

DECISION RECORD SHEETS

FOR

DECISIONS MADE AT THE

EXECUTIVE MEETING

HELD ON

THURSDAY, 28 JANUARY 2016

DECISION SHEET

ACTION BY

89.1 Council Owned Companies

Graham Ebers, Director of
Finance and Resources

DECISION

That:

- 1) the budget monitoring position for the month ending 30 November 2015 be noted;
- 2) the operational update for the period to 31 December 2015 be noted.

Reason for Decision

The Executive agreed to receive regular updates on the work of the Council Owned Companies.

Alternative options considered and rejected at time of the decision

None.

Any Conflict of interest declared by any Executive Member

Councillors Pauline Jorgensen and Anthony Pollock declared personal interests in this item.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****89.2 Revenue Monitoring 2015/16 - end of December 2015**

Graham Ebers, Director of Finance and Resources

DECISION

That the forecast outturn position of the revenue budget and the level of forecast balances in respect of the General Fund, Housing Revenue Account, Schools Block and the Authority's investment portfolio be noted.

Reason for Decision

The Executive agreed to receive revenue monitoring reports on a quarterly basis.

Alternative options considered and rejected at time of the decision

None.

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****89.3 Capital Monitoring 2015/16 - end of December 2015**Graham Ebers, Director of
Finance and Resources**DECISION**

That:

- 1) the Capital Monitoring report for the third quarter of 2015/16, as set out in Appendix A to the report, be noted;
- 2) the allocation of S106 to projects as listed in Appendix B to the report be approved.

Reason for Decision

The Executive agreed to receive capital monitoring reports on a quarterly basis.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.4 Chief Finance Officer's Report

Graham Ebers, Director of
Finance and Resources

DECISION

That the Chief Finance Officer's (CFO) report be noted and the issues contained within, including the local government finance settlement and the sections on key risks, be considered when setting the council tax for 2016/17 and agreeing the Council's Medium Term Financial Plan (MTFP).

Reason for Decision

The Local Government Act 2003 requires the Chief Financial Officer (Director of Finance and Resources) to report to Members as part of the budget setting process.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.5 Primary School Planning Strategy

Judith Ramsden, Director of
Children's Services

DECISION

That the Primary School Planning Strategy, as attached to the report, be approved.

Reason for Decision

To ensure that there are sufficient school places to meet statutory need.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****89.6 Primary Strategy Implementation Plan Phase 1**

Judith Ramsden, Director of
Children's Services

DECISION

That:

- 1) the selection of the school sites as listed in the report, to meet primary school sufficiency for 2016/2017, be approved;
- 2) the commissioning of work to carry out the detailed feasibility, and subject to approval of final capital bids and business cases, to deliver the necessary works be authorised.

Reason for Decision

To ensure that there are sufficient school places to discharge the Council's duties under the Education Act 1996.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.7 Council Plan 2014-17 - Update

Andrew Moulton, Head of
Governance and Improvement
Services

DECISION

That the update of the Council Plan be approved.

Reason for Decision

To review the progress of the Council Plan 2014-17.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.8 Model for Community Asset Transfer

Graham Ebers, Director of
Finance and Resources

DECISION

That:

- 1) the aim to transfer assets identified through Area Reviews to Towns, Parishes or Community organisations through a Model for Community Asset Transfer to be approved by the Task and Finish Group and presented to Executive in March 2016 be approved;
- 2) it be recommended to Full Council, via the Constitution Review Working Group, that a change be made to the Constitution whereby following consultation with Services and Ward Members, approval for Community Asset Transfers under leases of 14 - 30 years be delegated to the Director of Finances and Resources in consultation with the Executive Member for Regeneration and Communities, the Executive Member of the current service and Local Ward Members;
- 3) it be noted that the use of these delegated powers is to be based on the overall financial benefit to the Council and to enable the best community use of property assets. In cases where it appears that a proposal is not in the Council's best financial interest and/or the capital value of an individual asset exceeds £250,000, then they will be referred to Executive for approval.

Reason for Decision

To consider a Model for Community Asset Transfers that will deliver a more effective use of community assets.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.9 Elms Field Development - Payment of Infrastructure Contributions

Bernie Pich, Head of Town
Centre Regeneration

DECISION

That the payment of monies from the Elms Field redevelopment scheme to the Local Planning Authority, in accordance with the values and timing of payments set out in the report, be agreed.

Reason for Decision

To secure the release of monies to help fund infrastructure projects which will contribute towards the mitigation of the impact of the Elms Field development.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.10 Request for the Temporary Closure of Footpath 4 Remenham (Part)

Heather Thwaites, Director of Environment

DECISION

That:

- 1) the making of an Order for the closure of Footpath Remenham No 4, for a closure of an 80m section of the footpath for the set up and de-rig of the Festival stage from Monday 4 July to Wednesday 6 July 2016 inclusive and from Monday 11 July to Tuesday 12 July 2016 inclusive be approved;
- 2) within the closure a 488m section for evening performances from Wednesday 6 July to Sunday 10 July 2016 inclusive, be included under Section 16A of the Road Traffic Regulation Act 1984, subject to the receipt of the requisite consent of the Secretary of State for Transport.

Reason for Decision

The Council is required to consider a request for the closure of a footpath.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET**ACTION BY****89.11 Library Offer - Consultation**

Heather Thwaites, Director of
Environment

DECISION

That:

- 1) residents be consulted on the proposed Library Offer which sets out what residents can expect and enjoy from the Wokingham Borough Council Library Service;
- 2) residents be consulted on the proposed Delivery Model, including implementing the capability for some self-service (phase 1) and unstaffed opening (phase 2) within the Wokingham Borough Council Library Service.

Reason for Decision

To consider options for the future provision of the Council's Library Service.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.12 Risk Management Policies and Guidance

Andrew Moulton, Head of
Governance and Improvement
Services

DECISION

That:

- 1) the Enterprise Risk Management Policy be approved; and
- 2) the Enterprise Risk Management Guidance be approved.

Reason for Decision

To consider a recommendation from the Audit Committee to approve a revised Enterprise Risk Management Policy and Guidance.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

DECISION SHEET

ACTION BY

89.13 Optalis Contract

Stuart Rowbotham, Director of
Health and Wellbeing

DECISION

This item was deferred to a future Executive meeting.

Reason for Decision

To enable further contract negotiations to be undertaken.

Alternative options considered and rejected at time of the decision

None

Any Conflict of interest declared by any Executive Member

None

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

None

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