to Executive in the year for consideration.

Reason for Decision

The Executive is required to agree the Treasury Management Strategy prior to recommending it to Council for approval.

Please note that under Rule 6.3.34d) of the Council's Constitution this item is not subject to call-in.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****98. Medium Term Financial Plan 2016/19 - Revenue Budget Submission 2016/17**

Graham Ebers, Director of Finance and Resources

DECISION

That Council be recommended to approve the Medium Term Financial Plan (MTFP) 2016/19, including the budget submission for 2016/17.

Reason for Decision

The Executive is required to recommend to Council a revenue budget, including any council tax increase, for the forthcoming financial year.

Please note that under Rule 6.3.34d) of the Council's Constitution this item is not subject to call-in.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

99. Treasury Management Mid-Year Report 2015/16

Graham Ebers, Director of
Finance and Resources

DECISION

That:

- 1) the mid-year Treasury Management report for 2015/16 be noted;
- 2) the actual 2015/16 prudential indicators within the report be noted; and
- 3) the report be recommended to Council for approval.

Reason for Decision

The Executive is required to note the Treasury Management Mid-Year report prior to recommending it to Council for approval.

Please note that under Rule 6.3.34d) of the Council's Constitution this item is not subject to call-in.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****100. School Admission Arrangements 2017/2018**

Judith Ramsden, Director of
Children's Services

DECISION

That the 2017/2018 admission arrangements for community and controlled schools and co-ordinated admission schemes, as set out in the annexes to the report, be agreed.

Reason for Decision

The Council has a duty to consult annually on their admission arrangements.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY**

101. Proposed Community Asset Transfer - Lease of East Park Farm Drive Leisure Facility to Charvil Parish Council

Graham Ebers, Director of Finance and Resources

DECISION

That the transfer of East Park Farm Drive sports and leisure facilities under a Lease for 30 years to Charvil Parish Council (CPC) as highlighted within the red boundary in Appendix 1, and on the terms set out in Appendix 2, be approved.

Reason for Decision

The Executive is required to approve leases over 14 years.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****102. Acquisition of Property (28 Mylne Square)**

Stuart Rowbotham, Director of
Health and Wellbeing

DECISION

That the retrospective acquisition of 28 Mylne Square as set out in the report; funded from retained Right to Buy receipts and the Housing Revenue Account, be agreed.

Reason for Decision

The Executive is required to approve the purchase of this property.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****103. Acquisition of Property (20 Billing Avenue)**

Stuart Rowbotham, Director of
Health and Wellbeing

DECISION

That the retrospective acquisition of 20 Billing Avenue as set out in this report; to be funded from retained Right to Buy receipts and the Housing Revenue Account be agreed.

Reason for Decision

The Executive is required to approve the purchase of this property.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

104. Council Owned Companies' Business

Graham Ebers, Director of
Finance and Resources

DECISION

That:

- 1) the budget monitoring position for the month ending 31 December 2015 be noted;
- 2) the operational update for the period to 31 January 2016 be noted;
- 3) the Wokingham Housing Remit Document be approved;
- 4) the Optalis Remit Document be approved;
- 5) the Wokingham Housing Business Plan (as previously presented to the Executive at the January 2016 meeting) be approved;
- 6) the Optalis Business Plan (as set out in the Part 2 document) be approved.

Reason for Decision

The Executive agreed to review the work of the Council Owned Companies on a regular basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillor Anthony Pollock declared a personal interest in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****105. Optalis Contract**

Stuart Rowbotham, Director of
Health and Wellbeing

DECISION

That a new contract be issued to Optalis from 1 July 2016 for a period of up to five years.

Reason for Decision

To ensure that a contract is in place to provide adult social care services.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

Councillor Anthony Pollock declared a personal and prejudicial interest in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

Name Anne Hunter
Job Title Service Manager Democratic Services

PUBLISHED ON: Friday 19 February 2016

EFFECTIVE ON: Monday 29 February 2016

CALL-IN PERIOD EXPIRES: Friday 26 February 2016

CONTACT OFFICERS**Administrators**

Tel: 0118 974 6054/6059

Fax 0118 974 6057

Email: democratic.services@wokingham.gov.uk